

**Western Regional Homeland Security Advisory Council  
Training and Exercise Subcommittee Meeting Minutes  
February 17, 2015, 9:30 am  
WMEMS, 168 Industrial Drive, Northampton, Ma.**

**Present:** Raine Brown (FRCOG), Gretchen Johnson (FRCOG), Tom Grady (BCSO), Linda Moriarty (WMEMS), David Cruz (EOPSS), Carolyn Shores Ness (Local Govt.), Ann Shea (MMC), Tom Lynch (BMC), Tracy Rogers (NWMIMT), Erica Johnson (PVPC), Chris Donelan (FCSO), Chris Norris (NFD), Mark Williamson (GPD).

Chairman Tom Grady brought the meeting to order at 9:31 am.

### **Minutes**

The committee reviewed the minutes from the January 20, 2015 meeting.

**Motion:** Linda Moriarty motioned to approve the minutes from January 20, 2015. Tom Lynch seconded. Motion passed unanimously.

A round of introductions followed.

### **Review FFY2013 T&E Projects**

#### ***Regional Hazmat Team Training***

Raine Brown stated that this training is ongoing. Raine stated that she spoke briefly with John Dearborn. John found a few other trainings available that he is looking into. There have been some issues in sending people to the trainings in New Mexico.

#### ***Anti-Counter Terrorism Exercise***

Raine stated that the mid-term planning conference went very well. There was broad representation in attendance. The exercise dates have been set. Raine will send out invitations to the exercises soon.

#### ***WMD/CBRNE Training***

##### ***Hazmat Emerging Trends***

Raine stated that the trainings have been completed. There were forty or more people at each of the trainings. The feedback has been very favorable. Jon Davine is offering a makeup class for Berkshire County for no additional cost because there were weather issues during the original training time. There has been interest in the training for the eastern part of the State. Raine stated that the many of the feedback forms indicated interest in holding this type of training annually.

##### ***Medical Management of CBRNE***

Raine stated that the class will be held on March 10<sup>th</sup> and 11<sup>th</sup>. There are currently 52 participants signed up with additional people on a waiting list.

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***UMASS Hampshire MRC Shelter Registration Exercise***

Raine stated that UMASS is working on contracting with the consultant. The training is scheduled for early April.

***Hampshire Public Health Advanced PIO Training***

Raine stated that this training will be built off of the MACC SOG's. The SOGs are being finalized.

***EMS PHTLS Training***

Chris Norris stated that 38 participants have signed up. The training can accommodate about 40. There is good representation from all four counties. The training will be held in Easthampton on April 17 and 18<sup>th</sup>.

***Mercy Active Shooter Exercise***

Ann Shea stated that the mid term planning meeting was held on February 25<sup>th</sup>. The final planning meeting will be held in March.

***Native Storm 2015 Full Scale Exercise***

Raine stated that EOPSS has approved the exercise. Bob Hassett is moving forward with the planning.

***FFY14 T&E Projects***

Raine stated that these projects have funding set aside and the Subcommittee will need to move forward on them soon.

***Emergency Management Preparedness***

This agenda item is a place holder.

***CBRNE/WMD***

This agenda item is a place holder.

***Mass Care Services***

This agenda item is a place holder.

***Budget Review***

Raine stated that the FFY13 funds are fully allocated.

***Old Business***

***ICS/NIMS Reimbursement Funding***

Raine stated that she heard from the Chiefs that in general if a person is on salary they are not eligible for backfill and overtime. However, there are enough hourly paid employees in supervisory positions that it would be beneficial to keep funding in this line item. Last year there

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was a request for about \$1,000, no requests the previous year and \$10,000 in requests the year before that. Discussion ensued.

**Motion:** Linda Moriarty motioned to allocate \$2,000 from FFY14 for ICS/NIMS reimbursement funding. Tom Lynch seconded. Motion passed unanimously.

**New Business**

***NWMIMT TEEEX EOC Management Training***

Tracy Rogers stated that the TEEEX EOC Management Training would be a good fit for the NWMIMT team to take and would fit in well with the MACC project. The plan is to host a three-day training during the first week of June. The NWMIMT Team is requesting \$5,275 to pay for food and meeting supplies.

**Motion:** Linda Moriarty motioned to allocate \$5,275 FFY14 Emergency Management Funds for the TEEEX EOC Management Training. Tom Lynch seconded. Motion passed unanimously.

***Franklin County Tactical Response Team Training***

Chris Donelan stated that the Sheriff's office and the Greenfield Police Department are coordinating to form a Franklin County Tactical Response Team. The team will be a regional and state asset. The initial training is for Basic SWAT level training in the amount of \$21,500. The subsequent training is for additional specialized trainings in the amount of \$36,400. The request is for tuition and backfill and overtime costs. This cost will be factored into future year budgets.

**Motion:** Linda Moriarty motioned to approve \$21,500 FFY14 CBRNE funds to pay for the basic SWAT level training. Tom Lynch seconded. The motion passed unanimously.

**Motion:** Linda Moriarty motioned to approve \$36,400 split between FFY14 CBRNE funds and Emergency Management to pay for the specialized training. Tom Lynch seconded. The motion passed unanimously.

Sheriff Donelan thanked the Council for their support. Raine stated that she will send the requests to EOPSS for their approval. Once the award letters are received, Raine will notify the parties and then the trainings can move forward. Discussion followed.

**Business Unforeseen by the Chair**

No business unforeseen was discussed.

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**Next Steps/Future Meetings**

The next meeting will be March 17, 2014 at 9:30 am.

There being no further business Linda Moriarty motioned to adjourn. Carolyn Shores Ness seconded. Voted unanimously.

The meeting adjourned at 9:57 a.m.

Respectfully Submitted by  
Gretchen Johnson  
Homeland Security Program Assistant  
Franklin Regional Council of Governments