

**Western Regional Homeland Security Advisory Council
Training and Exercise Subcommittee Meeting Minutes
August 21, 2011, 9:30 am
WMEMS, 168 Industrial Drive, Northampton, Ma.**

Present: Sue Brown (FRCOG), Gretchen Johnson (FRCOG), Tom Grady (BCSO), Mary Praus (FRCOG), Thomas Barnaby (MEMA), Sandra Martin (BCBOHA), Linda Moriarty (WMEMS), Ann Carroll (MMC), Candi Christianson (VA), Dennis Annear (NWMIMT), Brook Chipman (EOPSS), Josh Shanley (NEM).

Chairman Tom Grady brought the meeting to order at 9:36 am.

Minutes

The committee reviewed the minutes from the July 17, 2012 meeting.

<p>Motion: Ann Carroll motioned to approve the minutes from July 17, 2012. Linda Moriarty seconded. Motion passed.</p>

Exercise Requests

No exercise requests were presented.

Training Requests

Northwest Massachusetts Incident Management Team (NWMIMT) – NY Wildfire & Incident Management Academy - \$7,716.00 – October 26-29, 2012

Dennis Annear stated that this request proposes sending eight members of the NWMIMT to the Academy to instruct in order to work on their task books and obtain further credentials. Once the task book is completed the member is fully credentialed. Discussion followed regarding recruiting junior members and listing events on 211.

<p>Motion: Linda Moriarty motioned to approve \$7,716 from FFY08 Training to send eight members of the NWMIMT to the NY Wildfire and Incident Management Academy to work on their credentials. Sandra Martin seconded. Motion passed unanimously.</p>
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New Business

Sue stated that there is a slight deficit in the FY08 Training budget but an excess in Exercise.

<p>Motion: Linda Moriarty motioned to move the balance of the FFY08 Exercise budget in the amount of \$19,761 to the Training budget line item. Sandra Martin seconded. Motion passed unanimously.</p>

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Sue stated that trainings do not have to follow Chapter 30B procurement laws but there has been some push back on this subject. Mary Praus and Sue have come up with a template to give justification when choosing a private vendor. Discussion followed.

Old Business

Linda Moriarty stated that the MCI training is moving forward.

Business Unforeseen by the Chair

No business unforeseen was presented.

Next Steps/Future Meetings

The next meeting will be Tuesday, September 18th at 9:30am at Northampton Police Department.

There being no further business Sandra Martin motioned to adjourn. Linda Moriarty seconded. Voted unanimously.

The meeting adjourned at 9:55 am.

Respectfully Submitted by
Gretchen Johnson
Homeland Security Program Assistant
Franklin Regional Council of Governments