

Western Region Homeland Security Advisory Council
Planning / Pan Flu Subcommittee Meeting
Tuesday, September 2, 2014, 11:00 am
DPH, 23 Service Center Road, Northampton, Ma

Present: Raine Brown (FRCOG); Gretchen Johnson (FRCOG); Larry Holmberg (HREPC); Cindy Hahn (ARC), Mary Kersell (HPHPC), Carolyn Shores Ness (Dfld BOS/BOH), Nikki Nixon (PVPC), Ed Lesko (BOH/BOS), Pat Smith (FRCOG), Catherine Ratte (PVPC), Tracy Rogers (FRCOG), Linda Moriarty (WMEMS), Sandra Martin (BCBOHA), Tony Pettaway (SDHH), Ann Shea (MMC), Tom Lynch (BMC), Michael Nelson (HPHC).

Linda Moriarty called the meeting to order at 11:05 am.

Meeting Minutes

The committee reviewed the minutes from the July 1, 2014 meeting.

<p>Motion: Ed Lesko motioned to approve the July 1, 2014 meeting minutes as corrected. Larry Holmberg seconded. Motion passed.</p>

A round of introductions followed.

FFY2011 Project Updates

Medical Update to Shelter Plan

Raine stated that the Medical Update has been added to the Shelter Plan and is available on the WRHSAC website.

FY2012 Project Updates

Shelter Equipment

Raine stated that this project is complete. She worked with Linda Gross and was able to have everything ordered and it has all been delivered. Raine cautioned the Subcommittee members about using Granger for any future for purchases. They were not very responsive. Raine will work on inventorying the equipment.

FFY2013 Project Updates

Public Outreach/Project Awareness

Raine stated that the video portion of the project is moving along. The RPAs are developing story boards. Bob Dean is going to do the audios over the next week or two. Then the videos will be produced. It is hoped that the videos will be ready to be presented in October. Raine stated that she ordered a set of small speakers for each RPA to hook up to laptops for the presentations.

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Mass Receiving Phase II

Pat stated that the FRCOG is working on Task 1 of this project, developing the definition of an evacuation center. A draft will be distributed to the RPAs later this week.

MACC Phase II

Raine stated that this project is moving along. A presentation was given to the Highway Association last week to explain the project and how a MACC could help coordinate resources during an event. Larry Holmberg and Dennis Annear were there to lead the discussion and answer questions. The meeting generated good conversation.

Raine asked for some input on the focus of the next stakeholder meeting on September 10th. Discussion followed. It was decided to focus on an outline of the Conops. Larry suggested focusing on the communication chain. Mary stated that the financing portion needs to be addressed and clear as well. This phase of the project is scheduled to be completed at the end of December. However, the funding will end next July if more time is needed for this project. Funding from FFY14 has been allocated for a third phase of this project.

COAD/ERC

Tracy stated that the monthly update was included in the meeting packet. Rev. Noreen Suriner is conducting project work in Hampshire and Hampden County. Tracy stated that she has compiled a chart comparing the different kinds of legal entities the COADs could become. A FRCOG staff member, Mark Maloni, has applied to attend a FEMA training in January 2015. The training will include donations management among other relevant topics for this project. Bob Hassett has been very supportive of this project.

Mobile Generators

Raine stated that the purchase of the mobile generators was approved by EOPSS. Raine will work on finishing the specifications and send it out to bid.

National Preparedness Month

Cindy stated that September is National Preparedness Month. Cindy asked how prepared the Subcommittee members are at home. Some could need to leave their families for 4-5 days during an event. Cindy suggested compiling a kit that includes documents and current medications that should be taken if evacuated. Cindy stated that a glow stick kept by the bed can be used for enough light to lead to the door. Land line phones are also a good way to

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communicate during an event. Non-electric can openers are a useful item as well. Carolyn suggested storing a current utility bill kept in the car or in a purse. In case of evacuation a current utility bill is the only acceptable proof of residence for the National Guard. Mary suggested including a list of passwords in an emergency kit as well. Sandra stated that a picture of yourself with your pet is helpful as well for reunification purposes.

Requests

No requests were presented.

Old Business

Raine stated that EOPSS has the 2014 Plan. The contracts are anticipated to be received by the end of October or the beginning of November.

MEMA has asked for a demonstration of the online Sheltering Training Tool. Kim from RCS will give the presentation at the Framingham office on Thursday at 10 am. This is a good opportunity to show the innovative work of the WRHSAC.

A request was received from a Planner in Wisconsin to use our Sheltering Plan as a template. They said that it was the most comprehensive plan they have seen. Permission was granted as long as credit is given. Raine asked them to share their final product.

New Business

No new business was discussed.

Items Unforeseen by the Chair

No business unforeseen was discussed.

Next Meeting

The next meeting is scheduled for October 7th at 11 am at DPH.

There being no further business Larry Holmberg motioned to adjourn. Ed Lesko seconded. Voted unanimously.

The meeting adjourned at 11:53 am.

Respectfully Submitted by
Gretchen Johnson
Homeland Security Program Assistant
Franklin Regional Council of Governments