

**Western Regional Homeland Security Advisory Council
Training and Exercise Subcommittee Meeting Minutes
December 16, 2014, 9:30 am
WMEMS, 168 Industrial Drive, Northampton, Ma.**

Present: Raine Brown (FRCOG), Gretchen Johnson (FRCOG), Tom Grady (BCSO), Carolyn Shores Ness (DBOS/BOH), Sandra Martin (BCBOHA), Bob Barry (MEMA), Linda Moriarty (WMEMS), David Cruz (EOPSS), Ed Lesko (HBOS/BOH), Ann Shea (MMC), Jeff Hescocock (UMASS), Jon Hartenbaum (MEMA), Scott Bailey (EOPSS), Michael Nelson (MDPH), Bob Dean (FRCOG), Edwin Moralez (DPH).

Chairman Tom Grady brought the meeting to order at 9:30 am.

Minutes

The committee reviewed the minutes from the November 18, 2014 meeting.

<p>Motion: Sandra Martin motioned to approve the minutes from November 18, 2014. Ed Lesko seconded. Motion passed unanimously.</p>

A round of introductions followed.

Review FFY2013 T&E Projects

Regional Hazmat Team Training

Raine Brown stated that the Team plans to continue to send participants to the trainings out of State.

Anti-Counter Terrorism Exercise

Raine stated that the tentative planning meeting schedule was included in the meeting packet. The first meeting will be held on January 14, 2015 the other dates will be adjusted as needed. The exercises will be held in April and May. There will be an exercise offered in each County.

WMD/CBRNE Training

Hazmat Emerging Trends

Raine stated that Jon Davine Consulting is the selected vendor. One training will be offered in each County.

TEEX Operational Response to WMD/Hazmat

Raine stated that there have been some communication issues with this project. Jon Hartenbaum offered to act as a liaison if needed. Raine stated that she will need to know how much equipment will be brought to the training, how much room is needed for the equipment and if the equipment can be shipped directly to the facility. The facility can not be booked until this information is received. The dates have been confirmed, March 10-11, 2015. The training will be open to up to fifty participants. The MassMutual Center will likely be chosen as the facility.

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Regional Shelter Exercise Training

Raine stated that this will be considered under requests.

Hampshire Public Health Advanced PIO

Ed stated that he would contact Mary Kersell to have her coordinate with Raine.

Franklin County Tactical Leader

Raine stated that EOPSS did not approved this course because it was determined that it does not address a specific Homeland Security gap. However, EOPSS has offered to have a conversation with DFS help coordinate this type of training for Franklin County. Discussion followed.

FFY14 T&E Projects

Emergency Management Preparedness

This agenda item is a place holder.

CBRNE/WMD

This agenda item is a place holder.

Mass Care Services

This agenda item is a place holder.

Budget Review

Raine stated that after the Franklin County Tactical Leader training funding has been added back in the current balance is \$14,526.48 of unallocated funds that need to be spent down by July 2015.

Old Business

ICS/NIMS Reimbursement Funding

Raine stated that she has not heard back from the Fire Chiefs but will send a reminder. Tom stated that the Fire Chiefs used to have rank requirements for certain classes. It is important that the Council get clarification on this. Discussion ensued.

UMASS MRC Shelter Exercise

Jeff Hescocock stated that the Exercise Request Form was included in the meeting packet. The Exercise can accommodate up to 300 participants. The exercise will focus on the new on-line shelter training tool and the registration process. There will be workshops offered on psychological first aid, animals and functional needs. The budget for the exercise is \$19,980.

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Motion: Linda Moriarty motioned to approve \$19,980.00 to fund the UMASS MRC Shelter Exercise. Carolyn Shores Ness seconded.

Raine stated that the Council can not pay UMASS administrative funds to oversee the project. Jeff stated that it would be fine to remove \$1,000 for administrative oversight.

Motion: Linda Moriarty agreed to amend the motion to approve \$18,980.00 to fund the UMASS MRC Shelter Exercise. Carolyn Shores Ness seconded. Motion passed. Sandra Martin abstained.

New Business

No new business was discussed.

Business Unforeseen by the Chair

Mercy Active Shooter Exercise

Ann Shea apologized for the late submittal of this request. Jon stated that the exercise as written reads more as a hostage situation and should also include active shooting if that is how it is being classified. Ann stated that she will amend the exercise to include active shooting. The exercise will focus on timely mass notification of the incident, unified command and victim containment. Ann stated that she will also add a child psychological first aid component.

Motion: Carolyn Shores Ness motioned to approve \$10,794.00 to fund the Mercy Active Shooter Exercise. Ed Lesko seconded.

Tom stated that there is not enough available funding. Raine stated that some of the funding requested is for backfill and overtime.

Motion: Carolyn Shores Ness amended her motion to approve up to \$10,546.00 to fund the Mercy Active Shooter Exercise. Ed Lesko seconded. Ann Shea abstained.

Next Steps/Future Meetings

The next meeting will be January 20, 2014 at 9:30 am.

There being no further business Linda Moriarty motioned to adjourn. Carolyn Shores Ness seconded. Voted unanimously.

The meeting adjourned at 10:00 a.m.

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Respectfully Submitted by
Gretchen Johnson
Homeland Security Program Assistant
Franklin Regional Council of Governments