

Western Regional Homeland Security Advisory Council
Meeting Minutes
Tuesday, September 18, 2012, 10:00am
Northampton Police Department, 29 Center Street, Northampton, MA

In attendance: Sue Brown (FRCOG), Gretchen Johnson (FRCOG), Thomas Grady (BCSO), Bob Barry (MEMA) proxy for Eric Madison (WMFCA), Ann Carroll (MMC) proxy for Tom Lynch (BHS), Sandra Martin (BCBOHA), Robert Hassett (SFD), Nicole Rohan (PVTA), Josh Shanley (NEM), Brook Chipman (EOPSS), Catherine Ratte (PVPC), Russ Sienkiewicz (NPD), Linda Moriarty (WMEMS), Pat Smith (FRCOG), Stephen Kozloski (MPD), Carolyn Shores Ness (Dfld SB), Bob Dean (FRCOG), Dennis Nazzaro proxy for Melissa Nazzaro (Spfld Comm), Jeffrey Bradford (PPD), Jason Breault (PPD), Jon Davine (NFD), Linda Gross (FRCOG), Amy Reilly (MAPC).

The meeting was brought to order at 10:03 am by Thomas Grady, Council Chair. Russ Sienkiewicz welcomed everyone to the new Northampton Police Department Community Room. A round of introductions followed.

The Council reviewed the minutes from the August 21, 2012 meeting.

<p>Motion: Sandra Martin moved to approve the minutes from the August 21, 2012 meeting as submitted. Linda Moriarty seconded. Voted unanimously.</p>

The Council reviewed the minutes from the September 5, 2012 Special meeting.

<p>Motion: Sandra Martin moved to approve the minutes from the August 21, 2012 meeting as submitted. Carolyn Shores Ness seconded. Voted unanimously.</p>
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Updates from Chair

Tom stated that he will be attending the meeting for the Threat and Hazard Identification and Risk Assessment (THIRA). The Chairs meeting will be held next week in Framingham. The Social Media trainings are coming up. An abbreviated session will be held Thursday evening and an all-day session on Friday. The Saturday morning abbreviated session was cancelled due to a lack of registrants. Tom announced that Steve White is leaving MAPC. Tom introduced Amy Reilly. She has been with MAPC for five years.

Updates from Disciplines

- FIRE: none
- POLICE: none
- EMS: Linda Moriarty stated that the Commissioner of Public Health has resigned. Discussion followed.
- EMD: none
- PUBLIC HEALTH: none

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- TRANSPORTATION: none
- DPW: none
- CORRECTIONS: none
- COMMUNICATIONS: Dennis stated that Melissa was not able to attend the last SIEC EMC meeting but he was able to go in her place. The main points of the meeting were:
 - o The Berkshire CMED project was tabled for more information. The MDTs for EMS was approved by the EMC.
 - o The Channel Programmable Guide has been completed and sent out. Corrections have been offered and it is being updated.
 - o EOPSS has announced the release of IECGP money for reprogramming. The total is \$1.8 million to be released from two fiscal year grant cycles.
 - o SCIP Update workshop was held on August 28th and went well.
 - o EOPSS announced an Introduction to Interoperability workshop on October 30th from 9-4 at MEMA Headquarters in Framingham.
- HOSPITALS: none
- MUNICIPALITIES: Carolyn Shores Ness stated that the HAMM Radio Drill will be held on September 29th. Sue will email the information.
- Massachusetts State Police (MSP): none
- MEMA: Bob Barry announced that the MEMA quarterly meeting was held on September 10th. There will be a new EMD training series rolled out this fall. The RMS system will be rolled out the fall as well.
- EOPSS: Brook Chipman stated that the 2012 Plan is due to EOPSS on October 1st. EOPSS is putting emphasis on the evaluation components. Discussion followed.

Planning /Pandemic Flu:

Sandra Martin stated that all projects are moving forward. The Regional Sheltering project planning portion of the project is almost completed. The Plan offers a robust response and guidance section, forms and lists. It is a very comprehensive and useful document.

