

**Western Regional Homeland Security Advisory Council  
Training and Exercise Subcommittee Meeting Minutes  
March 18, 2014, 9:30 am  
WMEMS, 168 Industrial Drive, Northampton, Ma.**

**Present:** Raine Brown (FRCOG), Gretchen Johnson (FRCOG), Tom Grady (BCSO), Dennis Nazzaro (NFD), Linda Moriarty (WMEMS), Robert Barry (MEMA), Ed Lesko (BOH/BOS), Tom Lynch (BMC), Sandra Martin (BCBOHA), Ann Shea (MMC), Carolyn Shores Ness (DBOS/BOH), Robert Barry (MEMA), Jonathan Hartenbaum (MEMA)

Chairman Tom Grady brought the meeting to order at 9:31 am.

## **Minutes**

The committee reviewed the minutes from the January 21, 2014 meeting.

**Motion:** Sandra Martin motioned to approve the minutes from January 21, 2014. Ed Lesko seconded. Motion passed unanimously.

A round of introductions followed.

### **Review FFY2013 T&E Plan/Projects**

#### ***Regional Hazmat Team Training***

Raine stated that John Dearborn reported that he is working to spend down the FFY12 funds. He is having some trouble with scheduling but overall the project is going along well.

#### ***Anti-Counter Terrorism Training***

Tom stated that he is working with Rod Lewis who is the head of the FBI office in Springfield to discuss working with the task force on finding training. Carolyn asked what kind of training is being sought. Tom stated that the THIRA has identified terrorism as a focus area. Carolyn stated that the Town of Deerfield has a large rail yard that the town officials would like to see more security measures in place. It may make a good location for a functional exercise.

#### ***WMD/CBRNE Training***

Raine stated that Linda has been in contact with TEEX about their trainings as well as a school in New Mexico. It is likely that the next possible training offering for this area will be in a year or so.

#### ***Regional Shelter Exercise Training***

Raine stated that there is a budget of \$15,000. This funding will most likely be used to plan the next steps after the Regional Shelter Training has been completed. The implementation will likely be suggested for the FFY14 funds when they become available. Kim from RCS will be attending the UMass exercise on April 10<sup>th</sup> and 11<sup>th</sup> to roll out the training modules that are ready under the FFY12 project. Discussion followed.

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***Communications Training***

Raine stated that this training is actually an FFY12 project and is concerned that it won't be completed by grant end date. The funds need to be expended by the end of July. The budget is \$20,000. EOPSS has some concerns about allowing subcommittee members receive funding toward Homeland Security projects. Questions concerning conflict of interest have arisen. There will be a similar discussion under the Health Coalition projects. Raine will follow up with Victoria from EOPSS. Raine stated that there will be a discussion concerning the Council Bylaws at the Council meeting later today. Discussion followed.

**Requests**

***Officer Down Rescue Instructor***

Tom stated that he has received calls asking for a re-certification class for the Officer Down Rescue Instructor training. There are currently 28 active instructors in the region. The training will cost approximately \$15,000. No backfill or overtime will be allowed. Raine asked if the training can be scheduled before the end of July. Tom stated that he is confident it can.

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| Motion: Linda Moriarty motioned to allocate up to \$15,000 for an Officer Down Rescue Instructor training from FFY12 Communications Training. Carolyn Shores Ness seconded. Motion passed unanimously. |
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Raine stated that there is \$5,000 allocated in the FFY12 budget for NIMS training. There will likely be funding left over in the PIO training. It was proposed to have two sessions but there were no responses to the RFP. The RFP has been re-released requesting one larger venue session. It is likely there will be a total of \$12,000 to \$15,000 of funds left over. Any suggestions to use the funding should be in line with the T&E plan goals. Discussion followed concerning training equipment.

**New Business**

No new business was discussed.

**Old Business**

No old business was discussed.

**Next Steps/Future Meetings**

The next meeting will be held on Tuesday, April 15<sup>th</sup> at 9:30 at WMEMS.

There being no further business Linda Moriarty motioned to adjourn. Carolyn Shores Ness seconded. Voted unanimously.

The meeting adjourned at 9:53 a.m.

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Respectfully Submitted by  
Gretchen Johnson  
Homeland Security Program Assistant  
Franklin Regional Council of Governments