

**Western Regional Homeland Security Advisory Council  
Meeting Minutes  
Tuesday, February 21, 2017, 10:00am  
168 Industrial Drive, Northampton, MA**

**Present:** Raine Brown (FRCOG), Tom Grady (BCSO), Ann Shea (MMC), Victoria Grafflin (EOPSS), Jeanne Galloway (HCHC), Jon Hartenbaum (MEMA), John Paciorek (WMPCA), Amy Reilly(MAPC), Gail Bienvenue (MDPH), Melissa Nazzaro (Springfield Comm.), Carolyn Shores-Ness (Deerfield BOS/BOH), Tracy Rogers (FRCOG), Mark Babineau (WMFCA), Stephen Gaughan (EMS Rep/Hatfield FD), Chris Bouchard (Beckett Highway), Monica Wynne (Baystate MC), Michael Nelson (MDPH), Jeff Tedesco (MEMA), Joe Cuneo (NWMIMT), Dennis Annear (NWMIMT), Jim Hill (FEMA), Mark Foster (FEMA), Ann Dunne (FRCOG)

This meeting is audio recorded.

The meeting was brought to order at 10:01 am by Thomas Grady, Council Chair.

**Approval of Minutes**

The Council reviewed the minutes from the January 21, 2017 meeting.

<p><b>Motion:</b> John Paciorek moved to approve the minutes from the January 21, 2017 meeting. Carolyn Shores-Ness seconded. Motion passed unanimously.</p>
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A round of introductions followed.

**MATF MoBEX 2017**

Mark Foster presented the Hard Knox 2017 slide show highlighting the FEMA Mobilization Exercise, to be held on October 19-23, 2017 in Western Mass. Mark wishes to reach out to the communities to gather information on their training needs.

The primary role of the MA US&R System is to provide highly trained, motivated and experienced personnel, specialized tools, equipment and techniques for the purpose of rescuing persons in peril as a result of natural and manmade disasters.

The main objectives are:

- Operate Safely
- Train & Reinforce Relationships With Other Local, State & Federal Agencies
- Operate In An ICS Compliant Operation
- Utilize Multi Agency Teams
- Meet The Needs Of Local Officials
- Deliver Situational Awareness To Local, State & Federal Agencies

Invited participants are:

- Local Police, Fire, EMA, Health & EMS
- State: MEMA, MSP, DCR, OCM, EOPS
- DHS - Science and Technology
- VT and NY SAR Teams
- Educational Institutions

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- Private Entities / NGO's

Mark wishes to include local officials, and to hold tabletop discussions with the BOS beforehand, to understand their needs. The task force will be spread out and possible locations to be used are Dubuque State Park, Deerfield River, and more locations throughout Franklin County.

Planning and discussions continues.

### **Updates from the Chair**

Tom Grady acknowledged the support and leadership of Brook Chipman as EOPSS Program Manager; Brook has returned to the Highway Safety Division. The Homeland Security Grant Division will be moving to Natick, under the direction of Hans Olsen, Undersecretary of Homeland Security.

### **Updates from Disciplines**

- FIRE: Mark Babineau noted that both replacement recommendations are with EOPSS for approval. Due to the retirements, Mark and Chief Nothe will be replaced by Chief John Dearborn and Chief Paul Morrissette as Council members.
- POLICE: No updates.
- EMS: Stephen Gaughan announced that Mark Miller is the new Director of OEMS. The search to fill the Region 1 EMS Director continues, there are four finalists..
- EMD: No updates
- PUBLIC HEALTH: Jeanne Galloway reported the HMCC is working on various activities, and noted we are still in the flu season. The four coalitions are working on a training plan, and working in concurrence with the 5 yr. plan from the CDC. The MCC continues its work, and the Franklin County and Hampden County are working on the Community Health Improvement Plan in response to the County Health rankings. The newest release will be available in March.
- TRANSPORTATION: No updates.
- DPW: Chris Bouchard noted the availability of limited grant funding under the Stream Water Continuity Program for engineering and construction work. The next round of grant funding from MASS DOT for "small bridge repair" will be announced in March/April 2017.
- CORRECTIONS: Tom Grady reported that 14 Sheriff Offices are working together on a new information sharing system, which will be implemented statewide county by county in the coming year.
- COMMUNICATIONS: Melissa Nazzaro noted the NextGen roll out continues, with 56 sites connected. Melissa asked if any Agency is having an issue with helicopter air to ground

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communications to keep her informed. The Statewide survey is in its final stages, and we should receive the final document soon.

