

Western Region Homeland Security Advisory Council
Planning / Pan Flu Subcommittee Meeting
Tuesday, February 05, 2019 9:30 am
DPH, Service Center Road, Northampton, MA

Present: Jeanne Galloway (HCHC), Laura Kittross (BRPC), Todd Zukowski (PVPC), Chris Goshea (PVPC), Michael Nelson (MDPH), Tracy Rogers (HMCC/FRCOG), Tammy Spencer (HCHC), Monica Wynne (Baystate Health), Stephanie Bozigian-Merrick (PVPC), Lauren Davine (HPHPC), Larry Holmberg (HREPC), Carolyn Shores Ness (Deerfield BOS/BOS), Ann Dunne (FRCOG)

This meeting is audio recorded

Jeanne Galloway called the meeting to order at 9:34 am.

The committee reviewed the minutes from the January 08, 2019 meeting.

<p>Motion: Tammy Spencer motioned to approve the January 08, 2019 meeting minutes as presented. Monica Wynne seconded. Motion passed by a majority. One abstention.</p>
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A round of introductions followed.

Public Health Update:

The flu season is still active, with an increase in hospitalizations due to the flu and other respiratory illness. There are reports of measles cases in CT. and MA; and Washington State has reported a measles outbreak.

FFY17 Projects -

Children in Disasters Phase IV – Pediatric Surge Plan- \$50,000.00

The Council approved the project extension request at their January meeting, and Raine flipped the funds with a project that is split between FFY17 and FFY18. Tracy expects to complete the project by October 2019.

Functional/Access Needs Daily Response Planning- \$92,000.00

Stephanie Bozigian-Merrick shared they draft summary from the survey and interview results. The committee reviewed and discussed the results. Laura Kittross will provide the final notes and results from BRPC. Stephanie hopes to extend her time with PVPC to complete the project. It was agreed to also create an executive summary of the final results.

Mark Maloni's report detailed his findings on identifying a resource guide and easy to use tool for first responders to use in the field. The most suitable resource identified was from Texas A+M University. This resource provides a quick, accessible, easy to scan tool that is rich in content. The tool could possibly be adapted to create an app that meets the needs of our region.

FFY18 Projects -

Cybersecurity Planning-\$40,000.00

No updates.

Hospital Regional Pediatric MCI Plan - \$25,000.00

This project will be a continuation of the FFY17 Pediatric Surge Plan. The timeline will depend on the completion of the Pediatric Surge Plan.

EID Exercise Project - \$50,000.00

The WAG discussed other project ideas and revisited the idea of vaccine refrigeration for the region. The WAG will continue this discussion at their February 2019 meeting and will rewrite the proposal based on their findings.

Mental Health Recovery Resource Guide & Campaign - \$50,000.00

No discussion

Public Information Message Maps - \$40,000.00

The project was originally proposed by Mary Kersell when she was still on the committee. Tracy offered to invite Mary to discuss her proposal at the next meeting.

Debris Management & SUV Online Training Reformatting - \$20,000

○ **Review Scope of Work**

Two projects of the WRHSAC, the Spontaneous Unaffiliated Volunteer (SUV) Plan Training Modules and the Disaster Debris Management Plan Template produced self- led training modules which are available through WRHSAC's website. These formats are not end-user friendly nor do they allow for engaging interaction. Through the Family Reunification Plan project, WHRSAC developed an interactive, end user training utilizing the Adobe Captivate Platform. To improve the effectiveness of the SUV and Disaster Debris Management Training, WRHSAC will transition the trainings to an interactive, online training utilizing Adobe Captivate. The project timeline is April 2019 through December 2019.

Motion: Tracy Rogers motioned to approve the Debris Management & SUV Online Training Reformatting project as presented. Larry Holmberg seconded.

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After further discussion the motion was amended as follows:

The committee discussed the scope of work and agreed to split the project between PVPC and BRPC.

Motion: Tracy Rogers motioned to approve the Debris Management & SUV Online Training Reformatting project as presented, and to divide the work between PVPC and BRPC. Larry Holmberg seconded. Motion passed unanimously.

Budget Review

The FFY17 projects are on track. Unallocated funds in FFY18 remain on the table and may go towards the refrigeration project. The FFY18 funds are available and projects can be reviewed for specific scope development.

Requests

None

Old Business

None

New Business

Carolyn Shores Ness expressed an interest in holding a tabletop exercise where a better understanding of the role of the HMCC could be established with DPH, MEMA and first responders. There may be some funds remaining to follow up with this proposal, and it will be discussed at the March meeting.

Items unforeseen by the chair

None

Next Meeting – Tuesday, March 5, 2019, 9:30 am at DPH, 23 Service Center Road, Northampton.

There being no further business, Larry Holmberg motioned to adjourn the meeting. Carolyn Shores Ness seconded. Voted was unanimous.

The meeting adjourned at 10:55 AM

Respectfully Submitted by:

Ann Dunne, Franklin Regional Council of Governments