

Western Region Homeland Security Advisory Council
Planning / Pan Flu Subcommittee Meeting
Tuesday, February 3, 2015, 11:00 am
DPH, 23 Service Center Road, Northampton, Ma

Present: Raine Brown (FRCOG); Gretchen Johnson (FRCOG); Mary Kersell (HPHPC), Josiah Neiderbach (PVPC), Tracy Rogers (FRCOG), Linda Moriarty (WMEMS), Michael Nelson (DPH) Larry Holmberg (HREPC), Ann Shea (MMC), Mark Maloy (BRPC).

Linda Moriarty called the meeting to order at 11:07 am.

Meeting Minutes

The committee reviewed the minutes from the January 6, 2015 meeting.

<p>Motion: Larry Holmberg motioned to approve the January 6, 2015 meeting minutes as presented. Tracy Rogers seconded. The motion passed unanimously.</p>
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A round of introductions followed.

FFY2013 Project Updates

Public Outreach/Project Awareness

Pat Smith stated that there are over a dozen meeting presentations scheduled in Franklin County. The twenty minute presentations will consist of three videos. All of the videos are available on the website, www.wrhsac.org. Josiah stated that PVPC has given several presentations already that they have gone very well. The give away items were very popular. Mark Maloy stated that Sandra Martin is coordinating the outreach effort in Berkshire County.

Mass Receiving Phase II

Several handouts were passed around. Josiah stated that the estimates have been updated based on the discussion last month. The criteria for selecting an ESC site are being developed. Pat Smith reviewed the Detail Security/Public Safety Considerations. Discussion followed concerning the estimates of necessary staff at the ESC sites. Signs at the ESC location as well as variable message traffic signs will be critical in helping evacuees find the services they need and to keep traffic moving smoothly.

MACC Phase II

Raine stated that she spoke with Fortress. They will be forwarding the first draft of the SOGs with a JIS component later this week. They will be emailed out to the group for review and then the stakeholder meeting will be scheduled.

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COAD/ERC

Tracy Rogers stated that both of the COADS were activated during the January 27, 2015 blizzard. A member from each COAD spent six hours staffing the ESF-7 desk at MEMA Regional III/IV. The Chair of the Food Subcommittee connected with the Holyoke Health Department and was prepared to provide snacks if Holyoke opened a shelter during the storm. There will be a hotwash call on February 2nd for those involved.

Outreach to businesses is ongoing. The Lee Outlet Manager has joined the Berkshire COAD. The Franklin COAD is working with the Elks Lodge in Montague to become an ERC and member of the COAD. The Economic Development staff person at PVPC is interested in helping businesses and Chambers of Commerce join the COAD.

Noreen Suriner is exploring providing a fire chaplain and/or crisis chaplain training for clergy and/or lay people. She will be attending a chaplains' conference in February.

Staff attended the Berkshire County meeting on January 7th at the North Adams EMS facility. The meeting was very productive. All future meetings will be held in the offices of EMDs so they can participate and build relationships. At the Pioneer Valley meeting on January 14th, Tracy was told that the Red Cross and the MA VOAD Chair were impressed with the COAD and their level of organization.

Mobile Generators

Raine stated that the Council approved the first diesel tank of fuel for both of the new generators. The fuel was an allowable expense because a training was held to demonstrate how to use the generators. The Training and Exercise Subcommittee approved the funds for the fuel. The cost was just over \$600. There has been discussion on how to store all of the cords with the generators. Both Departments purchased storage containers. It appears that the light bulbs did not come with the generators. Raine stated that she will check with the vendor to verify that the light bulbs were not included in the purchase price. The generators require a commercial hitch to move them.

FFY2014 Project Updates

MACC Phase III

Raine stated that Phase III is a place holder until Phase II is completed.

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COAD Summit 2015

Tracy stated that the confirmed date for the Summit is April 30th. It will be held at Tower Square in Springfield. Parking will be validated. Parking is potentially an issue due to the casino construction.

COAD ERC Continuation

Raine stated that the FEMA Conference is scheduled for May 6th. There is funding in this line item to address identified gaps as well.

Public Outreach Continuation

Raine stated that this project is listed on the agenda as a place holder in case the current project identifies gaps.

Children in Disasters

Raine stated that she drafted an MOU and sent it to Deborah Clapp.

Sheltering and Shelter Management Development

Raine stated that this project was discussed at length at the January meeting. It was determined that the project will focus on shelter management. A conference call was held. Through that discussion it was determined that MRC and CERT is responsible to staff and maintain shelters. Therefore, the focus shifted to updating the shelter plans. The proposed outline and draft SOW was included in the meeting packet. Nine entities were identified for updating their plans. The SOWs would need varying because their plans are all at different levels. A survey will be developed for interested entities to complete. Raine suggested a nine month contract for this project. Any feedback can be sent to Raine over the next week. Raine will draft the PJ and submit it to EOPSS.

Companion Animal Expandable Cache

Raine stated that Springfield has not received the trailer yet. This project will purchase regional supplies that will be stored in Springfield. Raine will coordinate with Bob Hassett.

Requests

No requests were presented.

Old Business

No old business was discussed.

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New Business

No new business was discussed.

Items Unforeseen by the Chair

No items unforeseen were discussed.

Next Meeting

The next meeting is scheduled for March 3rd at 11 am at DPH.

There being no further business Larry Holmberg motioned to adjourn. Tracy Rogers seconded.
Voted unanimously.

The meeting adjourned at 12:08 pm.

Respectfully Submitted by
Gretchen Johnson
Homeland Security Program Assistant
Franklin Regional Council of Governments