

**Western Regional Homeland Security Advisory Council
Training and Exercise Subcommittee Meeting Minutes
March 20, 2018, 9:00 am
Hatfield Fire Department
3 School Street, Hatfield, MA**

Present: Raine Brown (FRCOG), Jeanne Galloway (HCHC), Tracy Rogers (FRCOG), Dennis Annear (NWMIMT), Caroline Shores Ness (Deerfield BOS/BOH), David Bryant (MEMA), Nick DaDalt (EOPSS), Monica Wynne (Baystate Health), Brian Rust (Cooley Dickinson), Ann Shea (MMC), Meg Burch (FC School Nurses Collaborative), Stephen Gaughan (EMS), Gail Bienvenue (MDPH), Kristen Jerome (MEMA), Bob Laford (EM UMass), Ann Dunne (FRCOG)

This meeting was audio recorded.

Chairman Tom Grady called the meeting to order at 9:00 am.

A round of introductions followed.

Minutes

The committee reviewed the minutes from February 20, 2018 meeting.

<p>Motion: Tracy Rogers moved to approve the minutes from the February 20, 2018 meeting. Carolyn Shores Ness seconded the motion. Motion passed unanimously.</p>

Budget Review

Raine reviewed the budget and noted there is \$10,000 remaining in the FFY16 budget. The FFY17 funds are ready to be spent.

FFY16 T&E

- a. **Operational ICS Training** – March 27 & 28, 2018
Raine encouraged participation, as registration is low, and the course can accommodate 50 participants.
- b. **TEEX Pediatric Disaster Response Training** – February 21 & 22, 2018
The training was successful, with a diverse group of participants from across the disciplines.
- c. **Sheltering Exercise Series**–
Raine discussed the updates with the RPA's, as each County continues to plan their level of participation.
- d. **Special Event Incident Management** – June 11 &12 and June 20 & 21, 2018
Participation will be invitation only, to ensure all disciplines are represented. .
- e. **Amtrak MCI Training** – May 2018 dates to be determined.
Raine is working on finalizing the dates with Robert Hanson. More dates may be added to accommodate a more intense tactical training for law enforcement, if an additional second rail car is available.

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- f. **Cargo Tank Training for first responders** – April 10 & 11, 2018
The members were asked to encourage participation, as registration is low.
- g. **Mental Health First Aid** – April 13, 2018
The training will take place in Berkshire County and is geared towards law enforcement.
- h. **Emerging Threats Training** – March 15, 2018
The training was well received, and Raine distributed an evaluation survey to receive feedback on the various different presentations. The training may be expanded to a large scale training for more than 400 participants.
- i. **Hazmat Team T-Merritt Training** – July 2018
The project is currently out to bid.
- j. **Pioneer Valley COAD TTX** – Fall 2018
The project is with EOPSS for approval.
- k. **Active Threat Integrative Response Course (ATIRC)** – June 06-08, 2018
This is an EOPSS initiative, and the Eastern States Exposition may be a suitable location. Raine will coordinate with EOPSS and MEMA on whom to invite, to achieve the specific ratio.

Old Business: School Emergency Triage Training

Meg Burch outlined the program details of the School Emergency Triage Training. The goal is to provide school nurses with the knowledge, skills and training to perform triage in response to mass casualty incident (MCI) events. Meg is hoping to hold the training in August 2018 to maximize participation before the school year starts.

MOTION: Carolyn Shores Ness moved to support the School Emergency Triage Training for \$8,550.00. Steve Gaughan seconded the motion. Motion passed unanimously.

New Business: NWMIMT Position Specific Training Request.

Dennis Annear presented the NWMIMT request to cover the cost for 7 members to attend position specific courses that are being held in New England.

After a brief discussion the following motion was made.

Motion: Carolyn Shores Ness moved to support the NWMIMT Position Specific Training Request for \$6,562.00. Ann Shea seconded the motion. Motion passed unanimously.

The budgeted amount will be allocated from FFY16 funds, leaving \$4,000.00 to be spent.

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Business Unforeseen by the Chair - None

Next Steps/Future Meetings

The next meeting will be Tuesday, April 17, 2018 at 9 am, Hatfield Fire Department, 3 School Street, Hatfield, MA

There being no further business Carolyn Shores moved to adjourn. Tracy Rogers seconded. Voted unanimously in favor. The meeting adjourned at 9:30am

List of Documents Reviewed at the Meeting

- T&E Subcommittee Minutes from February 20, 2018 Meeting.
- WRHSAC FFY16 State Homeland Security Program T&E Budget Report – 3/16/2018
- WRHSAC FFY17 State Homeland Security Program T&E Budget Report – 3/16/2018
- WRHSAC Regional Sheltering Exercise Series FFY2016, March, 2018 Update.
- WRHSAC FFY16 Regional Exercise Series, BRPC, January , 2017 Status Update
- Considerations for Sports/Special Events Trainings in June
- NWMIMT –Request for training money for Position Specific Courses.
- School Emergency Triage Training (SETT)

Respectfully Submitted by
Ann Dunne
Franklin Regional Council of Governments