

**Western Regional Homeland Security Advisory Council  
Training and Exercise Subcommittee Meeting Minutes  
April 17, 9:00 am  
Hatfield Fire Department  
3 School Street, Hatfield, MA**

**Present:** Raine Brown (FRCOG), Tracy Rogers (FRCOG), Dennis Annear (NWMIMT), Caroline Shores Ness (Deerfield BOS/BOH), David Bryant (MEMA), Nick DaDalt (EOPSS), Brian Rust (Cooley Dickinson), Stephen Gaughan (EMS), Gail Bienvenue (MDPH), Bob Laford (EM UMass), Bob Barry (MEMA), Tom Grady (BCSO), Ann Dunne (FRCOG)

This meeting was audio recorded.

Chairman Tom Grady called the meeting to order at 9:00 am.

A round of introductions followed.

### **Minutes**

The committee reviewed the minutes from March 20, 2018 meeting.

**Motion:** Bob Laford moved to approve the minutes from the March 20, 2018 meeting. Steven Gaughan seconded the motion. Motion passed unanimously.

### **Budget Review**

Raine reviewed the budget and estimates \$5,000.00 will remain unallocated in FFY16. MAPC and EOPSS are working to extend all FFY16 projects to December 31, 2018. Raine will seek permission at the Council meeting to flip FFY16 funds with FFY17, as some FFY17 projects get under way, this will allow Raine to spend down the remaining FFY16 funds more quickly.

### **FFY16 T&E**

- a. **Operational ICS Training** – March 27 & 28, 2018  
Raine noted the training was successful, but not well attended. There is some funding remaining as a result.
- b. **Sheltering Exercise Series**– April 19, 2018  
The Hampshire County exercise will take place at Smith Vocational High School. The Berkshire County and Franklin County reports are in the handout, and their exercises will take place at a later date.
- c. **Special Event Incident Management** – June 11 & 12 and June 20 & 21, 2018  
Raine is preparing the invitation draft, to ensure all disciplines are represented.
- d. **Amtrak MCI Training** – May, 2018 dates confirmed.  
Registration is now open, and there are several sessions running the week of May 7 – May 11, May 7&8 is a 2-day session. There will be two sessions daily on May 16 and May 17.
- e. **Cargo Tank Training for first responders** – April 10 & 11, 2018  
The class was successful, but participation was low.

**Western Regional Homeland Security Advisory Council  
Training and Exercise Subcommittee Meeting Minutes  
April 17, 9:00 am  
Hatfield Fire Department  
3 School Street, Hatfield, MA**

- f. **Mental Health First Aid** – April 13, 2018  
The Berkshire County training was well attended.
- g. **Hazmat team T-MERRTT Training** July 2018  
The training can only accommodate up to 30 people per class. The Hazmat Teams have fifty or more members to send to the class. The e facilitators are willing to hold 2 days of training to accommodate both teams. The cost for the 2 days will be \$15,000.00. Raine could flip funds between FFY16 and FFY17 for this training. The teams have also noted they will not need backfill/overtime as was originally thought. Therefore the entire allocation for this training will be less than originally thought.
- h. **Pioneer Valley COAD TTX-Fall**  
The project is approved by EOPSS, and Raine will put a contract in place with the FRCOG.
- i. **Active Threat Integrative Response Course (ATIRC)** – June 06-08, 2018  
The anticipated cost for facility and food is over \$3,500.00, therefore Raine is seeking procurement bids. EOPSS' would like to see the course held at the Big E. Raine is focusing efforts to support this. The course is open to a limited number of participants from the various disciplines. EOPSS asked to hold seats for the Central Region. Invitations will go out soon.
- j. **School Emergency Triage Training** – August 23, 2018  
Raine continues to work with Meg Burch, to bring this training to school nurses, and GCC has offered to provide a facility. WRHSAC will cover the cost of food and the facilitators.

**Old Business:** None

**New Business:**

Tom Grady noted that as directed by the American Heart Association, all training mannequins must have feedback devices for CPR, and as external devices are available for purchase there is no requirement to purchase new mannequins. The directive is effective Jan 01, 2019

Carolyn Shores Ness reported on the upcoming November Vigilant Guard Exercise, and expressed her concerns that Great Hydro has not shared their emergency action plan with the Towns along the Connecticut and Deerfield River. Tom agreed to contact the Company on her behalf.

Tracy Rogers attended the recent WMEMS meeting, and noted the success of the comfort care dogs for First Responders. Raine agreed it is a great resource, and will invite the organizer to attend future training sessions as applicable.

**Western Regional Homeland Security Advisory Council  
Training and Exercise Subcommittee Meeting Minutes  
April 17, 9:00 am  
Hatfield Fire Department  
3 School Street, Hatfield, MA**

The AskRail app. is a safety tool for First Responders. It provides first responders accurate and timely data about what type of hazardous materials a cargo railcar is carrying so they can make an informed decision about how to respond to a rail emergency. The app will be part of standard training emergency responders will receive before downloading. Raine will follow up with Nicole from CSX to determine its applicability.

Steve Gaughan was recognized as the new President of the WM Regional EMS Council.

Raine asked if anyone has vests she can for observers at the upcoming Amtrak MCI Training.

**Business Unforeseen by the Chair** – None

**Next Steps/Future Meetings**

The next meeting will be Tuesday, May 15, 2018 at 9 am, Hatfield Fire Department, 3 School Street, Hatfield, MA

There being no further business, Carolyn Shores Ness moved to adjourn. Steve Gaughan seconded.

Voted unanimously in favor. The meeting adjourned at 9:25a4899m

**List of Documents Reviewed at the Meeting**

- T&E Subcommittee Minutes from March 20, 2018 Meeting.
- WRHSAC FFY16 State Homeland Security Program T&E Budget Report –4/12/2018
- WRHSAC FFY17 State Homeland Security Program T&E Budget Report – 4/12/2018
- WRHSAC Regional Sheltering Exercise Series FFY2016, April, 2018 Update.
- WRHSAC FFY16 Regional Exercise Series, BRPC, March , 2018 Status Update
- AskRail: A Safety Tool for First Responders.

Respectfully Submitted by  
Ann Dunne  
Franklin Regional Council of Governments