

**Western Regional Homeland Security Advisory Council  
Training and Exercise Subcommittee Meeting Minutes  
Tuesday, January 15, 2019 , 9:00 am  
Hatfield Fire Department  
3 School Street, Hatfield, MA**

**Present:** Raine Brown (FRCOG), Bob Hassett (Springfield Emergency Management), Tom Grady (BCSO), Jeanne Galloway (HCHC), Austin Sawicki (Intern HCHC), Nick DaDalt (EOPSS), Mary Kersell (NWMIMT), Monica Wynne (Baystate Health), Alison Egan (BRPC), David Bryant (MEMA), Jeremy DeMar (Spfld Emergency Comm), Bob Barry (MEMA), Brian Rust (CDH), Bob LaFord (UMASS), Jon Davine (Northampton FD/EM, D-4 Hazmat), Dan Nietsche (FRCOG), Ann Dunne (FRCOG),

This meeting was audio recorded.

Chairman Tom Grady called the meeting to order at 9:00 am.

A round of introductions followed.

**Minutes**

The committee reviewed the minutes from the December 18, 2018 meeting.

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| <p><b>Motion:</b> Bob Barry moved to approve the minutes from the December 18, 2018 meeting. Monica Wynne seconded the motion. Motion passed unanimously.</p> |
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**Budget Review**

Raine reviewed the budget, and noted about \$48,000.00 remains unspent in the FFY17 funds. The FFY18 funds of \$240,025.00 are available and must be spent by July 2020.

**FFY17 T&E**

**Campus Safety/Security Training – Update**

The event was held on Thursday, January 10, 2019, at UMass, Amherst, with approximately 200 people in attendance. The conference was very successful. College participants found the firsthand knowledge from the University of Florida facilitators very valuable. Raine shared the current responses of the event survey: participants asked for additional breakout sessions, more incident trainings, and a conference on managing an unplanned event. Raine will share the final survey results for further discussion.

**Officer Down Recertification Training – Spring 2019**

Raine is waiting on the procurement process and anticipates the training will take place in late Spring.

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**Debris Management Chainsaw Safety Training - \$7,130.00**

A site at Forest Park, Springfield was identified as a good location for a training, and a second training will take place at a site in the Town of Cummington. Raine will prepare the EHP's for approval by EOPSS and expects the trainings will take place in April 2019.

**Special Events Incident Management**

*Incident Management Training- March 2019*

Registration will open soon and will be offered to the June 2018 participants first.

*Enhanced incident Management – Training date TBD*

Training dates and availability is not confirmed yet.

**Narcotics Field Test Training**

Jon Davine reported on the success of the training in December for the D4 Hazmat Team. The D5 Hazmat Team will receive training on Jan 16, 2019. Jon noted they will be the only two teams in the State with this Narcotics Field Testing training.

**Old Business:**

**Smoke Generator & Smart Dummies:**

Jon Davine agreed to have a team member transport the smoke generator to Albany for a repair estimate and to receive a quote on purchasing a replacement if necessary. Jon would like to pass on the responsibility of storage of the smart dummies. Bob Barry noted MEMA could assist WRHSAC in finding the two missing dummies by sending out a request to all departments. Tom will discuss the future storage of the smart dummies at the Council meeting.

**Emerging Threats Training 2019: Interagency Response Coordination**

Raine convened a conference call with multiple disciplines from agencies in the western region and the state to discuss emerging areas first responders should be aware of. The handout highlighted the summary of topics discussed. The proposed training will involve multi-discipline presentations and equipment demonstrations to raise first responder awareness regarding the complex incidents they may face. The presenters will be from agencies throughout western Massachusetts and state and federal partner agencies. The total estimated cost for the training is \$21,500.00.

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| <p><b>Motion:</b> Bob Laford moved to approve \$21,500.00 from FFY17 funds, to support the Emerging Threats Training 2019. Monica Wynne seconded the motion. Motion passed unanimously.</p> |
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**Rescue Task Force Training.**

No updates.

**Vehicle Based Rescue Training.**

No updates.

**New Business:**

**EMD Seminar Series Scholarship:**

The FRCOG has been meeting with Greenfield Community College's (GCC) Emergency Medical Services and Fire Science Technology program director to develop a curriculum for EMDs.

Dan Nietzsche presented the ten month professional development course outline which includes 10 seminars. The total commitment time for each seminar is estimated to be ten hours. The course could be a hybrid of online and lecture. While the target audience is EMDs, the seminars may appeal to other emergency preparedness personnel. GCC will handle all of the admissions process, and the hiring of faculty. The anticipated start date is in Fall 2019. The cost per student to take all ten seminars is \$1,000.00. The class can accommodate twenty students. Because of limited EMD funding at the municipal level, the proposal is requesting a scholarship program be created through WRHSAC. The scholarship would work on a reimbursement basis and students would receive reimbursement on completion of all ten seminars.

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| <p><b>Motion:</b> Bob LaFord moved to consider a scholarship for the EMD professional course to be held at Greenfield Community College. Monica Wynne seconded the motion.</p> |
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There were many logistical questions on how to support and implement the request for reimbursement of funds to eligible participants. Bob Barry will check if scholarship funding can be provided through an EMPG grant.

After further discussion it was agreed to table the motion pending further information.

**Inner Resilience for First Responders:**

Raine shared a "Mindfulness and Wellbeing for the Frontline" handout. The goal is to provide a series of training sessions to build resiliency, strengthen awareness and cultivate compassion through mindfulness practices. The training is seven to eight hours, and can accommodate up to 30 participants. The budget estimate is \$3,200.00.

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**Motion:** Jeanne Galloway moved to approve \$ 3,200.00 to support the Inner Resilience for First Responders training. Bob Laford seconded the motion. Motion passed unanimously.

**Business Unforeseen by the Chair**

None

**Next Steps/Future Meetings**

The next meeting will be Tuesday, February 19, 2019 at 9:00 am, Hatfield Fire Department, 3 School Street, Hatfield, MA.

There being no further business, Monica Wynne moved to adjourn. Bob Laford seconded. Voted unanimously in favor.

The meeting adjourned at 09:52 AM.

**List of Documents Reviewed at the Meeting**

- T&E Subcommittee Minutes from December 18, 2018 Meeting.
- WRHSAC FFY16 State Homeland Security Program T&E Budget Report – 1/14/2019
- WRHSAC FFY17 State Homeland Security Program T&E Budget Report – 1/14/2019
- WRHSAC FFY18 State Homeland Security Program T&E Budget Report – 1/14/2019
- Inner Resilience for First Responders
- Proposal to provide scholarship for EMD classes at Greenfield Community College
- Emerging Threats Training 2019

Respectfully Submitted by Ann Dunne  
Franklin Regional Council of Governments