

Western Region Homeland Security Advisory Council
Planning / Pan Flu Subcommittee Meeting
Tuesday, February 6, 2018 9:30 am
DPH, Service Center Road, Northampton, MA

Present: Raine Brown (FRCOG), Ann Shea (Mercy Medical), Jeanne Galloway (HCHC), Larry Holmberg (HREPC), Stephanie Bozigian-Merrick (PVPC), Monica Wynne (Baystate Health), Carolyn Shores Ness (Deerfield BOS/BOH), Allison Egan (BCBOHA), Pat Smith (FRCOG), Todd Zukowski (PVPC), Mark Maloni (HMCC/FRCOG), Loren Davine (HCPHC), Ann Dunne (FRCOG)

This meeting is audio recorded

Ann Shea called the meeting to order at 9:36 am.

Meeting Minutes

The committee reviewed the minutes from the December 05, 2017 meeting.

Motion: Larry Holmberg motioned to approve the December 05, 2017 meeting minutes. Jeanne Galloway seconded. Motion passed unanimously.

The committee reviewed the minutes from the January 02, 2018 meeting.

Motion: Larry Holmberg motioned to approve the January 02, 2018 meeting minutes. Monica Wynne seconded. Motion passed by a majority. One abstention.

A round of introductions followed.

Public Health Update:

Jeanne Galloway noted the flu activity is widespread, and at higher levels than previous years. Stephanie Bozigian-Merrick noted the CDC- Clinician Outreach and Communication Activity (COCA) are holding conference calls/webinars to give clinicians updates on the influenza season. The next scheduled conference call will be on Feb 08, 2018.

FFY16 Projects

Family Reunification Phase II- Presentations and Travel update

Allison Egan presented the updates to the self-sustaining training module, and developed a family reunification site selection checklist for the subcommittee to review. The site checklist helps identify primary and secondary areas in a facility that can be used as a Family Reunification Centers. BRPC researched online software to support the development of the training modules. The committee discussed and agreed to purchase Adobe Captivate software.

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BRPC staff collaborated with PVPC and the FRCOG, to develop a presentation for national conferences. Two applications were successful, and Allison Egan will present at the NACCHO Public Health Preparedness Summit in Atlanta, GA. Pat Smith will present at the Emergency Preparedness Conference, which will be held April 18-19, 2018, at the Hilton Hotel, Walt Disney World, Lake Buena Vista, FL. Raine Brown will confirm that funding is available to cover travel expenses. Pat and Allison will present at the next Public Health/Hospital meeting on March 16, 2018, at DPH, Service Center Rd. Northampton.

MACC Phase V- Hampden County

Todd Zukowski and Raine Brown participated in a conference call with MEMA and Hampden County Sheriff representatives. As Sheriff's Office representatives described the services they were willing to partner with MEMA in providing, Raine and Todd concluded that the establishment of a MACC did not fit with the services they were seeking to provide Hampden County. Raine noted as the MACC project is not going forward, there is \$46,000.00 in funds available to be spent by July 2018. She suggested using some to cover the cost of any additional travel expenses, and to purchase a subscription to the adobe captivate software for each of the RPA's. Raine expects the Functional/Access Need Planning may require more time, and some FFY16 funds could be allocated to this FFY17 project, enabling work to begin sooner.

Stephanie and the subcommittee thanked Raine and Todd for their dedication to this project.

FFY17 Projects

Children in Disasters Phase IV

As discussed last month, this project will focus on the development of a regional pediatric MCI plan for EMS and the hospitals. HMCC will be the lead on this. Tracy is currently talking to the Hospital Emergency Planning Committee to gather more information. We will begin to discuss a scope in March or April.

Functional/Access Needs Daily Response Planning- \$50,000.00

The project was approved by EOPSS, and Raine is creating the scope of work for the RPA's. The assessment tasks are more complex than anticipated. Once Raine has the scope completed she will share with the RPAs for review.

Infrastructure Visualization- \$50,000.00

The Infrastructure Visualization Platform (IVP) is a data collection and presentation medium that supports critical infrastructure security, special event planning, and response operations by integrating assessment data and other relevant materials. Raine noted that the Department of Homeland Security already provides a no cost Infrastructure Visualization Platform (IVP) to agencies. Raine will update the subcommittee on how the information is compiled and shared at the next meeting.

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Budget Review

Raine reviewed the budget, and noted the FFY16 funds need to be spent by July 2018. Raine will explore seeking an extension from EOPSS, to add the funds to some of the FFY17 projects.

Requests

North Adams Shelter Trailer Equipment Replacement.

The North Adams Fire Department requested funds to help replace materials damaged by a recent mouse infestation of the shelter trailer.

After a brief discussion, the following motion was made:

Motion: Carolyn Shores Ness motioned to approve \$500.00 for the purchase of replacement materials in the shelter trailer. Larry Holmberg seconded. Motion passed unanimously.

Old Business

None

New Business-

Jeanne Galloway reported that Westfield needs to replace their vaccine refrigeration unit. Although refrigerators are considered a Public Health cost, there may be a regional component to the request, to justify a purchase by the Council. Jeanne explained the new unit is required to meet certain standards, and be a scientific commercial grade refrigerator. The subcommittee asked Jeanne and the Western Mass Public Health Coalition to submit a formal request identifying how such a unit would benefit the region.

Items unforeseen by the chair

None

Next Meeting – Tuesday, March 06, 2018, 9:30 am at DPH, 23 Service Center Road,

There being no further business Larry Holmberg motioned to adjourn the meeting. Carolyn Shores Ness seconded. Voted was unanimous.

The meeting adjourned at 11:06 AM

Respectfully Submitted by:

Ann Dunne, Franklin Regional Council of Governments

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