

**Western Regional Homeland Security Advisory Council  
Training and Exercise Subcommittee Meeting Minutes  
Tuesday, March 19, 2019 , 9:00 am  
Hatfield Fire Department  
3 School Street, Hatfield, MA**

**Present:** Raine Brown (FRCOG), Tom Grady (BCSO), Jeanne Galloway (HCHC), Mary Kersell (NWMIMT), Monica Wynne (Baystate Health), Bob Barry (MEMA), Bob LaFord (UMASS EMS), Carolyn Shores Ness (Deerfield BOS/BOH), Steve Gaughan (Hatfield EMS), Bob Hassett (Springfield Emergency Management), David Bryant (MEMA), Jon Davine (Northampton FD/EM, D-4 Hazmat), Neil Myers (D5 Hazmat Team), Ann Shea (Guest), Nick DaDalt (EOPSS), Dan Nietzsche (FRCOG), Tracy Rogers (FRCOG), Jay Hastings (Westfield State Univ. PD), Brian Rust (CDH), Ann Dunne (FRCOG),

This meeting was audio recorded.

Chairman Tom Grady called the meeting to order at 9:03 am.

A round of introductions followed.

#### **Minutes**

The committee reviewed the minutes from the February 19, 2019 meeting.

**Motion:** Carolyn Shores Ness moved to approve the minutes from the February 19, 2019 meeting. Jon Davine seconded the motion. Motion passed unanimously.

#### **Budget Review**

Raine reviewed the budget, and estimates approximately \$25,000.00 remains in the FFY17 funds to be spent by July 2019. The FFY18 funds of \$240,000.00 is available to be spent by July 2020.

#### **FFY17 T&E**

##### **Officer Down Recertification Training – June 10-12, 2019**

The training will take place at the Swift River Gun Club, Belchertown, MA.

##### **Debris Management Chainsaw Safety Training - April 12-13, and April 30- May 01**

Raine is waiting on EHP approval from EOPSS. The the planned dates may need to be rescheduled. Raine suggested added a photography component to document the training.

**Motion:** Monica Wynne moved to approve up to \$2,000.00 to provide photography of the training. Carolyn Shores Ness seconded the motion. Motion passed unanimously.

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**Special Events Incident Management**

*Incident Management Training- March 20 & 21, 2019*

Registration is full for this course.

*Enhanced incident Management – July 09-11, 2019*

There are a few places remaining.

**Emerging Threats Training 2019: Interagency Response Coordination**

Raine noted the training will take place at Easthampton, with a probable date of May 8, 2019.

Raine will release a notification of the multiple trainings simultaneously.

**Inner Resilience for First Responders: Tentative Date: April 10, 2019**

Raine is not receiving consultant funds for this training, however EOPSS has concerns over a conflict of interest, and is seeking more transparency. Raine is in discussion with the State Ethics Commission.

**Old Business:**

**ICS 220 & 320**

The ICS 220 Initial Response Team is an advanced ICS training course expanding on initial response management concepts. This course is an instructor led training that supports learning through discussion and active participation in multiple exercises. The target participants are Incident Commanders and others who find themselves in a management position during an initial response. The training will take place over 2 x 8 hr. days. The ICS 320 training is a team building course designed for an Intermediate Incident Management Team, This course targets responders who may assume a Command center role. The duration is 24 hours over three days.

Both course can accommodate up to 30 participants, and the cost is \$33,000.00 for the five days.

After a lengthy discussion on the perceived lack of interest in such a training, it was decided to not move forward.

**Emergency Management Certificate Training Series Scholarship**

The goal is to offer a professional training course for local EMD's but is applicable to anyone interested in Emergency Management. The FRCOG has been meeting with Greenfield Community College (GCC) and various agencies to develop a ten month professional curriculum for EMD's. GCC will handle the whole process, with an anticipated course date offered this Fall 2019. The cost per student to take all ten seminars is \$1,000.00 approx.

The proposal is asking WRHSAC to create a reimbursement only scholarship program for participants who complete all ten seminars.

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This course is also eligible for EMPG funding through the municipalities. The class can accommodate up to 30 participants.

**Motion:** Bob Barry moved to provide up to \$20,000.00 in scholarship funds for the proposed Emergency Management Certificate Training Series . Carolyn Shores Ness seconded the motion.

After a long discussion regarding the eligibility criteria and the regional benefit, it was agreed to table the motion, and to reevaluate the level of support after one year of the programs existence.

**Motion:** Bob LaFord moved to table the motion until March 2020. Monica seconded the motion. Motion passed unanimously.

**Smoke Generator & Smart Dummies:**

Raine noted the outreach to the agencies was unsuccessful in locating the missing smart dummies. Jon Davine noted their mechanic repaired the smoke generator and it is working fine.

**Rescue Task Force Training.**

No updates.

**Vehicle Based Rescue Training.**

No updates.

**New Business:**

**ATIRC Course available to the region – July 17-19, 2019**

Amherst Fire Department is willing to host the training in July, and the training will be open to first responders in the region. The cost is \$10,000.00 approx.

**Motion:** Carolyn Shores Ness moved to approve up to \$10,000.00 for the proposed ATIRC Course training . Steve Gaughan seconded the motion. Motion passed unanimously.

**Hazmat Team Homemade Explosive Training Request.**

Jon Davine presented his request to use \$11,900.00 of their allocated funds to provide (2) 16 hour training classes presented by Federal Resources. The training is in Homemade Explosives, with an anticipated December 2019 schedule date The cost covers all instructor fees and course materials.

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<p><b>Motion:</b> Carolyn Shores Ness moved to approve up to \$11,900.00 for the proposed Hazmat Team Homemade Explosive Training Request. Monica Wynne seconded. the motion. Motion passed by a majority. 1 abstention.</p>
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**Business Unforeseen by the Chair**

Rob Hanson-Amtrak, Springfield contacted Raine, and asked if the committee is interested in hosting a second Amtrak MCI Training in Greenfield similar to the training held in May 2018 in Springfield. The rail cars would not be available on this occasion. It was decided that interest would be too low to pursue at this time.

Raine asked the committee for ideas and suggestions for the FFY19 investment plan. The plan is due to EOPSS by May 2019. The plan will be built on the previous FFY18 year projects, and as the funding allocation is uncertain, we will base our funds on the \$861,255.00 received in FFY18.

**Next Steps/Future Meetings**

The next meeting will be Tuesday, April 16, 2019 at 9:00 am, Hatfield Fire Department, 3 School Street, Hatfield, MA.

There being no further business, Carolyn Shores Ness moved to adjourn. Bob Laford seconded. Voted unanimously in favor.

The meeting adjourned at 09:56 AM.

**List of Documents Reviewed at the Meeting**

- T&E Subcommittee Minutes from February 19, 2019 Meeting.
- WRHSAC FFY17 State Homeland Security Program T&E Budget Report – 3/15/2019
- WRHSAC FFY18 State Homeland Security Program T&E Budget Report – 3/15/2019
- Proposal from Jon Davine – District 4 Hazmat Team
- ICS 220 & ICS-320 Proposal
- Emergency Management Certificate Program Scholarship proposal.

Respectfully Submitted by Ann Dunne  
Franklin Regional Council of Governments