

**Western Regional Homeland Security Advisory Council
Training and Exercise Subcommittee Meeting Minutes
July 18, 2017, 9:00 am
168 Industrial Drive, Northampton, MA**

Present: Raine Brown (FRCOG), Tom Grady (BCSO), Jeanne Galloway (HCHC), Carolyn Shores Ness (Deerfield BOS/BOH), Allison Hope (BCBOHA), Dennis Annear (NWMIMT), Bob Barry (MEMA), Greg Lewis (FRCOG), Steve Gaughan (EMS), Monica Wynne (Baystate), Tracy Rogers (FRCOG), Bob Hassett (Springfield CMED), Alex Plotnikiewicz (Intern, Springfield CMED), Ann Becker (UMASS EM), Rejoice Sarpong (Intern, Springfield CMED), Ann Dunne (FRCOG).

This meeting is audio recorded.

Chairman Tom Grady called the meeting to order at 9:01am.

A round of introductions followed.

Minutes

The committee reviewed the minutes from June 20, 2017 meeting. Tracy Rogers noted a spelling error under Online Shelter Training: “brining should read as bringing”

<p>Motion: Tracy Rogers moved to approve the minutes as amended from the June 20, 2017 meeting. Bob Barry seconded the motion. Motion passed my majority. One abstention.</p>
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Budget Review

Raine reported the FFY15 is closing out. The Council will discuss the allocation of any remaining funds at the WRHSAC meeting.

In FFY16, there is \$123,396.00 of unallocated funds, with the possibility of additional funds left over from the fall trainings that may come in below the estimate.

The breakdown by category:

- Anti- & Counter Terrorism Training & Exercise - \$ 5,000.00
- Hazmat CBRNE Training & Exercise - \$20,000.00
- Search & Rescue Training & Exercise – \$20,000.00
- Active Shooter Regional Symposium & Training - \$52,052.00
- Communications/Interoperability Training & Exercise - \$15,000.00
- Information Sharing/Public Information Training - \$11,344.00

FFY15 T&E

Warm Zone Training

The feedback from the training was very positive, and participants appreciated the drill components, and were fully engaged in the training. Requests were received for weekend

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training sessions, with the Town of Amherst requesting a separate session specific for the Town and surrounding area. It was suggested to stock ambulances and departments with MCI related equipment. Steve Gaughan will discuss the concept with Deb Clapp.

FFY16 T&E

TEEX EOC Operations & Planning- Sept. 18-20, 2017

The notice and online registration will be open soon, with the training geared towards mid to senior level personnel.

NWMIMT Position Specific Training

The training wrapped up at the end of June.

Reunification Training- October 25-27.

The 'I Love You Guys Foundation' responded to the RFQ, and Raine will work with them to incorporate the family reunification template in their presentation.

Operational ICS Training-

Raine will review all the bids, and will discuss further at the September meeting.

Mental Health First Aid Training

Training is scheduled for Friday, October 6 and Friday, November 3, 2017. Raine is working on securing free locations.

Behavioral Analysis Targeted Violence Workshop

Raine is seeking an auditorium style seating facility, and is looking at several facilities in the area. She will be conducting procurement in the next couple of weeks to determine training location and date.

TEEX Pediatric Disaster Response Training

This training will take place in February 2018 and be held at MEMA, Agawam.

Sheltering Exercise

Following up on last month's initial conversation regarding a shelter exercise series, UMASS and Northampton Fire Department have expressed an interest in collaborating on a regional shelter exercise for next spring. Discussion followed on the needs of the individual counties and their preference for a fullscale, drill or tabletop exercise. Raine proposed that BRPC and the FRCOG could serve as exercise coordinators/facilitators to keep the work in the region.

Raine asked for a motion to allow her to pursue the proposal, and to provide a training request to EOPSS.

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Motion: Carolyn Shores Ness moved to approve \$20,000.00 to pursue the proposal for the Sheltering Exercise, and to review the findings at the September meeting. Bob Barry seconded the motion. Motion passed my majority. One abstention.

Old Business

Disability Awareness Training

Raine has no additional updates, except the training for the individual disciplines through Niagara University, which provides credits for law enforcement.

Online Shelter Training

Raine has brought Sarah Bannister, former FRCOG Emergency Prep Intern, to go through the online training module to determine the issues with the software. Raine will report on the results of the work at the September meeting.

New Business

Carolyn Shores Ness thanked Tracy for her work with the Hard Knox Training, and expressed a desire for the upcoming training to include local support in the planning stages and participation during the event.

NWMIMT applied for funding to allow one member to attend an all hazard incident management team position specific course. The MEMA facilitated training will take place on Sept. 18-22, 2017. After a brief discussion, the request was tabled.

Business Unforeseen by the Chair - None

Next Steps/Future Meetings

Raine noted the new meeting location will be at Hatfield Fire Department, 3 School Street, Hatfield, MA.

The next meeting will be Tuesday, September 12, 2017, at 9am.

There being no further business Tracy Rogers moved to adjourn. Carolyn Shores Ness seconded. Voted unanimously in favor.

The meeting adjourned at 9:55am

List of Documents Reviewed at the Meeting

- T&E Subcommittee Minutes from June 20, 2017 Meeting

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- Letter from Robert Laford/UMASS Emergency Services
- WRHSAC T&E Investment Plan -FFY15
- WRHSAC T&E Investment Plan- FFY16
- Application from NWMIMT

Respectfully Submitted by
Ann Dunne,
Franklin Regional Council of Governments