

Western Regional Homeland Security Advisory Council
Meeting Minutes
Tuesday, May 15, 2018, 10:00 am
Hatfield Fire Department, 3 School Street, Hatfield, MA

Present: Raine Brown (FRCOG), Tom Grady, (BCSO), Bob Barry (MEMA), Carolyn Shores Ness (Deerfield BOS/BOH), Bob Hassett(CMED), Dennis Annear (NWMIMT), Brian Rust (Cooley Dickinson), Nick DaDalt (EOPSS), Tracy Rogers (FRCOG), Chris Bouchard (Beckett Highway), Gail Bienvenue (MDPH), Steve Gaughan (EMS/Hatfield FD), Ann Shea (MMC), Monica Wynne (Baystate Health), Christine Howe (MAPC), Jeremy DeMar (Springfield Emergency Comm), Jeanne Galloway (HCHC), Christine Howe (MAPC), Michael Nelson (MDPH), Jamin Carrol (PVT), John Paciorek (Deerfield PD), John Ruffelart (MSP), Ann Dunne (FRCOG)

This meeting was audio recorded.

Thomas Grady called the meeting to order at 10:04 am.

A round of introductions followed.

Approval of Minutes -

The committee reviewed the minutes from the April 17, 2018 meeting.

<p>Motion: Carolyn Shores Ness moved to approve the April 17, 2018 meeting minutes as presented. John Paciorek seconded. Motion passed by a majority. 1 abstention.</p>
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Updates from the Chair –

Tom Grady noted that Adrian Santiago from EOPSS contacted him and the other Council Chairs to discuss adding a school representative to the Homeland Security Councils. More information will be coming regarding this topic.

The Sheriff's Office in Douglas County, Nebraska complimented WRHSAC on the website and the shareability of the family reunification plan template.

Updates from Disciplines

- FIRE: None

- POLICE: John Paciorek, along with all other police departments, is working on implementing the new criminal justice reform bill.

- EMS: None.

- EMD: Bob Hassett noted we are entering hurricane season, and mentioned the roadwork delays in Springfield in advance of the opening of the casino in August 2018.

- PUBLIC HEALTH: Jeanne Galloway noted we are entering mosquito season.

- TRANSPORTATION: None

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- DPW: Chris Bouchard noted we are entering hurricane season.
- CORRECTIONS: Tom Grady noted the Sheriff's Office is working on implementing the new Criminal Justice Reform Bill.
- COMMUNICATIONS: None
- HOSPITAL: Ann Shea noted the Hospital Emergency planning group will meet on Friday, May 19, 2018. Items on the agenda include equipment, family reunification and a pediatric surge plan.
- LOCAL GOVERNMENT: Carolyn Shores Ness noted that Towns are in the Election/Town Meeting cycle.
- Massachusetts State Police (MSP). None
- MEMA: Bob Barry noted the next quarterly meeting will take place on May 16, 2018. He reported on the large scale functional exercise taking place next week in Chicopee.
- PVTA: Jamin Carroll reported on a recent bus incident, and thanked the emergency services for their assistance.

EOPSS: Nick DaDalt reported on the investment plan process for FFY18, and expects an increase in grant funding from DHS. Nick discussed having Law Enforcement alternates available to attend the Council meetings when the designees are unavailable to attend.

Planning/Pandemic Flu: Ann Shea asked the Council to approve the following motion:

As part of the Children in Disaster Phase IV project - FFY17

<p>Motion: Carolyn Shores Ness made a motion to approve the draft of the Pediatric Surge Plan as discussed. John Paciorek seconded. Motion passed unanimously.</p>

The Pediatric Surge Plan is in collaboration with HMCC, and the cost is \$50,000.00

Interoperability/Information Sharing: None

Training and Exercises: Tom asked the Council to approve the following motions:

a. **NWMIMT COML Travel funds amendment**

Overnight parking and hotel taxes were not included in the original request, and Tom asked for a motion to cover the additional costs of \$112.06

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Motion: John Paciorek moved to approve the unanticipated costs of \$112.06 for overnight parking and hotel taxes. Carolyn Shores Ness seconded the motion. Motion passed unanimously.

b. Deerfield River Flood Tabletop Exercise :

To be held in advance of the Statewide Vigilant Guard exercise in November 2018. This is an all day event, and the focus is on evacuation of the communities along the Deerfield River.

Motion: John Paciorek moved to approve \$28,125.00 for the Deerfield River Flood Tabletop Exercise. Carolyn Shores Ness seconded the motion. Motion passed unanimously.

Tom noted the saturation of the spring trainings, which may be the reason for low participation, and suggested holding some of the training sessions during the fall and winter season.

Equipment/PPE:

Raine is seeking a vendor for the signboard maintenance, and is working on the equipment replacement for the North Adams shelter trailer.

CBRNE/IED: Raine reported that the PO's were issued for the structural collapse equipment.

Fiduciary Report:

Raine reported on flipping the FFY16 funds with FFY17 funds, and encouraged spending down the FFY16 funds.

Christine Howe reported that extensions for the FFY16 contract are being processed for two of the regions. MAPC is waiting on final written approval from EOPSS for the Central and West contracts. Christine noted the conversation around adding a school safety representative to the Council.

Old Business: Raine asked about the progress on filling the Public Health Proxy position. Nick DaDalt raised concerns about the delay in receiving the resume, and the reliability of the alternate in attending the meetings.

New Business: None

Business Unforeseen by Chair: Raine asked for actors for the ATRIC Training on June 8, 2018 at the Eastern States Exposition.

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A brief discussion took place regarding adding a school safety representative to the Council.

Dennis Annear reported the Statewide Vigilant Guard mid-term plan is completed. The Council equipment will be used during the exercise in November.

Tom Grady noted Blair Sutherland of Massachusetts State Police is retiring. He thanked Blair for his years of service and his support of the Council and its projects.

Next Steps/Future Meetings

The next Council meeting will be held on June 19, 2018 at 10:00 am at the Hatfield Fire Department, 3 School Street, Hatfield, MA

<p>Motion: John Paciorek moved to adjourn. Carolyn Shores Ness seconded. Motion passed unanimously.</p>
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The meeting adjourned at 10:35AM

List of Documents Reviewed at the Meeting

- WRHSAC Council Meeting Minutes from April 17, 2018
- WRHSAC Fiduciary Report : FFY16 Homeland Security Grant, 5/15/18
- WRHSAC: FFY17 Western Region Homeland Security Grant, 5/15/18
- WRHSAC: FFY16 Competitive Homeland Security Grant 5/15/18
- WRHSAC: FFY16 West & Central Competitive Grant 5/15/18
- WRHSAC: FFY16 State Homeland Security Program 5/11/18
- WRHSAC: FFY17 State Homeland Security Program 5/10/18

Respectfully Submitted by
Ann Dunne,
Franklin Regional Council of Governments