

Western Regional Homeland Security Advisory Council
Meeting Minutes
Tuesday, January 21, 2014, 10:00am
Northampton Police Dept., 29 Center Street, Northampton, MA

In attendance: Raine Brown (FRCOG), Gretchen Johnson (FRCOG), Thomas Grady (BCSO), Tom Lynch (BHS), Linda Moriarty (WMEMS), Josiah Neiderbach (PVPC), Cindy Hahn (ARC), Dennis Nazzaro (NFD/DFS), Melissa Nazzaro (Spfld Comm.), Ed Lesko (BOH/BOS), Bob Barry (MEMA) proxy for Robert Hassett (SFD), Amy Riley (MAPC), Mark Babineau (LFD), Victoria Grafflin (EOPSS), Sandra Martin (BCBOHA), Ann Shea (MMC), Dennis Annear (NWMIMT), Terry Dun (NWMIMT), Chris Bouchard (BDPW), Josh Shanley (NEM), Jamin Carroll proxy for Nicole Rohan (PVTA).

The meeting was brought to order at 10:03 am by Thomas Grady, Council Chair.

A round of introductions followed.

The Council reviewed the minutes from the December 17, 2013 meeting.

<p>Motion: Mark Babineau moved to approve the minutes from the December 17, 2013 meeting as submitted. Ed Lesko seconded. Motion passed.</p>

Updates from Chair

Tom had no updates.

Updates from Disciplines

- FIRE: Mark stated that the Tech Rescue Team went live on January 7th on a limited basis. All calls will go through the Northampton Dispatch Center.
- POLICE: none.
- EMS: none.
- EMD: none.
- PUBLIC HEALTH: Ed Lesko stated that the second Health and Medical Coordinating Coalitions meeting will be held next week.
- TRANSPORTATION: none.
- DPW: Chris stated that he is encouraging DPWs to respond to Tracy's email regarding what they would like to see covered in a training on what information is needed and how to complete the FEMA and MEMA forms after a disaster.
- CORRECTIONS: none.
- COMMUNICATIONS: There was discussion about the State 911 Department Grant programs at the SIEC meeting. Melissa stated that applications for the State 911 FFY15

Western Regional Homeland Security Advisory Council
Meeting Minutes
Tuesday, January 21, 2014, 10:00am
Northampton Police Dept., 29 Center Street, Northampton, MA

Development Grant funds are due to be released in the next month or so. The applications will be due on or about April 1st, and will be awarded over the next few months. For the first time, development grants are going to be included in SIEC EMC review for radio or other interoperability projects. The EMC will be reviewing the special conditions next month to make sure any updates are included before the grant application is released later in Feb. Now both of the their grant programs that allow for radio or other interoperability purchases will have a built in review by the SIEC, keeping in line with other grant programs in the State.

- HOSPITALS: Tom stated that Baystate will be hosting a psychiatric training in April.
- LOCAL GOVERNMENT: none.
- Massachusetts State Police (MSP): none.
- MEMA: Bob stated that the EMD quarterly meetings are scheduled for February 11th and 12th.
- EOPSS: Amy thanked Raine for her timely submittal of the reports due last week. The MMA trades show is this Friday and Saturday. Raine sent in helpful materials for the slide show.

Planning /Pandemic Flu:

Linda Moriarty stated that the Planning Subcommittee spent the last meeting giving updates of our current projects. The Subcommittee recommends adding a medical DPH guide to the Regional Shelter Plans. Sandra stated that this guide will cover how to deal with medical needs of people that do not need to be hospitalized such as insulin or oxygen. The project will cost \$4,000.

The Subcommittee also recommends adding \$10,000 to the Public Outreach project to bring it back to its originally proposed budget.

The Planning Subcommittee has halted the Critical Infrastructure project at this time because the ACAMS system is being phased out. The information placed in the system will be transferred but the new system will not be up and operable to coincide with the timing of this project. The Subcommittee is returning approximately \$70,000 to the Council. Linda stated that the Critical Infrastructure is a valuable project and the FFY13 funds of \$65,000 will be held as a place holder to continue the project if the new system is ready and the timing will coincide.

Interoperability/Information Sharing:

Raine stated that the Berkshire 385 project is going very well. Installation of the equipment began in December. Tom stated that a request may be submitted to make the North Adams site's equipment standard to the other sites. Tom stated that the coverage is substantially better than anticipated. Linda stated that Lucy Britton is coordinating a table top training.

Western Regional Homeland Security Advisory Council
Meeting Minutes
Tuesday, January 21, 2014, 10:00am
Northampton Police Dept., 29 Center Street, Northampton, MA

The Hampshire Hills project has begun. The mobile and portable units have been delivered. The repeaters will be delivered soon. MSP is working on programming the units. The code plug information will be shared with the COM-Ls.

