

**Western Regional Homeland Security Advisory Council**  
**Meeting Minutes**  
**Tuesday, July 17, 2018, 10:00 am**  
**Hatfield Fire Department, 3 School Street, Hatfield, MA**

**Present:** Raine Brown (FRCOG), Tom Grady, (BCSO), Bob Barry (MEMA) ,Bob Hassett (CMED), Carolyn Shores Ness (Deerfield BOS/BOH),Nick DaDalt (EOPSS), Chris Bouchard (Beckett Highway), Ann Shea (MMC), Monica Wynne (Baystate Health), Jeanne Galloway (HCHC), Jamin Carrol (PVTA),Adam Hakkarien (MSP), Michael Glisson (Granger Inc.), Joshua Muszyski (Granger Inc.), Steve Kozlowski (WMLEC), Larry Holmberg (HREPC), Allison Egan (BRPC), John Paciorek (WMPCA/Deerfield PD), Steve Gaughan (EMS/Hatfield FD), John Pond (WMFCA), John Dearborn WMFCA/Longmeadow FD), Jeremy DeMar (Springfield Emergency Comm ), David Bryant (MEMA), Ann Dunne (FRCOG)

This meeting was audio recorded.

Thomas Grady called the meeting to order at 10:00 am.

A round of introductions followed.

### **Approval of Minutes**

The committee reviewed the minutes from the June 19, 2018 meeting.

<p><b>Motion:</b> John Paciorek moved to approve the June 19, 2018 meeting minutes as presented. Carolyn Shores Ness seconded. Motion passed unanimously.</p>
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### **Updates from the Chair**

Tom Grady attended the emergency support functions meeting, which focused on cyber security. A follow up meeting will be scheduled , and Tom shared a draft of the meeting.

### **Updates from Disciplines**

- FIRE: John Pond complimented the Tech Rescue Team on their recent successful rescues.
- POLICE: Steve Kozlowski met with Governor Baker, to discuss the Mass. Chiefs funding training bill. John Paciorek shared the challenges of implementing the new criminal justice reform act, and the recent funding for the buildout of the statewide 800 system.
- EMS: Steve Gaughan discussed creating a MCI plan as a follow up to the MCI Preparedness Training.
- EMD: Bob Hassett noted we are entering the hurricane season. The misting tent was very popular at the Westover Air Show event. Bob expressed concerns about cyber threats.
- PUBLIC HEALTH: Jeanne Galloway reported on the negative impact of the extended heat season.
- TRANSPORTATION: Jamin Carroll noted the PVTA is waiting on the State to finalize their budget, and the new PVTA building in Springfield will be completed in November 2018.

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- DPW: Chris Bouchard discussed the Chapter 90 supplemental funding bill of \$40 million that was filed by the Governor.
- CORRECTIONS: Tom noted the challenges of administrating the medication assisted treatments programs in correction and jail facilities.
- COMMUNICATIONS: Jeremy DeMar reported on the successful installation of Phase 2 wireless direct. Jeremy is preparing a communication plan with input from the surrounding towns, ahead of the opening of the MGM casino on August 24, 2018.
- HOSPITAL: Ann Shea invited members to attend the decontamination unit exercise on August 09, 2018 at Mercy Hospital. The Hospital will also host PPE and DeCon training on August 14, 2018.
- LOCAL GOVERNMENT: Carolyn Shores Ness discussed the State budget and noted the continued interest in the cyber security symposium.
- Massachusetts State Police (MSP). Adam Hakkarien noted he is familiar with teaching cyber security in the past, and understands the current challenges as the industry has changed.
- MEMA: Bob Barry noted the next quarterly meeting will be held in August, date to be determined. He complimented the Council for their cache of equipment that is shared regionally.
- EOPSS: Nick DaDalt reported that the State Homeland Security Program grant application was submitted to DHS, and expects the FY18 funding to be released in the fall.

**Planning/Pandemic Flu:**

Ann Shea introduced a request from the Hampshire Regional Emergency Planning Committee (HREPC) for the purchase of up to six wheeled carts to store regional sheltering equipment the Council had previously purchased for the REPC. The carts will facilitate easier transport, organization and storage of the equipment. Ann noted the Planning Pan Flu Subcommittee had voted to allocate the \$2,047.41 of remaining Planning Pan Flu FFY2016 funds towards the project, and is seeking an additional \$2,158.89 from other FFY2016 funds for the purchase of \$4,206.30. Raine noted there are unused funds in the Western Massachusetts Regional Interoperability Committee (WMRIC) project lines. However, before these funds can be used the subcommittee must approve their use.

