

**Western Regional Homeland Security Advisory Council
Training and Exercise Subcommittee Meeting Minutes
February 19, 2013, 9:30 am
Northampton Police Department, 29 Center Street, Northampton, Ma.**

Present: Sue Brown (FRCOG), Gretchen Johnson (FRCOG), Tom Grady (BCSO), Tom Lynch (BHS), Tracy Rogers (FRCOG) proxy for Sandra Martin, Linda Moriarty (WMEMS), Carolyn Shores Ness (Dfld BOS/BOH), Robert Barry (MEMA), C.J. Bartone (WSpfld FD), Michelle Sawicky (Village Ambulance), Dennis Nazzaro (NFD/DFS), Mary Praus (FRCOG), Chris Norris (NFD), Josh Shanley (NEM).

Chairman Tom Grady brought the meeting to order at 9:31 am.

Minutes

The committee reviewed the minutes from the January 15, 2013 meeting.

<p>Motion: Tom Lynch motioned to approve the minutes from January 15, 2013. Linda Moriarty seconded. Motion passed unanimously.</p>
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A round of introductions followed.

Sue asked to give a budget update. Sue stated that the FFY08 funds end this month. There are some left over T&E funds that will go to the Council to decide how to expend. Sue suggested moving the Village Ambulance training from FFY11 funds to FFY10 funds since additional FFY10 funds have become available from T&E projects that did not use their full awarded amount.

<p>Motion: Linda Moriarty motioned to move the Village Ambulance Training from FFY11 funding to FFY10 Funds. Bob Barry seconded. Motion passed unanimously.</p>
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Exercise Requests

No exercise requests were presented.

Training Requests

Springfield Fire Department – Leadership and Management in Surface Transportation Incidents - \$1,203.54

Mary Praus stated that the representative for this request was unable to attend this meeting because he was called out to respond to an incident in Amherst. Sue asked if the Subcommittee would still consider the request because it is a request for a single person to attend a training and it will be too late if it is postponed until the next meeting. The committee agreed to consider.

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Motion: Bob Barry motioned to approve \$1,203.54 FFY10 Training funds for the Leadership and Management in Surface Transportation Incidents training. Dennis Nazzaro seconded. Motion passed unanimously.

Hampshire EMS – PreHospital Trauma Life Support - 1 Day - \$23,820 and 2 Day - \$45,000
Chris Norris stated that he is presenting two proposals. The first is for a one day PreHospital Trauma Life Support class focused on training first responders. The one day class has not been offered before in this region. The other is a more expanded 2 day class. Both trainings will be held at the Easthampton Fire Department. Discussion followed.

Motion: Josh Shanley motioned to approve FFY11 training funds in the amount of \$23,820 for the One Day PHTLS training and \$45,000. Bob Barry seconded. Motion passed unanimously.

Village Ambulance – Additional funds for Look, Listen, Feel - \$13,920
Michelle Sawicky stated that the original request was for up to 35 participants. There were over 65 requests for this training within three days. The request is to expand the training. The training will be held at the Williams Inn. Sue reviewed the procurement procedures. Discussion followed.

Motion: Bob Barry motioned to approve and additional \$13,920 from FFY10 Training and Exercise funds for the Village Ambulance – Look, Listen, Feel training. Tom Lynch seconded. Motion passed unanimously.

West Springfield Fire Department – Pediatric Emergency Assessment, Recognition and Stabilization (PEARS) - \$20,556

C.J. Bartone stated that the West Springfield Fire Department would like to host a training on Pediatric Emergency Assessment, Recognition and Stabilization (PEARS). The training will be for first responders. The training is open to 36 students. Discussion followed.

Motion: Linda Moriarty motioned to approve \$20,556 from FFY11 Training and Exercise funds for the PEARS training. Tom Lynch seconded. Motion passed unanimously.

MEMA Training and Exercise Update

Bob Barry stated that MEMA is coordinating with the State Department of Education to hold an All Hazards School Safety Training on March 13th and 14th. Bob will send the information to Sue for distribution. Active shooters will be covered during the training.

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New Business

No new business was presented.

Old Business

Critical Infrastructure Exercise Series

Sue stated that there have been a few delays with the Critical Infrastructure project. Sue stated that the Federal Government is initiating a new database but will be supporting the transition process from ACAMS to the new system. We can continue entering and using ACAMS for now. The city of Northampton is no longer willing to continue as the fiduciary for this project. The Planning subcommittee has decided to have the Planning portion of the project go out to bid. Sue suggested combining the exercises to trainings and including it on the same RFP. Discussion followed.

Motion: Carolyn Shores Ness motioned to approve combine the Critical Infrastructure training portion in the amount of \$50,000 of FFY11 Training funds with the Planning RFP. Linda Moriarty seconded. Josh Shanley abstained. Motion passed.

Tom stated that he is working to coordinate a training on using the traffic safety supply trailers.

Business Unforeseen by the Chair

Tom stated that a school violence task force team is being formed. Tom would like to invite a member of the task force to be a representative to this Subcommittee. Tom stated that the State is backlogged with over 200 active shooter training requests. Sue stated that this Council has sponsored three active shooter trainings. Discussion followed.

Next Steps/Future Meetings

The next meeting will be Tuesday, March 19th at 9:30am at WMEMS. The next Planning Pan Flu Subcommittee meeting will be a joint meeting with this Subcommittee on Tuesday, March 5th at DPH.

There being no further business Linda Moriarty motioned to adjourn. Bob Barry seconded. Voted unanimously.

The meeting adjourned at 10:02 am.

Respectfully Submitted by
Gretchen Johnson
Homeland Security Program Assistant
Franklin Regional Council of Governments