- HOSPITALS: No updates.
- LOCAL GOVERNMENT: Carolyn Shore Ness attended the MMA conference, where the Council was acknowledged for their work on creating the Debris Management and Sheltering Template. The MMA also supported additional GPS training as a good idea.
- Massachusetts State Police (MSP): Raine reported that Paul D'Auteuil was unavailable to attend, due to work commitments. He did note MSP will be providing support to both the Blarney Blowout and the Holyoke St. Patrick's Day Parade.
- MEMA: Jeff Tedesco noted the Agency is in planning mode for the upcoming Boston marathon.
- EOPSS: Victoria Grafflin noted the FFY17 planning guidelines were emailed to the Council last week, and there is no additional feedback from the DHS regarding the awarded grant amount or the timeframe of when funds will be received. Victoria noted there are staff changes at EOPSS, pending the relocation of the department to Natick, and the restructuring under the Undersecretary. WRHSAC will have a new Program Co-coordinator, as David Cruz's role changes. EOPSS in partnership with MEMA and other Agencies has applied for a \$2,500,000.00 grant, under the Complex Coordinated Terrorist Attack Grant Program; the award date will be in June 2017.
- **Planning/Pandemic Flu:** Ann Shea updated the Council on the following:
  - The Family Reunification Plan is revising some the wording to make the plan less school centric.
  - The Family Reunification Plan FFY16 – will focus on resilience building under children in disasters.
  - The Debris Management Guide Template: The subcommittee is conducting outreach, to bring awareness of the template to local officials, for their use and to modify for their municipality.
  - COAD Long Term Recovery – draft plan is still in progress, to include suggestions and updates from the subcommittee.
  - MACC Phase IV – Meetings and conversations continue.
  - MACC Phase V - will review the draft survey at the next meeting.

**Interoperability/Information Sharing:** *Hampshire Hills Control Stations:* Melissa Nazzaro asked for a motion to approve the allocation of \$43,057.00 from FFY15 funds, to purchase additional equipment for the Hampshire Hills Control Station project.

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**Motion:** John Paciorek moved to approve \$43,057.00 from FFY15 funds, to purchase additional equipment for the Hampshire Hills Control Stations Project. Carolyn Shores-Ness seconded. Motion passed unanimously.

The WMLEC trailer is in the process of being delivered, and will be onsite for the Council to view in the near future.

**Training and Exercises:** Tom presented several projects for the Council to approve; all motions were approved by the T&E subcommittee at their meeting this morning.

**Pediatric Psychological First Aid**

**Motion:** John Paciorek moved to allocate \$16,000.00 from FFY15 funds to provide Pediatric Psychological First Aid training. Motion was seconded by Carolyn Shores Ness. Motion passed unanimously.

**TEEX Wide Area Search & Rescue**

**Motion:** Carolyn Shores Ness moved to allocate \$15,000.00 from FFY15 funds to provide TEEX Wide Area Search & Rescue Training. Motion was seconded by John Paciorek. Motion passed unanimously.

**Tourniquet/ Stop the Bleed Training**

**Motion:** Melissa Nazzaro moved to allocate \$23,200.00 from FFY15 funds to provide two sessions of Tourniquet/ Stop the Bleed Training for 100 participants. Motion was seconded by Carolyn Shores Ness. Motion passed unanimously.

**Warm Zone Rescue / Triage Training**

**Motion:** Melissa Nazzaro moved to allocate \$12,140.00.00 from FFY15 funds to provide Warm Zone Rescue / Triage Training .Seconded by John Paciorek. Motion passed unanimously.

**TEEX ECO Operations and Planning**

**Motion:** John Paciorek moved to allocate \$8,200.00 from FFY16 funds to provide TEEX EOC Operations & Planning training. Seconded by Melissa Nazzaro. Motion passed unanimously.