The WMRIC project is moving along. The UMASS Collins Center drafted a survey that will be sent out to the Interops Subcommittee and the Council regarding regional authority oversight for the region. Once the survey results have been compiled it will be decided if an additional phase of the project is viable.

Training and Exercises:

Tom stated that the subcommittee met prior to the Council meeting. There was one request to return \$5,000 of FFY11 NIMS training funds to the Council.

Motion: Tom Grady motioned return \$5,000 NIMS training funds to the Council's unallocated funds. Ed Lesko seconded. Motion passed unanimously.

Equipment/PPE:

Raine stated that a second request for quotes has been released for the durable medical equipment. If no bids are received this time she will break down the requests and approach the vendors directly. The shelter equipment is being ordered. The items requested that were covered in the prior one year quotes have been ordered. Raine is working on the specification requirements for the computers.

CBRNE/IED:

Mark stated that there are no new updates. The CBRNE Subcommittee will hold a meeting to discuss the Haz Mat/WMD training needs.

Fiduciary Report

Raine stated that handouts are included in the meeting packet. There is a total of \$96,588.97 unallocated funds available. The Tech Rescue Equipment purchase came in \$171.79 higher than expected.

Motion: Linda Moriarty motioned approve an additional \$171.79 from FFY11 unallocated funds for the Tech rescue equipment purchase. Ed Lesko seconded. Motion passed unanimously.

Tom asked for all of the remaining requests to be presented and then voted on at the end of the discussion. Raine stated that the Berkshire 385 project should also be considered.

Sandra stated that the Planning Subcommittee would like to request \$4,000 for the Medical DPH Guide to be added to the Regional Shelter Plans. The Planning Subcommittee would also like \$10,000 additional funds for the Public Outreach project to purchase profile enhancing items such as pens or other handouts.

Western Regional Homeland Security Advisory Council
Meeting Minutes
Tuesday, January 21, 2014, 10:00am
Northampton Police Dept., 29 Center Street, Northampton, MA

Tom stated that the Training Subcommittee would like to advocate for an additional \$3,000 in order to offer an additional GPS Cache training.

Raine stated that the website reformatting project will cost \$4,000. MESH will create a rolling screen similar to the pictures on both sites for the preparedness projects.

The NWMIMT equipment request was included in the meeting packet. The equipment is listed in priority order. Dennis Annear and Terry Dun reviewed the equipment request.

Motion: Linda Moriarty motioned approve \$4,000 from unallocated funds for the Medical DPH Guide to be added to the Regional Shelter Plans. Ed Lesko seconded. Motion passed unanimously.

Motion: Linda Moriarty motioned approve an additional \$10,000 from unallocated funds to purchase profile enhancing items for the Public Outreach Project. Ed Lesko seconded. Motion passed unanimously.

Motion: Tom Grady motioned approve \$3,000 from unallocated funds to offer a second session of the GPS Cache Training. Mark Babineau seconded. Motion passed unanimously.

Motion: Ed Lesko motioned approve \$4,000 from unallocated funds for the Website reformatting pending the approval of the Planning Subcommittee. Mark Babineau seconded. Motion passed unanimously.

Motion: Linda Moriarty motioned approve NWMIMT Field Response Equipment items 2, 3, and 4 for \$5,339 from unallocated funds pending the approval of the Planning Subcommittee. Tom Lynch seconded. Motion passed unanimously.

Motion: Linda Moriarty motioned approve NWMIMT & Field Comm Units Equipment items 1, 5, 6 and 8 for \$39,630.62 from unallocated funds pending the approval of the Interops Subcommittee. Tom Lynch seconded. Motion passed unanimously.

Motion: Linda Moriarty motioned approve giving the remainder of the unallocated funds to the Interops Subcommittee to spend down as they see fit. Ed Lesko seconded. Motion passed unanimously.

Old Business

No old business was discussed.

Western Regional Homeland Security Advisory Council
Meeting Minutes
Tuesday, January 21, 2014, 10:00am
Northampton Police Dept., 29 Center Street, Northampton, MA

New Business:

No new business was discussed.

Business Unforeseen by Chair

Linda Moriarty stated that funding is being sought to purchase tracking cards for firefighters that have been sent to rehab by DFS. Currently there is no tracking system to follow up if the firefighters need additional care. Discussion followed. Tom asked Amy and Victoria to look into this further.

Next Steps/Future Meetings

The next meeting of the Western Regional Homeland Security Advisory Council will be held on Tuesday, February 18th at 10:00am at WMEMS.

There being no further business Linda Moriarty moved to adjourn. Ed Lesko seconded. Voted unanimously.

The meeting adjourned at 11:34 am.

Respectfully Submitted by
Gretchen Johnson
Homeland Security Program Assistant
Franklin Regional Council of Governments