

Western Regional Homeland Security Advisory Council
Meeting Minutes
Tuesday, May 21, 2019, 10:00 am
Hatfield Fire Department, 3 School Street, Hatfield, MA

Present: Raine Brown (FRCOG), Tom Grady, (BCSO), Nick DaDalt (EOPSS), Jamin Carroll (PVTA), Jeanne Galloway (HCHC), Carolyn Shores Ness (Deerfield BOS/BOH), Monica Wynne (Baystate Health), Bob Barry (MEMA), Adam Hakkarainen (MSP), Norene Pease (MAPHCO, Shutesbury BOH), Allison Egan (BRPC), John Dearborn (Longmeadow FD), Tracy Rogers (FRCOG), Jay Haskins (Westfield State College PD), Jeremy DeMar (Spfld Emergency Comm.), John Paciorek (WMPCA/Deerfield PD), Steve Kozloski (WMLEC), Chris Bouchard (Beckett Highway), Brian Rust (CDH), Ann Dunne (FRCOG).

This meeting was audio recorded.

Thomas Grady called the meeting to order at 10:05 am.

Approval of Minutes

The committee reviewed the minutes from the April 16, 2019 meeting.

Motion: John Paciorek moved to approve the April 16, 2019 meeting minutes as submitted. Carolyn Shores Ness seconded. Motion passed unanimously.

A round of introductions followed.

Updates from the Chair

Tom will attend the Under Secretary's meeting this week. Several of the pending Council appointments are cleared. EOPSS will draft the appointment letters this week.

Updates from Disciplines

- FIRE: No Report.
- POLICE: No Report.
- EMS: No Report.
- EMD: No Report.
- PUBLIC HEALTH: The mosquito control district is gearing up for the season. Measles is still a concern,
- TRANSPORTATION: No Updates.
- DPW: Chris noted this is National Public Works Week.
- CORRECTIONS: Tom attended an information session at GCC to enhance Harm Reduction and Overdose Response Strategies within Western Massachusetts and Southern New Hampshire and Vermont.

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- **COMMUNICATIONS:** The official hurricane season begins in June, with a forecast of below normal activity predicted. The video downlink upgrade and the satellite internet for the mobile command unit were approved.
- **HOSPITAL:** Monica Wynne noted emergency room activity has increased.
- **LOCAL GOVERNMENT:** Carolyn Shores Ness asked for a newsletter update to be shared at the October Selectmen's Association Conference.
- **Massachusetts State Police (MSP):** No Update.
- **MEMA:** The quarterly EMD meeting is scheduled for May, 23, 2019. The use of drone technology is part of the presentation.
- **EOPSS:** The state FFY2019 plan is due to DHS on May 29, 2019. Based on the anticipated grand award, all the subcommittees budget requests were restored to their original amount, with any additional funds allocated to the T&E committee.

Planning/Pandemic:

Regional IT/Cybersecurity Project.

The committee received a request from the Franklin Regional Council of Governments for a regionalized approach to cybersecurity and IT network for ten towns in Franklin County. The request for funding for this project was for \$20,000.00, however after a lengthy discussion the subcommittee agreed to increase this budget to \$40,000.00 and recommends to WRHSAC approval at \$40,000.

Motion: John Paciorek motioned to approve up to \$40,000.00 to support the FRCOG's Regional IT/Cybersecurity Project. Jeanne Galloway seconded. Motion passed unanimously.

This is a FRCOG lead pilot project, with several municipalities involved. FFY18 funds are already allocated for Cybersecurity Planning and will be used for this project.

Interoperability/Information Sharing:

COMU GO-Kits Project.

The final cost was higher than the estimate, leaving a \$2,342.89 shortfall.

Motion was made to move some of the T&E remaining funds to cover the gap.

Motion: Carolyn Shores Ness moved to approve the transfer of \$2,342.89 from the FFY17 T&E budget to the COMU GO-Kits Project to cover the shortfall. John Paciorek seconded. Motion passed unanimously.

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Training and Exercises: Tom asked the Council to vote on the following motions.

WMEMS Critical Incident Stress Management Team (CISM) Training Request

The course accommodates up to 75 people. This class is designed to prepare Emergency Service providers who may need to address a Line of Duty Death.