**GPS Training**

**Motion:** John Paciorek moved to allocate \$5,000.00 from FFY15 funds to provide GPS Training focused on DPW needs. Seconded by Carolyn Shores Ness. Motion passed unanimously.

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**Equipment/PPE:** No updates

**CBRNE/IED:** Mark Babineau reported the subcommittee met to discuss projects for FFY17 investment areas.

**Fiduciary Report:** Raine reported the FFY15 funds are now allocated, and subcommittees should begin work on projects for FFY16. The RFP is prepared for the structural collapse TEEX training. Two trainings will be held, in April at Devens and western Mass. in the fall.

The deadline to complete the FFY17 preliminary project list is Thursday, February 24, 2017. We will plan a full vote of the Council once the grant is awarded; the projected grant award is expected to be \$936,315.00.

Raine presented the WRHSAC FFY17 Initial Budget Planning spreadsheet, outlining all of the subcommittees' investment areas. She noted the addition of T&E projects at \$251,052.00. Our overall balance is at \$1,114,052.00, which puts us over budget by \$177,737.00. The Council looked at each area, and agreed to reduce some projects to balance the budget, keeping the priority investment areas.

The recommended projects are as follows:

<b>CBRNE</b>	
Tech Rescue PPE	\$38,500.00
MoBEX/Statewide Tech Rescue Exercise 2018	\$50,000.00
Regional Hazmat Team Training	\$30,000.00
Tech Rescue Equipment	\$70,000.00
<b>Total</b>	<b>\$188,500.00</b>
<b>WMRIC</b>	
CMED Hovey Hill	\$166,000.00
Portables & Go-Kits for COMU	\$75,000.00
Hampshire Hills Lincoln & Skinner	\$50,000.00
<b>Total</b>	<b>\$291,000.00</b>
<b>Pan Flu Planning</b>	
Children in Disasters Phase IV	\$60,000.00
Functional/Access Needs Daily Response Planning	\$50,000.00
Infrastructure Virtualization	\$50,000.00
Cybersecurity Planning	\$0.00

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<b>Total</b>	<b>\$160,000.00</b>
<b>Training &amp; Exercise</b>	
Anti/Counter Terrorism	\$15,000.00
Hazmat/CBRNE	\$15,000.00
Mass Care	\$15,000.00
Search & Rescue	\$15,000.00
Medical Response	\$15,000.00
Command & Control	\$15,000.00
Interops/ Comm	\$15,000.00
Information Share/Public information	\$15,000.00
Regional Symposium Active Shooter Emerging Trends & Training	\$89,815.00
	<b>\$209,815.00</b>
<b>FRCOG Program Support</b>	
	<b>\$87,000.00</b>
Total	\$936,315.00

Raine will prepare the final investment plan for the Council to vote on at the March meeting, before sending it to EOPSS.

Victoria Grafflin asked the Council to confirm the project goals and how it relates to an investment gap. Amy Reilly noted that the South East Central region has a new Program Manager, and Raine was very helpful in the formalizing process of the orientation program to be used by EOPSS for all new employees.

**Old Business:**

**WMFCA Representatives**

As Chief Nothe has retired, and Chief Babineau will retire in May, Tom Grady asked for a motion to approve their replacements.

**Motion:** Mark Babineau moved to approve Chief Dearborn to replace Chief Nothe and Chief Morrisette to replace Mark as Council members. Motion was seconded by John Paciorek. Motion passed unanimously.

**New Business:** None

**Business Unforeseen by Chair:** None

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**Next Steps/Future Meetings**

The next Council meeting will be on March 21, 2017 at 10:00am at WHEMS, 168 Industrial Drive, Northampton.

Motion: John Paciorek made a motion to adjourn. Carolyn Shores Ness seconded. Motion passed unanimously.
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The meeting adjourned at 11:30am.

List of Documents Reviewed at the Meeting

- WRHSAC Council Meeting Minutes from January 17, 2017
- WRHSAC Fiduciary Report: FFY 15 Homeland Security Grant, 2/15/2017
- WRHSAC Fiduciary Report: FFY 16 Homeland Security Grant, 2/15/2017
- WRHSAC FFY2017 Initial Budget Planning.

Respectfully Submitted by  
Ann Dunne  
Franklin Regional Council of Governments