

**Western Regional Homeland Security Advisory Council
Training and Exercise Subcommittee Meeting Minutes
Tuesday, October 16, 2018 , 9:00 am
Hatfield Fire Department
3 School Street, Hatfield, MA**

Present: Raine Brown (FRCOG), Caroline Shores Ness (Deerfield BOS/BOH), Bob Barry (MEMA), Bob Laford, (UMASS), Tracy Rogers (FRCOG), Alexander Sylvain (FRCOG), Bob Hassett (Springfield Emergency Management), Tom Grady (BCSO), Ann Shea (MMC), Allison Egan (BRPC), Steve Gaughan (EMS), Monica Wynne (Baystate Health), Brian Rust (Cooley Dickinson), Ann Dunne (FRCOG)

This meeting was audio recorded.

Chairman Tom Grady called the meeting to order at 9:00 am.

A round of introductions followed.

Minutes

The committee reviewed the minutes from the September 18, 2018 meeting.

<p>Motion: Bob LaFord moved to approve the minutes from the September 18, 2018 meeting. Bob Barry seconded the motion. Motion passed unanimously.</p>
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Budget Review

Raine reviewed the budget and noted there is \$13,000.00 remaining from the FFY16 funds that must be spent by the end of December, 2018. Raine will ask the Council to flip funds around between FFY16 and FFY17, to spend the FFY16 funds down to zero. There are \$94,000.00 in FFY17 funds available to be spent.

FFY16 T&E

a. Sheltering Exercise Series

BRPC facilitated three drills in Berkshire County, and conducted after action conferences with Southern, Central and Northern Planning Committees. BRPC have completed the AAR for SBREPC, and is awaiting review of the final drafts of the Central and Northern Planning Committees. The AAR for the Hampden County tabletop exercise is also at the review stage. Franklin County is scheduled to hold a full scale exercise on November 16, 2018 at Mohawk Regional High School.

b. Pioneer Valley COAD TTX

The training will take place on Monday, October 22, 2018 at Hadley Farm Meeting House from 8:30 AM- 1:30 PM. There are 45 participants. The after action conference is scheduled for Dec. 12, 2018.

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c. Deerfield River Flooding Tabletop Exercise

The tabletop exercise will take place at Greenfield Community College on Nov. 03, 2018. Currently there are 40 registered participants.

d. Campus Safety/Security Training – Update

The event will be held at UMass on Thursday, January 10, 2019, and it can accommodate up to 400 people. UMass is providing hotel rooms for the four presenters, from the University of Florida (UF). Raine will open registration to college Emergency Management, Police and administration from across Massachusetts, as well as local to federal partners in emergency management, law enforcement, fire and EMS.

Raine drafted a letter, inviting the other Homeland Security Councils to support funding the event and to share the cost if interested. The cost is \$20,000.00 for up to 400 attendees. Raine will mail the letter this week. The committee agreed with the conference title of “When Controversy Comes to Campus: Gators, Haters and The First Amendment”.

e. Officer Down Recertification Training

This training is scheduled for October 23 – 25, 2018 in Belchertown, and the class is full. The Council may consider offering this course again in the Spring of 2019.

f. Cybersecurity Conference.

The cybersecurity preparedness conference will likely be held at UMASS, Amherst, the facility can accommodate up to 400 people. The training will be open to western Massachusetts participants only. Raine will confirm the November or December date soon.

Old Business:

a. Special Events Training – TEEEX MGT 440 – Enhanced Special Events Management

TEEX recommended following up with the TEEEX MGT 404 course (Special Events Incident Management), prior to the Enhanced Special Events Management Training. As this training will build on the foundation of the previous June 2018 class.

<p>Motion: Bob Hassett moved to approve \$4,000.00 for the TEEEX MGT 404 Special Events Incident Management training. Carolyn Shores Ness seconded the motion. Motion passed unanimously.</p>
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Raine will prepare a budget, and will look at changing the dates to March 20 & March 21, 2019, to avoid the planned Council meeting date of March 19, 2019.

New Business:

a. **Debris Management Chainsaw Safety Training - \$7,130.00**

Tracy Rogers submitted a proposal to hold the above training to fill a training gap, identified after the 2008 ice storm. With the frequency of hurricanes and tornados affecting the region, firefighters and highway crews are being called on more frequently to clear debris after an event. The proposal covers two sessions for 24 students at the basic class level, and one advanced session for 20 students. The instructor, Mike Smith is a former fire chief and highway superintendent for the Town of Heath.

<p>Motion: Steve Gaughan moved to approve \$7,130.00 for the Debris Management Chainsaw Safety Training class. Carolyn Shores Ness seconded the motion. Motion passed unanimously.</p>

Raine will assist with identifying cutting sites. Mike prefers state-owned land or a town-owned property to use. The training will be held in March 2019.

Business Unforeseen by the Chair

Tracy is working with Greenfield Community College to provide a new EMD Certified Training program, open to all EMD's and first responders. The ten classes will cost \$1,000.00. Tracy asked the committee if they would be open to consider offering a scholarship to pay for the training. MEMA are interested in reviewing the proposal and coursework. Tom Grady indicated he would like to know MEMA supports the training.

Next Steps/Future Meetings

The next meeting will be Tuesday, November 20, 2018 at 9:00 am, Hatfield Fire Department, 3 School Street, Hatfield, MA.

There being no further business, Carolyn Shores Ness moved to adjourn. Steve Gaughan seconded. Voted unanimously in favor.

The meeting adjourned at 09:30 AM.

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List of Documents Reviewed at the Meeting

- T&E Subcommittee Minutes from September 18, 2018 Meeting.
- WRHSAC FFY16 State Homeland Security Program T&E Budget Report – 10/12/2018
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- WRHSAC FFY16 Regional Exercise Series, BRPC, September 2018 Status Update
- WRHSAC Pioneer Valley COAD TTX, October 2018 Status Update
- Campus Security Conference Update
- Cybersecurity Conference
- Debris Management Chainsaw Safety Skills Training Proposal

Respectfully Submitted by Ann Dunne
Franklin Regional Council of Governments