

Present: Raine Brown (FRCOG), Ann Shea (Mercy Medical), Todd Zukowski (PVPC), Mark Maloni (HMCC/FRCOG), Allison Egan (BRPC), Stephanie Bozigian-Merrick (PVPC), Lauren Davine (HPHPC), Tammy Spencer (HCHC), Larry Holmberg (HREPC), Pat Smith (FRCOG), Carolyn Shores Ness (Deerfield BOH/BOs), Ann Dunne (FRCOG)

This meeting is audio recorded

Ann Shea called the meeting to order at 9:33 am.

Meeting Minutes

The committee reviewed the minutes from the November 06, 2018 meeting.

Motion: Mark Maloni motioned to approve the Nov. 06, 2018 meeting minutes as presented. Todd Zukowski seconded. One abstention. Motion passed by a majority.

A round of introductions followed.

Public Health Update:

There are several different flu shot vaccines to choose from this season.

FFY16 Projects

Family Reunification Phase II

BRPC staff completed the first six base training modules, and shared them with the other RPA staff for review. PVPC staff began to review recommended training cycles, and it was suggested to explore adding audio in FFY18, when project work begins on the transition of Debris Management and SUV Training to adobe captivate.

FFY17 Projects -

***Children in Disasters Phase IV – Pediatric Surge Plan-* \$50,000.00**

No Updates.

***Functional/Access Needs Daily Response Planning-* \$92,000.00**

The RPA's discussed email lists and distribution methods for the survey, and continued to refine the list of potential partners and explored opportunities for the collection of data. The survey will be distributed on Survey Monkey, and the timeline to complete the report is extended to Jan 31, 2019.

EID Exercise Project

The committee discussed holding an exercise series in the (4) four counties, and agreed to flip the funds with a FFY18 project to allow more time to research and develop the proposal. The Western Mass. Public Health Advisory Group (WAG), are interested in this project and will discuss it further at their meeting later today. There is an opportunity to engage with the coalitions, and to include the municipalities and partner agencies. Raine would like to present the project proposal to the Council for approval no later than the February 2019 meeting. The approval timeline from the project justification process through providing the actual contracts to the RPA'S takes several weeks to a couple of months. Raine expects to have the scope of work in place by April 2019. This will allow the exercise series to begin in July 2019.

The discussion will continue at the January meeting.

Budget Review

Raine noted the FFY16 funds are on target to be spent down to zero. The Family Reunification Phase II is the final project.

The FFY17 projects are underway, and EID Project/Exercise funds are flipped with FFY18 to allow more time for project development. MAPC has signed the FFY18 contract and it should be in place by January 2019.

Requests

None

Old Business

None

New Business

Ann Shea is retiring on December 28, 2018, and the committee discussed nominating a new Chair. As the Chair must be a member of WRHSAC, the discussion was tabled until the January meeting, as Jeanne Galloway was not in attendance and Carolyn Shores Ness has some time constraints.

After a brief discussion it was agreed to move the next meeting from Tuesday, January 01, 2019 to Tuesday, January 08, 2019.

Items unforeseen by the chair

None

Next Meeting – Tuesday, January 08, 2018, 9:30 am at DPH, 23 Service Center Road, Northampton.

Western Region Homeland Security Advisory Council
Planning / Pan Flu Subcommittee Meeting
Tuesday, December 04, 2018 9:30 am
DPH, Service Center Road, Northampton, MA

There being no further business, Mark Maloni motioned to adjourn the meeting.
Carolyn Shores Ness seconded. Voted was unanimous.

The meeting adjourned at 10:13 AM
Respectfully Submitted by:
Ann Dunne, Franklin Regional Council of Governments