Motion: Carolyn Shored Ness moved to approve up to \$20,000.00 to support the International Critical Incident Stress Foundation Training Course, to accommodate 75 people. Steve Kozloski seconded the motion. Motion passed by a majority. One abstention.

Wide Area Search Training (WMTRT):

24 Tech Rescue team members are scheduled to attend the training on Dec 03 –Dec 05, 2019, to be held at the Chicopee Public Safety Complex. The remaining 16 seats are open to other agencies and participants. All Tech Rescue members labor costs are absorbed by CBRNE. The facility is offered at no cost. Training funds will cover food costs for the three day training. The class can accommodate up to 40 participants.

Motion: Jeanne Galloway moved to approve up to \$5,000.00 to support the Wide Area Search Training. Carolyn Shores Ness seconded the motion. Motion passed unanimously.

West Springfield/Big E Family Reunification Training:

The West Springfield Fire Department is seeking to sponsor a Regional Reunification Full-Day Workshop taught by the I Love U Guys Foundation. It was agreed to open up participation to the wider community, to include large businesses and municipalities. The \$10,000.00 covers the course delivery and the food costs for up to 80 participants.

Motion: Carolyn Shores Ness moved to approve up to \$10,000.00 to support the West Springfield/Big E Family Reunification Training, and to incorporate the WRHSAC Reunification template into the training session. John Paciorek seconded the motion. Motion passed unanimously.

Debris Management Chainsaw Safety Training.

The recent training was well received, and it was agreed to hold a similar training in the near future.

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Motion: Chris Bouchard moved to approve up to \$9,000.00 to support a Debris Management Chainsaw Safety Training. Carolyn Shores Ness seconded the motion. Motion passed unanimously.

Tom encouraged the Council to check the trainings on the WRHSAC website.

Equipment/PPE: Message Board and Light Towers project.

RoadSafe Traffic Systems will begin the repair work in the coming weeks. Raine will reevaluate with the Council if new message boards are needed.

CBRNE/IED:

Legislation was filed to earmark \$30,000.00 to fund the Western Mass Tech Rescue all volunteer team.

Fiduciary Report:

MAPC will submit an extension request to EOPSS for approval. Several FFY17 projects need the extra time for completion.

FFY18 projects have started and the FFY19 budget was accepted by EOPSS. EOPSS is in the process of submitting the state plan to FEMA/DHS for approval.

Cyber Resilient Working Group Update.

Raine sits on the municipal working group. The next meeting will gather information on how to support smaller communities as well as the larger cities. Adam Hakkarainen sits on the training group, with an exercise scheduled for July 2019 to test the cybersecurity response plan.

Old Business:

WMFCA Representation.

The Western Mass Fire Chief's Association voted to recommend Great Barrington Fire Chief Charles Burger as one of the WM Fire Chief's Association members on the WRHSAC.

Motion: John Paciorek moved to approve the appointment of Great Barrington Fire Chief Charles Burger as a member of WRHSAC. Steve Kozloski seconded. Motion passed unanimously.

New Business:

None

Business Unforeseen by Chair: Tom noted that Thursday, May 23, 2019 is designated as National Stop the Bleed Day. There are sessions scheduled throughout the area.

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Next Steps/Future Meetings

The next Council meeting will be held on June 18, 2019 at 10:00 am at the Hatfield Fire Department, 3 School Street, Hatfield, MA

<p>Motion: John Paciorek moved to adjourn. Carolyn Shores Ness seconded. Motion passed unanimously.</p>
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The meeting adjourned at 10:44 AM

List of Documents Reviewed at the Meeting

- WRHSAC Council Meeting Minutes from April 16, 2019
- WRHSAC Fiduciary Report : FFY17 Projects: 5/12/2019
- WRHSAC Fiduciary Report : FFY18 Projects: 5/21/2019
- WRHSAC Fiduciary Report : FFY17 Homeland Security Grant, 5/16/19
- WRHSAC Fiduciary Report : FFY18 Homeland Security Grant, 5/16/19
- Regionalizing IT Networks, Systems and Cybersecurity in Franklin County
- WM Fire Chief's letter –April 19, 2019

Respectfully Submitted by Ann Dunne,
Franklin Regional Council of Governments