

**Western Regional Homeland Security Advisory Council
Training and Exercise Subcommittee Meeting Minutes
November 18, 2014, 9:30 am
WMEMS, 168 Industrial Drive, Northampton, Ma.**

Present: Raine Brown (FRCOG), Gretchen Johnson (FRCOG), Tom Grady (BCSO), Carolyn Shores Ness (DBOS/BOH), Sandra Martin (BCBOHA), Bob Barry (MEMA), Linda Moriarty (WMEMS), David Cruz (EOPSS), John Greene (FCTC), James Burnham (FCTC), Ed Lesko (HBOS/BOH), Chris Norris (NFD), Ann Shea (MMC).

Chairman Tom Grady brought the meeting to order at 9:30 am.

Minutes

The committee reviewed the minutes from the October 21, 2014 meeting.

Motion: Carolyn Shores Ness motioned to approve the minutes from October 21, 2014. Sandra Martin seconded. Motion passed unanimously.

A round of introductions followed.

Review FFY2013 T&E Projects

Regional Hazmat Team Training

Raine Brown stated that the Team plans to continue to send participants to the trainings out of State. They have been averaging one a month.

Anti-Counter Terrorism Exercise

Raine stated that EOPSS has approved the exercise but it is still going through the approval process through Gabe Palazzi's office. The exercise is hopefully on track to begin planning in January and to conduct the exercises in the spring. There will be an exercise offered in each County.

WMD/CBRNE Training

Hazmat Emerging Trends

Raine stated that a second RFP was released. Two proposals were received. The proposals were reviewed and evaluated by five Subcommittee members. The local vendor was selected. The project is on track to offer the trainings in December or January. A training will be offered in each County.

TEEX Operational Response to WMD/Hazmat

Raine stated that it was discovered that the wrong training had been requested and is being resolved. The dates of the training will hopefully remain unchanged. The proposed dates are March 10-12, 2015. The training will be open to up to fifty participants. The MassMutual Center will likely be chosen as the facility. Discussion ensued.

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Regional Shelter Exercise Training

Raine stated that UMASS and the Hampshire MRC are again interested in conducting a Regional Shelter Exercise. A representative was going to attend the meeting today to speak to the project but was unable to attend at the last minute. The exercise is expected to be held in April.

FFY14 T&E Projects

Emergency Management Preparedness

This agenda item is a place holder.

CBRNE/WMD

This agenda item is a place holder.

Mass Care Services

This agenda item is a place holder.

Budget Review

Raine stated that after the estimated amounts for the planned trainings the Subcommittee has \$45,126.00 to be obligated and spent down by July 31, 2015.

Old Business

Hampshire Public Health Advanced PIO

Raine stated that this training has been discussed at previous meetings. Ed Lesko stated that this advanced training was offered about six years ago and was well received. The amount for the training is \$4,600. A session will be held in each county.

<p>Motion: Linda Moriarty motioned to approve \$4,600 to fund the Hampshire Public Health Advanced PIO training. Carolyn Shores Ness seconded. Motion passed unanimously.</p>
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Carolyn thanked the Subcommittee for their support. This training will help agencies coordinate with each other during a multi-county event. Discussion ensued.

ICS/NIMS Reimbursement Funding

Tom Grady stated that in the meeting packet was a MEMA handout describing the qualifications expected in order to request ICS/NIMS reimbursement funding.

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UMass MRC Shelter Exercise

This discussion was held earlier in the meeting.

Franklin County Tactical Leader

John Greene stated that the Franklin County Training Committee has identified the Tactical Leader training as a gap. The two-day class is planned to be held in January at GCC and can accommodate up to 160 participants. The training is open to all disciplines but is mainly focused on Fire. Tom stated his frustration that the Councils are being asked to fund necessary trainings that DFS should be funding. It is hoped that when the DFS training facility is opened in Springfield the Council will see less requests like this one. Discussion followed.

<p>Motion: Carolyn Shores Ness motioned to approve \$7,500 to fund the Franklin County Tactical Leader training. Ed Lesko seconded. Motion passed unanimously.</p>

New Business

SWAT Training with Central Region

Raine stated that the Central Council sent a proposal that was included in the meeting packet. It has been indicated that the Franklin County Team is not ready for this training. There was some interest from the Berkshire Team. Tom stated that this is an effort to reach out to other Councils to reduce costs but he would be hesitant to support a training that does not have a police representative at the table to speak in favor of it.

<p>Motion: Carolyn Shores Ness motioned to table the SWAT Training discussion until next month. Ed Lesko seconded. Motion passed unanimously.</p>
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Hampshire EMS Pre-Hospital Trauma Life Support (PHTLS)

Chris Norris stated that the Hampshire EMS would like to offer a Pre-hospital trauma and life support (PHTLS) training. It is a two day class. The training was offered last year and was well received. The training is open to all disciplines and had a good representation from all the disciplines last year. The cost of the training is \$45,000 and includes backfill and overtime. Discussion followed concerning backfill and overtime. Raine stated that there is \$33,000 available. The cost of the training last year including backfill and overtime was \$26,000.

<p>Motion: Linda Moriarty motioned to approve up to \$26,000 for the Hampshire EMS PHTLS two day training. Carolyn Shores Ness seconded. Motion passed unanimously.</p>
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Railroad Safety Training

Raine stated that Linda Dunlavy asked to have the summary of railroad trainings information included in the meeting materials for informational purposes. The Amtrak service is going to increase this December with stops in Springfield, Holyoke, Northampton and Greenfield.

Business Unforeseen by the Chair

No business unforeseen was discussed.

Next Steps/Future Meetings

The next meeting will be December 16, 2014 at 9:30 am.

There being no further business Linda Moriarty motioned to adjourn. Carolyn Shores Ness seconded. Voted unanimously.

The meeting adjourned at 10:11 a.m.

Respectfully Submitted by
Gretchen Johnson
Homeland Security Program Assistant
Franklin Regional Council of Governments