

Western Region Homeland Security Advisory Council  
Planning / Pan Flu Subcommittee Meeting  
Tuesday, July 11, 2017 9:00 am  
60 Congress Street, Springfield, MA

**Present:** Raine Brown (FRCOG), Ann Shea (Mercy Medical), Jeanne Galloway (HCHC), Larry Holmberg (HREPC), Stephanie Bozigian-Merrick (PVPC), Allison Hope (BCBOHA), Pat Smith (FRCOG), Nick DaDalt (EOPSS), Tracy Rogers (FRCOG), Todd Zukowski (PVPC), Ann Dunne (FRCOG)

This meeting is audio recorded

**Ann Shea called the meeting to order at 9:01 am.**

**Meeting Minutes**

The committee reviewed the minutes from the June 06, 2017 meeting.

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| <p><b>Motion:</b> Larry Holmberg motioned to approve the June 06, 2017 meeting minutes. Tracy Rogers seconded. Motion passed by a majority vote. One abstention.</p> |
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A round of introductions followed.

**FFY 2015 Project**

***Debris Management Template***

Allison Hope reported on the success of the BRPC outreach sessions. The debris management template was well received, and will be presented at the Franklin REPC later today. Allison received several requests for the link to the website and for follow up resources. The Tri-County Highway Dept. do not have an appropriate venue for the presentation, Allison will invite the members to attend the PVPC outreach session on July 27, 2017.

***Children in Disasters - Family Reunification:***

Pat Smith presented the completed children in disasters-family reunification template for discussion and final review. After lengthy discussion, some forms were modified to avoid duplication and for ease of use. All forms will be incorporated into the template. Raine thanked everyone for their work on creating the template. Raine prepared the RFQ for the October outreach sessions at the area Colleges, and hopes the "I Love You Guys Foundation" will respond to the bid.

Raine noted the FFY16 project will be renamed *Children in Disasters Family Reunification Phase II*, to better reflect the project continuation.

**FY2016 Projects:**

**Children in Disasters Phase III - \$60,000.00**

Raine asked the subcommittee to look at the budget, and reported that the PJ was approved by EOPSS to go ahead with Phase II.

The tasks by budget are broken down as follows:

- Coordination with “I Love You Guys” to incorporate the template in their presentation.
- Completion of the video and the video script.
- Development of the self-sustaining training module.
- Recommended training cycle and outreach.
- Monthly Reports.

Raine assigned the tasks to the RPA’s based on their expertise, and provided for the RPA’s to attend at least one session of the reunification training in October. Raine asked the subcommittee for their final feedback, before starting the MOU process with MAPC. Ann Shea noted the Joint Commission for Health Facilities asked for topics for their April ’18 conference, and suggested including the template as part of the outreach efforts. As many National Conferences are interested in family reunification as a topic, the subcommittee will consider using these conferences as part of the outreach efforts. Raine will add this to the scope of work.

**Countering Violent Extremism - \$40,000.00**

The subcommittee agreed at their last meeting to discontinue any work on CVE.

The following training ideas were considered.

- Active Bystander- focused on schools and the community.
- Non Violent Intervention with a community approach.
- Verbal de-escalation training

The DA’s Office is offering a verbal de-escalation training to officers in Hampshire and Franklin County.

Moving this project and the funds to the Training & Exercise Subcommittee to provide training in relation to CVE was discussed.

Following a lengthy discussion, the subcommittee made the following motion.

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| <p>Motion: Tracy Rogers motioned to ask Raine to draft a recommendation to move this project and funds to the T&amp;E subcommittee. Jeanne Galloway seconded. Motion passed unanimously.</p> |
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Raine will write a recommendation to present at the next meeting for review and approval.

**MACC Phase V- Hampden County - \$50,000.00**

The stakeholders' survey is on hold, as the Sheriff's Office has expressed an interest in the MACC project. The Sheriff's Office and MEMA are meeting on July 20, 2017 to discuss the project, and hopefully PVPC will be able to continue with the survey after this meeting.

**FFY2017 Investment Plan**

EOPSS confirmed the grant award, which is \$35,000.00 less than anticipated. Some investment area funding was reduced. This subcommittee funding did not change, and the FFY17 project funding remains the same.

***Requests***

None

***Old Business***

None

***New Business***

None

***Items unforeseen by the chair***

None

***Next Meeting*** – Tuesday, September 5, 2017, 9:00 am at DPH, 23 Service Center Road, Northampton, MA.

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| There being no further business Tracy Rogers motioned to adjourn the meeting.<br>Larry Holmberg seconded. Voted was unanimous. |
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The meeting adjourned at 10:37am

Respectfully Submitted by:

Ann Dunne,  
Franklin Regional Council of Governments