

Western Region Homeland Security Advisory Council  
Planning / Pan Flu Subcommittee Meeting  
Tuesday, April 03, 2018 9:30 am  
DPH, Service Center Road, Northampton, MA

**Present:** Raine Brown (FRCOG), Ann Shea (Mercy Medical), Jeanne Galloway (HCHC), Larry Holmberg (HREPC), Stephanie Bozigian-Merrick (PVPC), Monica Wynne (Baystate Health), Allison Egan (BCBOHA), Pat Smith (FRCOG), Todd Zukowski (PVPC), Tammy Spencer (HCHC), Loren Davine (HPHPC), Tracy Rogers (HMCC/FRCOG), Michael Nelson (MDPH), Ann Dunne (FRCOG)

This meeting is audio recorded

**Ann Shea called the meeting to order at 9:30 am.**

**Meeting Minutes**

The committee reviewed the minutes from the March 06, 2018 meeting. Ann Shea noted the her name should be removed from the second sentence of the FFY16 Projects.

**Motion:** Larry Holmberg motioned to approve the March 06, 2018 meeting minutes as amended. Monica Wynne seconded. Motion passed unanimously.

A round of introductions followed.

**Public Health Update:**

Jeanne Galloway noted the rates of flu-like illness have dropped according to the latest CDC flu report.

**FFY16 Projects**

***Family Reunification Phase II-***

Allison Egan updated the Family Reunification template to be presented at the NACCHO Public Health Preparedness Summit in Atlanta, GA, and at the Emergency Preparedness Conference, which will be held April 18-19, 2018, in Lake Buena Vista, FL. Applications to present at the Homeland Security Conference and the National VOAD Conference were unsuccessful.

**FFY17 Projects -**

***Children in Disasters Phase IV***

Tracy Rogers continues the conversation to develop a Pediatric Surge Plan.

***Functional/Access Needs Daily Response Planning- \$50,000.00***

Raine is waiting on the amendment approval from EOPSS to move the funds from the MACC project. The contract should be in place by April 30, 2018. EOPSS and MAPC may extend the

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FFY16 funds to December 31, 2018; an extension will give the subcommittee more flexibility to move funds around.

**Infrastructure Visualization-** \$50,000.00

No new updates.

**Budget Review**

Raine reviewed the FFY16 budget, and noted there is \$4,000 remaining. The FFY17 funds are available to be spent. We are waiting on EOPSS's approval of the FFY18 investment plan.

**Requests**

None

**Old Business**

None

**New Business**

None

**Items unforeseen by the chair**

None

**Next Meeting** – Tuesday, May 1, 2018, 9:30 am at DPH, 23 Service Center Road, Northampton.

There being no further business; Larry Holmberg motioned to adjourn the meeting. Tracy Rogers seconded. Voted was unanimous.
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The meeting adjourned at 09:45 AM

Respectfully Submitted by:

Ann Dunne, Franklin Regional Council of Governments