

Western Region Homeland Security Advisory Council
Planning / Pan Flu Subcommittee Meeting
Tuesday, June 4, 2013, 11:00 am
DPH, 23 Center Road, Northampton, Ma

Present: Susan Brown (FRCOG); Gretchen Johnson (FRCOG); Larry Holmberg (HREPC); Tracy Rogers (FRCOG), Josiah Neiderbach (PVPC), Pat Smith (FRCOG), Josh Shanley (NEM), Linda Moriarty (WMEMS), Tom Grady (BCSO), Ed Lesko (DBOH), Ann Shea (MMC), Carolyn Shores Ness (DBOS/BOH), Donna Toupin (ARC), Mark Malloy (BRPC), Sandra Martin (BCBOHA), Tom Lynch (BMC), Mary Kersell (HPHPC), Nekeisha Nixon (PVPC/HCHC).

Sandra Martin called the meeting called to order at 11:04 am.

Meeting Minutes

The committee reviewed the minutes from the May 7, 2013 meeting.

Motion: Carolyn Shores Ness motioned to approve the May 7, 2013 meeting minutes as presented. Larry Holmberg seconded. Motion passed unanimously.

A round of introductions followed.

FFY10 Project Updates

Regional Shelter Planning & Implementation

Pat stated that Franklin County is on schedule to be completed by the end of June. Josiah stated that Hampden County is working to finalize an MOA for REPCs to be able to contract with private vendors. Hampshire County is finalizing the mapping products. Mark stated there was no update for Berkshire County.

Sheltering and Equipment

Sue stated that bids were received. A summary was included in the meeting packet. Pictures of the main items were included. The only item that did not seem adequate was the crib. Sue requested another option and it seems much more user friendly and sturdy. A photo of the new crib was passed around. The functional needs cots for Berkshire County were not included in this round of funding but can be included in the next round. If approved, there will be three contracts, one contract for the portable generator, one for the shelter kits and one for everything else. All of the bid pricing will be good for one year. Discussion followed.

Motion: Carolyn Shores Ness motioned to approve the bids as presented. Linda Moriarty seconded. Motion passed unanimously.

Carolyn thanked Sue for all of her hard work on making this purchase possible.

Western Region Homeland Security Advisory Council
Planning / Pan Flu Subcommittee Meeting
Tuesday, June 4, 2013, 11:00 am
DPH, 23 Center Road, Northampton, Ma

Pat asked about the timeline for the second round of funding. Sue stated that we can discuss the timeline better at the July meeting. By then we should now if the FFY10 funds were granted an extension. Sue requested that only large items be requested with the round 2 funding. Round 2 will also allow purchases for DART supplies. Discussion followed.

FFY2010 IRAA SOG & Exercises summit

IRAA

Sue stated that the Whole Community Summit was held on May 22nd and was well attended. Sue stated that she had a lot of positive feedback on the Summit. The Bright Spot Therapy Dogs Team would be willing to present about their services to the Subcommittee or the Council. They would like to be included in future trainings and exercises. They are a volunteer organization and will not charge to attend the trainings and exercises. Discussion followed about how towns can utilize the Mass211 system. Sandra stated that she would like to have had more interaction with the SOG & Annex documents to test them. Sandra stated that she will bring a table top exercise proposal to the Training and Exercise (T&E) Subcommittee or propose the project in the next funding cycle of Planning funds.

FFY2011 Project Updates

Mass Receiving Planning

Mark stated that a draft given to the RPAs. Information will be collected to populate the document over the summer. Lindsey will be out over the summer on maternity leave and will compile the plan upon her return.

Regional EOC Planning

Sue stated that the project is moving along. The monthly update is in the meeting packet. Fortress has been consulting with the Collins Center at UMASS concerning the MOAs. The Collins Center feels that there is a strong standing to develop a MACC if an existing entity takes the lead role. The existing MOAs are a strong starting point. The Berkshire Sheriff's Dept. is being looked at as a possible lead entity as well as the MEMA site in Agawam as a facility. The next meeting with Fortress will be scheduled soon. Tom asked subcommittee members to encourage towns that have not signed the statewide MOA yet to do so. Pat asked how many towns have signed the WMASS MOA. Sue stated that nearly 100% of the towns have signed. Discussion followed.

Faith Based Phase III

Western Region Homeland Security Advisory Council
Planning / Pan Flu Subcommittee Meeting
Tuesday, June 4, 2013, 11:00 am
DPH, 23 Center Road, Northampton, Ma

Tracy stated that Lindsey Britt has held the kick off meeting in Franklin County. Mark stated that Hampshire County is in the process of hiring an outreach person.

FY2012 Project Updates

VOAD Engagement and Capacity Building

Sue stated that there was a slight delay in issuing the P.O. It should be issued this week.

Sheltering Equipment

Sue stated that the second round of funding will be discussed at the July meeting. Sue will look at the percentages that have been spent for each County and adjust this round of funding accordingly.

Sheltering T&E

Sue stated that the Scope of Work (SOW) was included in the meeting packet. Sandra recused herself from the discussion. Sue suggested that the Subcommittee may want to set up a working group to oversee the project. Sue asked for input on the SOW. Discussion followed. Sue will forward the SOW to the T&E Subcommittee as presented.

CI Prioritization Phase IV

This project was discussed earlier in the meeting.

Requests

No requests were presented.

Old Business

FFY2011 unallocated funds

Sue stated that \$60,000 of unused funds were given back to the Council. Sandra asked for any ideas for projects to present to the Council. Sandra would like to see an IRAA exercise to test the updated SOP and CEMP forms. Carolyn suggested a GPS and ACAMS training for DPW workers. The training would offer a GPS unit to every town that participates. Tracy is preparing the proposal. The GPS units are \$299.00 each. The price for 101 units will be approximately \$30,199. The cost of the training is about \$5,000. Sue clarified that equipment and training need to be presented as separate proposals.

Western Region Homeland Security Advisory Council
Planning / Pan Flu Subcommittee Meeting
Tuesday, June 4, 2013, 11:00 am
DPH, 23 Center Road, Northampton, Ma

Motion: Linda Moriarty motioned to recommend to the Council the purchase of 101 GPS handheld units with a camera and the GPS training. The motions will be contingent on both being approved to move forward. Mary Kersell seconded. Motion passed with six votes in favor and three abstentions.

Items Unforeseen by the Chair

Sue stated that the FFY10 extension has not been decided upon yet. Additional information was requested. The funds end on June 30th. Discussion followed.

Josiah introduced Nicky Nixon. She is Soloe Dennis' replacement. She had been interning with Soloe for the past two years. Sandra welcomed Nicky to the Subcommittee.

Next Meeting

The next meeting was scheduled if needed for July 2nd at 11:00 am at DPH.

There being no further business Linda Moriarty motioned to adjourn. Mary Kersell seconded. Voted unanimously.

The meeting adjourned at 12:10 pm.

Respectfully Submitted by
Gretchen Johnson
Homeland Security Program Assistant
Franklin Regional Council of Governments