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Ann Shea asked the Council to approve the following motion:

**Motion:** Ann Shea motioned to approve \$2,047.41 from Planning Pan Flu FFY2016 funds and an additional \$2158.89 from FFY16 WRMIC funds for a total of \$4,206.30, to purchase six (6) wheeled equipment carts, pending the release of funds by the WMRIC committee. John Paciorek seconded. Motion passed by a majority, with one abstention.

**Interoperability/Information Sharing:** Bob Hassett reviewed the WMLEC gap solutions project.

**Training and Exercises:** Tom asked the Council to approve the following motions:

a. **Deerfield River Flooding Tabletop Exercise Request Re-Consideration**

The final proposal was approved by the subcommittee for \$26,100.00.

**Motion:** John Paciorek moved to approve \$26,100.00 to cover the Deerfield River Flood Tabletop Exercise, Steve Gaughan seconded the motion. Motion passed unanimously.

b. **Campus Safety/ Security Training**

Raine followed up with the facilitators and discussed expanding the event statewide. The University of Florida facilitators require a formal letter of request. The estimated cost to cover 400 participants is \$25,000.00.

**Motion:** Carolyn Shores Ness moved to approve the formal letter request, and the cost of the Campus Safety/Security Training of up to \$26,000.00, John Paciorek seconded the motion. Motion passed unanimously.

c. **Officer Down Recertification Training**

The training is geared towards the recertification of the current instructors. The three day class can accommodate up to 24 participants, and Eric Stratton will facilitate the class.

**Motion:** Carolyn Shores Ness moved to approve up to \$29,000.00, for the Office Down Recertification Training. John Paciorek seconded the motion. Motion passed unanimously.

Tom updated the Council on the annual regional symposium discussions. Raine will contact the Fusion Center about emerging threats/ trends and cyber security training.

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**Equipment/PPE:**

Raine is finding it challenging to find a vendor to inspect and maintain the sign boards and light towers.

**CBRNE/IED:** John Dearborn thanked the Council for their support of the Longmeadow/East Longmeadow emergency sheltering exercise. A full-scale exercise is planned for September 2018.

**Fiduciary Report:**

Raine reviewed the budget, and noted the FFY16 grant is extended to December 31, 2018, and expects the funds to be expended. The FFY17 projects are getting underway.

**Old Business:** School Representatives.

There is some interest from the Longmeadow and Deerfield superintendents to become members of the Council.

The Central Region modified their bylaws to add two seats to their Council. EOPSS will share the bylaw amendment with the Council once it is approved.

**New Business:** Jamin thanked Hampden County Sheriff's Dept. and the Holyoke Fire Department for the use of the WRHSAC purchased message boards. Bob noted the recent major events planning training at UMASS was excellent, and the class was beneficial in planning for the opening of the casino in August.

**Business Unforeseen by Chair:** Tom noted the region is making good use of the cache resources.

**Next Steps/Future Meetings**

The next Council meeting will be held on September 18, 2018 at 10:00 am at the Hatfield Fire Department, 3 School Street, Hatfield, MA

<p><b>Motion:</b> John Paciorek moved to adjourn. Carolyn Shores Ness seconded. Motion passed unanimously.</p>
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The meeting adjourned at 11:05AM

List of Documents Reviewed at the Meeting

- WRHSAC Council Meeting Minutes from June 19,2018
- WRHSAC Fiduciary Report : FFY16 Competitive Homeland Security Grant, 7/17/2018
- WRHSAC: FFY16 Western Region Homeland Security Grant, 7/17/2018
- WRHSAC Fiduciary Report : FFY17 Homeland Security Grant, 7/17/2018
- West & Central Competitive FFY16 budget
- WRHSAC: FFY16 State Homeland Security Program 7/13/2018

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- WRHSAC: FFY17 State Homeland Security Program 7/13/2018
- Hampshire Regional Emergency Planning Committee request for funding
- Bylaws of the WRHSAC

Respectfully Submitted by  
Ann Dunne,  
Franklin Regional Council of Governments