

Western Regional Homeland Security Advisory Council
Interoperability / Information Sharing Sub Committee
Meeting Minutes
June 18, 2013 12:30 pm
WMEMS, 68 Industrial Drive, Northampton, Ma.

In attendance: Sue Brown (FRCOG), Gretchen Johnson (FRCOG), Tom Grady (BCSO), Dennis Nazzaro (DFS/NFD), Suzanne MacBain (SAIC), Russ Sienkiewicz (NPD), Ann Shea (MMC), Gary Cromack (SAIC), Terry Dun (FCECS), Melissa Nazzaro (Spfld Comm), John Taylor (SFD/DFS), Manny Litos (Motorola), Robert Garriepy (HPD), Lindsay Stromgen (AFD/HCC), John Pond (HFD).

The meeting was brought to order by Russ Sienkiewicz, Chair, at 12:34 pm. A round of introductions followed.

The committee reviewed the minutes from the May 21, 2013 meeting.

<p>Motion: Terry Dun moved to approve the minutes of the May 21, 2013 meeting as submitted. Tom Grady seconded. Motion passed.</p>

Project Updates

FCECS Route 202

Terry stated that the generator had a mice issue. The project is moving forward.

WMLEC Expansion

Russ noted that the system should be ready to test soon. A full update will be provided during the consultant's report.

IMC Node Linking

Russ stated that there will be a demonstration of the IMC Node Linking project on June 19th in Marlboro.

WMFCA MDTs & GIS

Sue said that the order for MDTs was placed last week.

WMRIC

Russ stated that the Collins Center is interested in the project. Sue has a phone meeting scheduled with the Collins Center later this week to discuss it further. The project will not be required to go out to bid if work is contracted with the UMASS Collins Center. The project will be done in two phases. Phase two will be contingent on the outcome of phase one. Russ thanked Sue for her work on coordinating this project.

Reprogramming Grant

Sue stated that just over 30% of the radios were able to be reprogrammed due to the timing of the funding. Suzanne stated that she will follow up with the consultant to obtain the code plugs. Discussion followed.

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Reprogramming MDTs

Russ stated that the Council approved the cables and wires requested for the MDTs. They also approved the WMLEC site inspection expense.

Berkshire 385

Sue stated that if the FFY10 funds do not get extended the project will not proceed. The EHPs are not completed yet and the project is dependent upon successful completion and approval of the EHPs.

Gaps and Analysis

Russ stated that SAIC was granted the contract. Sue stated that she is in the process of finalizing the contract. Suzanne thanked the Subcommittee.

CMED

The CMED project was approved by SIEC. Sue stated that the first step will be the EHPs. Sue will need the exact location information for the EHPs and then she will seek a vendor. Dennis stated that the Communication 101 training will include information on the CMED system. Tom stated that the representatives for the CMED project and the Berkshire 385 must attend the monthly meetings to give project updates and need to supply a communication plan to end users to allow the project to proceed. Sue stated that she will send letters to the project representatives. Discussion followed.

Interoperability Consultant

Gary stated that the WMLEC ten sites are on track to be completed. Gary stated that seven sites are wired. There have been a few issues such as the Butternut site building has no power. The mud and rain have made it difficult to reach the site. The Notice to Proceed for the Blandford and Chesterfield sites were received last Friday. The parts needed for the work around for Berkshire have been delivered.

Tom stated that the outgoing head of DCR contact him and asked if there was anything he could assist with before he left DCR. Tom asked for specific information to request his assistance.

Gary stated that there is further confusion on the engineer recommended category for the Borden tower. Sue will follow up.

Gary recommended that the committee consider using the fire tower on Borden as an alternative to the Borden H-frame tower. He suspect that a structural analysis would cost no more than \$1,300. MSP has a shelter at the site. The tower is DCR owned. Discussion followed.

<p>Motion: Terry Dun moved to approve up to \$1,500 FFY12 target hardening and infrastructure improvements to conduct a structural analysis of the Borden MSP fire tower. John Taylor seconded. Motion passed.</p>

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Gary stated that the system will be built by June 30th but it will not be active until the towns with the 800 mhz radios are reprogrammed. This will affect 363 radios. The reprogramming was slated to happen under the reprogramming grant but were not able to be completed. This affects five cities, Chicopee, Westfield, South Hadley, Wilbraham and W. Springfield. Discussion followed.

Requests

John stated that the tech rescue radios were approved for \$7,963.31 at the Council meeting contingent on the Interops Subcommittee approval. Tom offered to re-allocate 18 radios, bank chargers and extra batteries from the Berkshire cache for this need. An agreement will be drafted between Berkshire Sheriff's Department and the Western Mass Fire Chief Association. Discussion followed.

Upon further review of the equipment request submitted for the new P25 digital radios for the Field Communication Units, it was discovered that the required dual head upgrades were overlooked. Manny was asked to quote a price.

<p>Motion: Tom Grady moved to approve \$2,915.88 from FFY10 unallocated funds if approved by the Council at the July meeting. If the motion is not approved by the Council then the funds will be used from FFY11 or 12 Interoperability funds. Dennis Nazzaro seconded. Motion passed. Terry Dun abstained.</p>

Old Business

Hampshire Hills Police 800Mhz radios

Russ stated that the Hampshire Hills Police 800mhz radios project will be a place holder until funding can be identified.

New Business

SIEC Interim Representation

Sue stated that a draft letter was included in the meeting packet stating that Melissa Nazzaro will be going out on maternity leave. In her absence, John Taylor will be her alternate for the WRHSAC representative to the SIEC and that Dennis Nazzaro will be the back up alternate. The Council voted to approve these appointments earlier today.

FCECS Disposal of Generator

Sue stated that a letter was included in the meeting packet requesting to transfer ownership of the generator to the Town of Shelburne. Discussion followed.

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Motion: Tom Grady moved to approve the request to transfer ownership of the generator and related items listed in the letter referred to above to the Town of Shelburne. Melissa Nazzaro seconded. Motion passed. Terry Dun and John Taylor abstained.

The request must go to the Council for full approval.

Business Unforeseen by the Chair

Tom stated that Williams College requested a COML team to cover the Williams College graduation. Tom was very impressed with how well the operation was conducted. Williams and Williamstown personnel were also very pleased with how the team handled communications.

Next Steps/Future Meetings

The next meeting is scheduled for July 16th at 12:30 at the WMEMS.

There being no further business Tom Grady motioned to adjourn. Terry Dun seconded. Voted unanimously.

The meeting adjourned at 2:09 pm.

Respectfully Submitted by
Gretchen Johnson
Homeland Security Program Assistant
Franklin Regional Council of Governments