Interoperability/Information Sharing:

Russ stated that the Interops Subcommittee met immediately following the last Council meeting. All the Interops projects are on schedule. The IECGP funds can be used for reprogramming radios. The radios can be narrow banded at the same time if necessary, although narrowbanding needs to be completed by December 31, 2012.

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The Interoperability Consultant requested additional funds to complete the tasks of the FFY2010 contract. The request is due to the increased support needed for the WMLEC expansion project. The subcommittee approved a \$20,000 increase.

Motion: Russ Sienkiewicz moved to approve up to \$20,000 from FFY10 for the additional support from the interoperability consultant. Linda Moriarty seconded. Motion passed unanimously.

Russ stated that there was a \$64.40 outstanding balance for the accessories for the multi-band radio cache.

Motion: Carolyn Shores Ness moved to approve \$64.40 to cover the outstanding balance for the radio cache. Linda Moriarty seconded. Motion passed unanimously.

The Berkshire EMS project has had some issues. These issues will be discussed later today at the Subcommittee meeting.

The Brimfield request for funding is part of a Central Regional project. A letter was sent to the Central Council to request that they fund the project because it is part of a larger project based in their region. They meet today. Discussion followed.

Training and Exercise:

Tom stated that the subcommittee met just prior to this meeting.

Tom stated that a request was submitted for an exercise series that will test the Critical Infrastructure project. There will be a total of five events.

Motion: Tom Grady motioned to approve \$50,000 from FFY11 Exercise to fund the Critical Infrastructure Series. Sandra Martin seconded. Motion passed.

The second request was to allow for backfill and overtime for attendants of the free Introduction to Interoperability Workshop on October 30th.

Motion: Tom Grady motioned to approve up to \$5,000 from FFY08 Training. Carolyn Shores Ness seconded. Motion passed unanimously.

Bob Hassett stated that the Distant Storm Exercise will be held on Sunday, October 21. It was originally scheduled for October 20. The Air Force will pick up patients from distant hospitals and bring them to hospitals in 500 mile arcs. A total of forty patients will be picked up and dispersed. This exercise is important to avoid the casualties that occurred during Katrina. Discussion followed.

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Tom stated that he will be attending the Operation Urban Shield exercise coming up in Boston. It will be a 24 hour exercise. If anyone is interested in attending this training contact Tom.

Equipment/PPE:

Sue stated that there has been a delay for some of the items ordered to restock the sheltering trailers. The items should be received soon. The traffic safety trailers are expected to be delivered in November or December.

CBRNE/IED:

Sue stated that the IFB for the Tech Trailer are due today.

Fiduciary Report:

Sue stated the draft 2012 Plan is in the meeting packet. Feedback is needed from the subcommittee chairs regarding the projects. EOPSS comments have been received. The goal is to submit the final Plan to EOPSS next week since Sue will be out of the office from September 26th through October 9th. Discussion followed.

<p>Motion: Linda Moriarty motioned to approve up the FFY2012 Investment Plan as presented with the understanding that the Subcommittee Chairs will offer some project clarification. Sandra Martin seconded. Motion passed unanimously.</p>
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Old Business:

Catherine Ratte stated that there has been a great response from the public regarding National Preparedness Month activities.

Josh Shanley stated that Eric Stratton's presentation on gang awareness, street drugs and secret compartments in vehicles and furniture this past weekend was excellent. Discussion followed.

New Business:

No new business was presented.

Business Unforeseen by Chair

No unforeseen business was presented.

Next Steps/Future Meetings

The next meeting of the Western Regional Homeland Security Advisory Council will be held on Tuesday, October 16th at 10:00am at WMEMS.

Russ stated that the parking garage is scheduled to be completed in November. Additional parking will make utilizing the new Community Room more convenient for future meetings. Russ invited Council members to a tour of the facility following the meeting.

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There being no further business Russ Sienkiewicz moved to adjourn. Linda Moriarty seconded.
Voted unanimously.

The meeting adjourned at 10:45 am.

Respectfully Submitted by
Gretchen Johnson
Homeland Security Program Assistant
Franklin Regional Council of Governments