

**Western Regional Homeland Security Advisory Council
Training and Exercise Subcommittee Meeting Minutes
March 27, 2013, 9:30 am
Northampton Police Department, 29 Center Street, Northampton, Ma.**

Present: Sue Brown (FRCOG), Gretchen Johnson (FRCOG), Tom Grady (BCSO), Sandra Martin (BCBOHA), Dennis Nazzaro (NFD/DFS), Mary Praus (FRCOG), Chris Norris (NFD), John Fabiano (EOPSS), Linda Gross (FRCOG), Stephen Gaughan (AFD), Edward Oey (BPD).

Chairman Tom Grady brought the meeting to order at 9:30 am.

Minutes

The committee reviewed the minutes from the February 19, 2013 meeting.

Motion: Dennis Nazzaro motioned to approve the minutes from February 19, 2013. Sandra Martin seconded. Motion passed unanimously.

A round of introductions followed.

Budget Update

Sue stated that the FFY10 funding ends on June 30th. There is \$12,755 NIMS training funding and \$6,783 for Training and Exercises left. EOPSS is going to apply for an extension but it is not certain it will be approved. Sue suggested moving all of the unallocated funds into a single line item for the Council to spend down. Discussion followed.

Motion: Sandra Martin motioned to move all of the unallocated FFY10 funds into the Council unallocated funds. Chris Norris seconded. Motion passed unanimously.

Sue stated that there is \$110,843 unallocated funds left in FFY11 Training and Exercise funds that will end on June 30, 2014.

Exercise Requests

No exercise requests were presented.

Training Requests

Amherst Fire Department – Current Threat Trends - \$19,365.00

Stephen Gaughan stated that the Amherst Fire Department is requesting funds to have a Current Threats Trends training. The Amherst Fire Department has sent several people to New Mexico for training. This will be a supplement to that train the trainer training. The training can accommodate 45 participants. It will be held in Amherst. The training will be open to all of the disciplines.

**Western Regional Homeland Security Advisory Council
Training and Exercise Subcommittee Meeting Minutes
March 27, 2013, 9:30 am
Northampton Police Department, 29 Center Street, Northampton, Ma.**

Motion: Sandra Martin motioned to approve \$19,365.00 FFY11 Training funds for the Current Threat Trends training. Dennis Nazzaro seconded. Motion passed unanimously.

Hampshire EMS – PreHospital Trauma Life Support - \$45,000

Chris Norris stated that he was here last month. The trainings approved last month were posted and were filled by the end of day three. The waiting list is 43 people. Hampshire EMS is requesting funding to hold another 2 day course. The course will accommodate 45 people. It will be held in June. Tom asked that each County be allotted a set number of seats. Mary Praus stated that the same procurement process will need to be followed for this training. Discussion followed.

Motion: Sandra Martin motioned to approve FFY11 training funds in the amount of \$45,000 for a two Day PHTLS training. Dennis Nazzaro seconded. Chris Norris abstained. Motion passed.

Belchertown Police Department – Active Shooter 2 Day - \$15,750

Ed Oey stated that the Active Shooter training is facilitated by ex-military personnel. It is a 2 day course that will be held in June. It will be open to all disciplines in all four counties. Tom requested that a minimum of 3 slots be held for each County. Sandra stated that it would be good to spread the attendance among the disciplines as well. Discussion followed.

Motion: Sandra Martin motioned to approve \$15,750 from FFY11 Training and Exercise funds for the Active Shooter 2 Day_training. Chris Norris seconded. Motion passed unanimously.

Belchertown Police Department – Active Shooter 3 Day - \$25,443

Ed Oey stated that this is a 3 day training. Two days will be with live fire. It has been 10 years since this training has been offered. Sue requested that a minimum of four seats be reserved for each county and from different departments. Discussion followed.

Motion: Sandra Martin motioned to approve \$25,443 from FFY11 Training and Exercise funds for the Active Shooter 3 Day_training. Dennis Nazarro seconded. Motion passed unanimously.

Sue stated that there is approximately \$5,285.00 left in FFY11. She suggested to schedule Training and Exercise meetings as needed. In the future, there will be backfill and overtime funds that were allocated but unused and will be returned to the unallocated funds.

**Western Regional Homeland Security Advisory Council
Training and Exercise Subcommittee Meeting Minutes
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MEMA Training and Exercise Update

No update was given.

New Business

Update on FFY12 Sheltering T&E

Sue stated that most of the people present were also at the joint meeting with the Planning/Pan Flu Subcommittee. Sue is working on a scope of work to hire a consultant to create a shelter training based on the WRHSAC Regional Shelter Plan. Sandra clarified that the funding for the project is for the vendor only.

Sue stated that the FY2013 funding numbers have not been released yet. We may choose to change how we allocated the funds. A large portion of training and exercise money gets tied up for backfill and overtime which is often not requested and returned eventually. Tom stated that other regions cap the hourly rate at \$35.00 per hour. Discussion followed.

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| <p>Motion: Sandra Martin motioned to no longer allow backfill and overtime to be funded through the Homeland Security funding. Dennis Nazarro seconded. Motion did not pass.</p> |
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Old Business

No old business was discussed.

Business Unforeseen by the Chair

No unforeseen business was discussed.

Next Steps/Future Meetings

The next meeting will be scheduled when needed.

There being no further business Dennis Nazzaro motioned to adjourn. Chris Norris seconded. Voted unanimously.

The meeting adjourned at 9:53 am.

Respectfully Submitted by
Gretchen Johnson
Homeland Security Program Assistant
Franklin Regional Council of Governments