

Present: Raine Brown (FRCOG), Ann Shea (Mercy Medical), Jeanne Galloway (HCHC), Larry Holmberg (HREPC), Monica Wynne (Baystate Health), Pat Smith (FRCOG), Todd Zukowski (PVPC), Tracy Rogers (HMCC/FRCOG), Mark Maloni (HMCC/FRCOG), Allison Egan (BCBOHA), Emily Slotnick (PVPC), Vivian Tran (HCHC), Stephanie Bozigian-Merrick (PVPC), (Ann Dunne (FRCOG)

This meeting is audio recorded

Ann Shea called the meeting to order at 9:32 am.

Meeting Minutes

The committee reviewed the minutes from the June 5, 2018 meeting.

<p>Motion: Tracy Rogers motioned to approve the June 5, 2018 meeting minutes as presented. Monica Wynne seconded. Motion passed unanimously.</p>

A round of introductions followed.

Public Health Update:

No updates.

FFY16 Projects

Family Reunification Phase II- Adobe Captivate Software

The licenses were assigned to the RPA's, and they are beginning to work with the software.

FFY17 Projects -

Children in Disasters Phase IV – Pediatric Surge Plan

The MOU is place, and Tracy is in the planning process.

Functional/Access Needs Daily Response Planning

The RPA's are in the program planning stage, of dividing the tasks between the agencies.

Infrastructure Visualization- \$50,000.00

Raine expressed concerns about the direction to take with this project. After a brief discussion Todd Zukowski, Ann Shea, Allison Egan and Larry Holmberg agreed to form a working group to explore the options.

Budget Review

Raine reviewed the remaining funds left over from the FFY16 funds, and noted the FFY16 projects are extended to December 31, 2018. Raine will send the amended contracts to the RPA's who are working on FFY16 projects.

Raine noted the FFY17 contract is in place, and the projects are ready to get started.

Requests

Hampshire Regional Emergency Planning Committee (HREPC) Six units cost \$4206.30

The HREPC is requesting funds to purchase up to six (6) ProPac Preparedness Shelter Carts for use with their regional shelter supplies and equipment. Currently the shelter supplies are stored at the Hampshire Mall, and the addition of the carts would make storage and organization more efficient.

After a brief discussion, the following motion was made:

Motion: Tracy Rogers motioned to spend the remaining Pan Flu FFY16 funds of \$2047.41, and to ask the Council to approve the balance to purchase the six (6) units. Jeanne Galloway seconded. Motion passed by a majority, with one abstention.

Old Business

None

New Business

The committee agreed to defer the August meeting.

Items unforeseen by the chair

Ann Shea announced she will be retiring in August 2019, and discussed the process of her replacement on the Council, and as Chair of the subcommittee. Raine recommended the hospital committee bring their nominee suggestion to WRHSAC in November or December to allow time for the nominee to go through EOPSS' vetting process.

Next Meeting – Tuesday, Sept. 04, 2018, 9:30 am at DPH, 23 Service Center Road, Northampton.

There being no further business; Jeanne Galloway motioned to adjourn the meeting. Tracy Rogers seconded. Voted was unanimous.

The meeting adjourned at 10:03 AM

Respectfully Submitted by:

Ann Dunne, Franklin Regional Council of Governments