

Western Regional Homeland Security Advisory Council
Interoperability / Information Sharing Sub Committee
Meeting Minutes
June 19, 2012 12:30 pm
WMEMS, 168 Industrial Drive, Northampton, Ma.

In attendance: Russ Sienkiewicz (NPD), Sue Brown (FRCOG), Gretchen Johnson (FRCOG), Terry Dun (FCECS), Ann Carroll (MMC), Steve Kozloski (MPD), Tom Grady (BCSO), John Taylor (SFD/DFS), Dennis Nazzaro (NFD/DFS), Lindsay Stromgren (AFD/HCFCA), Melissa Nazzaro (Spfld. Comm.), Kenneth Short (MSP), Suzanne MacBain (SAIC), Gary Cromack (SAIC)

The meeting was brought to order by Chair Russ Sienkiewicz at 12:42 pm. A round of introductions followed.

The committee reviewed the minutes from the May 15, 2012 meeting.

Motion: Tom Grady moved to approve the minutes of the May 15, 2012 meeting as submitted. Terry Dun seconded. Voted unanimously.

Project Updates

Franklin County Data Sharing

Sue Brown stated that the Greenfield Police Department was the lead on this project. There has been a lot of turnover and the Captain has left the Department. There have been challenges throughout the project. The FRCOG is still the owner of the server. The system is scheduled to go live in July. The system will be free for one year. There is reluctance from other departments to give up the IMC system because there will be a fee to reconnect if the new system is not preferred. Linda Dunlavy from the FRCOG is advocating for keeping the IMC system current while trying the new system for one year. There were twelve towns signed up to use the new system but as of two weeks ago that number was five. The FRCOG may come forward with a Planning project to help this project. Discussion followed.

Visilink Video Downlink

Sue stated that the line item for this project was zeroed out prematurely.

Motion: Tom Grady moved to reallocated \$3,500 from FFY08 Interops unallocated to Visilink training. Steve Kozloski seconded. Voted unanimously.

Hampshire Hills Interops

No update was given.

Berkshire Simulcast

Tom Grady stated that this project is in good shape. Gary Cromack stated that we have the master license. We have one year of operating time before we need to have all of the point to point licenses. Sue has issued the Purchase Order for the structural analysis for the Lenox site. Gary stated that the small dishes will be left on the tower because they are so small and will give us time to test the new system. The only EHPs that are outstanding for this project are Borden and Wilcox. Discussion followed.

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FCECS Route 202

Terry stated that this project is progressing. Sue stated that the equipment specifications are due from SAIC in two weeks.

WMLEC Expansion

This discussion was held for the consultant report.

EHPs

Sue reported that all of the EHPs have been approved except for the Shutesbury, Orange, Wilcox and Borden. Additional information has been requested for them.

MIFOG

The MIFOG has been completed. Gary voiced concern about how the medical channels are coded. Discussion followed.

Naming Convention

The naming convention is no longer needed on the monthly agenda.

TICP Workshop

Russ stated that the TICP Workshop was well attended. It had been scheduled for two days but the agenda was revamped and was able to be completed in one day. The governance structure was worked on. There needs to be a true governing body over the four counties communication assets. Suzanne MacBain offered to send out a report on WRMLEC prior to the July meeting.

WMSIN Medical Module

Russ stated that the medical module works great. Sue stated that she is trying to get a quote to issue the purchase order.

IMC Node Linking

Sue stated that a purchase order has been issued for Hampshire, Hampden and Berkshire counties. Franklin County will follow.

PSIC Grants

PSIC Trans-regional

Sue stated that there are two weeks left for the project. Structural repairs have been conducted on the Royalston and Ragged Hill sites. Equipment delivery is expected very soon. The Mass State Police are doing the structural repairs on Mt. Tom. The project is expected to be completed on time.

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Interoperability Consultant

Gary Cromack passed out a picture of the Motorola headquarters on June 5th. The whole ten point system was set up and tested during the visit. Some programming issues were identified. Overall the system is coming along nicely.

On May 30th there was a conference call with Mass State Police about Mt. Tom. The final punch list for the MOU was reviewed. There is an issue with the lease with SBA. There is not a specific lease for a microwave link. Negotiations are ongoing. The equipment on the ground is being installed. Discussion followed.

A civil engineer will need to be hired to draw the plans to fix the Borden site. Gary will get the specifications to Sue. Sue will then seek the quotes.

Sue stated that the request for the WMLEC Microwave Systems IP Cloud Upgrade was approved by the Council.

Requests

Travel Expenses for Regional SCIP workshop

Sue stated that EOPSS approved up to \$485 for travel related expenses for Dennis Nazzaro to attend the Regional SCIP meeting.

Motion: Tom Grady moved approve up to \$485 for travel related expenses from FFY08 Interops Unallocated for travel and backfill and overtime for Dennis Nazzaro to attend the Regional SCIP meeting. Steve Kozloski seconded. Voted unanimously.

Hampshire Hills Phase II – additional \$48,500

Blair Sutherland from MSP joined the meeting via conference call. Blair stated that he has been working with Motorola regarding the final price for the Hampshire Hills project. There have been extensive negotiations but the proposed cost is an overage of \$48,500 to pay for spare equipment, added UPS and VHF equipment and optimization work. Discussion followed.

Motion: John Taylor moved approve \$48,500 for the Hampshire Hills Phase II project overage from FFY10 Interops System Hardening for Hampshire Hills Phase II. Terry Dun seconded. Voted unanimously.

Sue stated that this will need to be brought to the full Council next month for their approval.

Business Unforeseen by the Chair

No unforeseen business was presented.

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Next Steps/Future Meetings

Dennis Nazzaro stated that he attended the New England Communications Field Day on June 7th in Connecticut.

Russ offered the use of the Northampton Police Department Community Room for the Council meetings on September 18th.

The next meeting is scheduled for July 17, 2012 at 12:30 at WMEMS.

There being no further business Tom Grady motioned to adjourn. John Taylor seconded. Voted unanimously.

The meeting adjourned at 3:01 pm.

Respectfully Submitted by
Gretchen Johnson
Homeland Security Program Assistant
Franklin Regional Council of Governments