

Western Regional Homeland Security Advisory Council
Interoperability / Information Sharing Sub Committee
Meeting Minutes
October 16, 2012 12:30 pm
Northampton Police Department, 29 Center Street, Northampton, Ma.

In attendance: Russ Sienkiewicz (NPD), Sue Brown (FRCOG), Gretchen Johnson (FRCOG), Terry Dun (FCECS), Ann Shea (MMC), Tom Grady (BCSO), John Taylor (SFD/DFS), Robert Garriepy (HPD), Butch Garrity (SC MSP), Bernard Forgea (MSP), Dennis Nazzaro (DFS/NFD), Jason Breault (PPD), Melissa Nazzaro (Spfld Comm), Lindsay Stromgen (AFD/DFS), Suzanne MacBain (SAIC), Gary Cromack (SAIC)

The meeting was brought to order by Chair Russ Sienkiewicz at 12:34 pm. A round of introductions followed.

The committee reviewed the minutes from the September 18, 2012 meeting.

<p>Motion: Terry Dun moved to approve the minutes of the September 18, 2012 meeting as submitted. Tom Grady seconded. Russ made a clarification about the 800 system. Minutes were approved with noted change. Voted unanimously.</p>
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Project Updates

Hampshire Hills Interops

Sue stated that the EHPs were approved. The project is moving along. There is a possibility that Motorola will not be able to deliver the equipment in time. It is hoped that this project will be granted an extension.

Bernie stated that there are \$1,500 in fees related to the use of the Crown Castle Tower in Cummington. Discussion followed.

<p>Motion: Tom Grady moved to approve \$1,500 from FFY09 unallocated to pay for fees related to the Crown Castle Tower. Butch Garrity seconded. Voted unanimously.</p>

Bernie thanked the Subcommittee for approving the fees. Russ thanked Bernie for his support and asked Sue to write a letter to the Cummington Select Board thanking them for giving up space privileges on the tower for the benefit of the Hampshire Hills project.

Berkshire Simulcast

Tom Grady stated that the project is nearing completion.

FCECS Route 202

Terry stated that the FAA has required an additional study. The tower site is near the Orange Airport. The study will take 120 days and will put us beyond our current funding deadline. An extension will be requested. It is possible that the tower will need to have a light. The Leverett and New Salem portions of the project are moving forward. Discussion followed.

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WMLEC Expansion

Russ stated that this project is moving along. Gary stated that the structural analysis has been completed and only the guy wires need to be replaced. The tower and the concrete are sound. Gary stated that in the meeting packet was a Gant Chart projecting the completion of the project. When the WMLEC system is activated, the Quantars will be removed by the vendor and stored until they are repurposed. An electrical contractor will be needed. MSP will require using their approved contractor on MSP sites. It would be beneficial to use the same contractor for the whole project. The price for the contractor should be under \$25,000. Discussion followed.

EHPs

Sue stated that all of the EHPs have been completed.

WMSIN Medical Module

Sue stated that the project is moving forward and should be up and running soon.

IMC Node Linking

Jason stated that the project work has just begun.

WMRIC

Russ stated that this agenda item is a place holder until the 2012 funding has been approved.

Interoperability Consultant

Gary Cromack stated that the updates had been covered earlier in the meeting.

Requests

No requests were presented.

Old Business

Reprogramming Grant

Russ stated that the Council approved the submission of an application for the Reprogramming Grant. The proposed application will have two phases. The first phase proposes reprogramming all the radios that have been purchased with Homeland Security Funds. The second phase will request reprogramming town owned radios. The suggestion of purchasing a laptop and software to conduct reprogramming as needed was deemed an ineligible request under this grant. SAIC has submitted an estimate to help manage the project. The application is due tomorrow. A copy of the application was included in the meeting packet. Russ stated that the plan is well developed and that it is a strong application. Discussion followed.

Berkshire 385 Update

Melissa stated that SIEC did not approve the project because it is not a multi-disciplinary project. Melissa will work with Lucy Britton to re-submit the project justification (PJ) that will meet the interoperability goals. The PJ will need to be submitted by Friday in order to be included on the November agenda.

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FRCOG Franklin Data Sharing Request

Bob Dean requested to table this discussion until the November meeting. Discussion followed.

New Business

Dennis Nazzaro suggested looking at other funding sources for purchasing the laptops and software to reprogram radios. Russ was supportive of the idea but asked to wait for the results of the reprogramming grant application. Sue stated that purchasing laptops and software would be a good way to use up leftover funds quickly.

Business Unforeseen by the Chair

Sue stated that MAPC has denied the additional \$20,000 in services from SAIC for FFY2010 due to the formatting used for the RFP that originally awarded the contract. An RFP process must be done. An RFP allows us to grade the vendors. Discussion followed.

<p>Motion: John Taylor moved to conduct an Request for Proposals for the additional FFY2010 \$20,000 of consultant support, the FY2011 consultant support and support on the FY 2012 WMRIC project, to be written for a single vendor for all three projects. Butch Garrity seconded. Voted unanimously.</p>

Next Steps/Future Meetings

The next meeting is scheduled for November 20, 2012 at 12:30 at WMEMS.

There being no further business Butch Garrity motioned to adjourn. Terry Dun seconded. Voted unanimously.

The meeting adjourned at 1:41 pm.

Respectfully Submitted by
Gretchen Johnson
Homeland Security Program Assistant
Franklin Regional Council of Governments