

**Western Regional Homeland Security Advisory Council  
Training and Exercise Subcommittee Meeting Minutes  
April 15, 2014, 9:30 am  
WMEMS, 168 Industrial Drive, Northampton, Ma.**

**Present:** Raine Brown (FRCOG), Gretchen Johnson (FRCOG), Tom Grady (BCSO), Linda Moriarty (WMEMS), Robert Barry (MEMA), Ed Lesko (BOH/BOS), Sandra Martin (BCBOHA), Ann Shea (MMC), Carolyn Shores Ness (DBOS/BOH), Jonathan Hartenbaum (MEMA), Jeff Tedesco (MEMA), Brook Chipman (EOPSS).

Chairman Tom Grady brought the meeting to order at 9:31 am.

**Minutes**

The committee reviewed the minutes from the March 18, 2014 meeting.

**Motion:** Bob Barry motioned to approve the minutes from March 18, 2014. Ed Lesko seconded. Motion passed unanimously.

A round of introductions followed.

**Budget Review & Possible projects**

Rained stated that there is approximately \$19,000 in FFY11 and FFY12 that the Council will consider at the meeting today. The T&E Subcommittee will have at least \$4,000 of unused funds in the Regional HazMat Training line item for FFY12. Raine asked the Subcommittee for any projects that they would like to present to the Council later today.

Tom suggested safety equipment such as helmets, chest protectors, etc. to go with the simunitions training equipment recently purchased.

**Motion:** Sandra Martin motioned to approve up to \$5,000 for safety equipment for the simunitions classes. Ed Lesko seconded. Motion passed unanimously.

**Motion:** Sandra Martin motioned to release the balance of unused FFY11 and FFY12 funds including the NIMS Training funds back to the full Council. Ed Lesko seconded. Motion passed unanimously.

**Motion:** Sandra Martin motioned to release \$4,000 from the FFY12 Regional HazMat Training funds back to the full Council. Ed Lesko seconded. Motion passed unanimously.

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**Review FFY2013 T&E Plan/Projects**

***Regional Hazmat Team Training***

Raine stated that the update on the available funding was already given.

***Anti-Counter Terrorism Training***

Tom stated that he is working with Rod Lewis who is the head of the FBI office in Springfield to discuss working with the task force on finding training. However everyone is busy with planning for the security of the Boston Marathon. Tom will follow up with him after the marathon.

***WMD/CBRNE Training***

Linda stated that she was expecting information from TEEEX about their trainings as well as a school in New Mexico but it did not come in time. Raine suggested thinking about how to proceed with this funding.

***Regional Shelter Exercise Training***

Raine stated that there is a budget of \$15,000. This funding will most likely be used to plan the next steps after the Regional Shelter Training has been completed. The implementation will likely be suggested for the FFY14 funds when they become available.

**Requests**

No requests were presented.

**New Business**

Sandra suggested looking into a bulk purchase of first responder phone apps. Tom stated that the emergency response handbook and the Wiser app are available for free. Tom asked Sandra to do some research. Discussion followed.

**Old Business**

***Officer Down Instructor***

Raine stated that once approval is received from EOPSS she will start procurement and aim to schedule the training for this summer.

***PIO Training – update***

Raine stated that the PIO training contract was issued yesterday. The training is being scheduled for June 18<sup>th</sup> or 19<sup>th</sup> depending on availability of the facility. It was intended to host two course offerings for 50 people each but we were only able to offer one course offering for up to 75 people.

Sandra stated that the new more elaborate quote process severely lessens the vendor response. Raine suggested bringing this issue up to MAPC staff at the Council meeting later today. Discussion followed.

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**Next Steps/Future Meetings**

The next meeting will be held on Tuesday, May 20<sup>th</sup> at 9:30 at WMEMS.

There being no further business Ed Lesko motioned to adjourn. Sandra Martin seconded. Voted unanimously.

The meeting adjourned at 9:54 a.m.

Respectfully Submitted by  
Gretchen Johnson  
Homeland Security Program Assistant  
Franklin Regional Council of Governments