

**Western Regional Homeland Security Advisory Council
Training and Exercise Subcommittee Meeting Minutes
June 20, 2017, 9:00 am
168 Industrial Drive, Northampton, MA**

Present: Raine Brown (FRCOG), Tom Grady (BCSO), Jeanne Galloway (HCHC), Bob Laford (EM UMASS), Carolyn Shores Ness (Deerfield BOS/BOH), Allison Hope (BCBOHA), Dennis Annear (NWMIMT), Bob Barry (MEMA), Sandra Martin (BCBOHA), Nicholas DaDalt (EOPSS), Steve Gaughan (EMS), Monica Wynne (Baystate), Ann Shea (Mercy Medical), Jon Davine (Northampton FD/EM Coordinator), Ann Dunne (FRCOG).

This meeting is audio recorded.

Chairman Tom Grady called the meeting to order at 9:02 am.

A round of introductions followed.

Minutes

The committee reviewed the minutes from May 16, 2017 meeting.

<p>Motion: Bob Laford moved to approve the minutes from May 16, 2017 meeting. Sandra Martin seconded the motion. Motion passed unanimously.</p>
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Budget Review

Raine reported all unallocated funds will be used to purchase tech rescue equipment. Some additional funds may be added to this amount, as some of the current trainings are not at full capacity and will likely not use all allocated amount.

FFY15 T&E –

- a. Pediatric Psychological First Aid – Monday, June 26, 2017
- b. TEEEX Wide Area Search & Rescue – was completed June 6 through 8
- c. Tourniquet/Stop the Bleed Training - There was a lot of positive feedback from the two training sessions. Raine noted there are some left over tourniquets and seeks idea from Committee on how to distribute.
- d. Warm Zone Rescue/Triage Training – June 28-29
- e. The GPS Training – was conducted June 14

FFY16 T&E

- a. TEEEX EOC Operations & Planning- Sept. 18-20, 2017 in Greenfield.
- b. NWMIMT Position Specific Training – will be wrapping up the end of this month.
 - c. Reunification Training – drafting the procurement specification to go out soon
 - d. Operational ICS Training – drafting the procurement specification to go out soon
- e. Mental Health First Aid Training – seeking dates from facilitators
- f. Behavioral Analysis Targeted Violence Workshop – developing scope of needs for facility and will run procurement.

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Old Business

a) Disability Awareness Training- Raine has no additional research updates. Tom Grady noted that the Berkshire County training was geared towards law enforcement, and not targeted towards a general audience.

b) TEEX Pediatric Disaster Response Training

Raine asked for a motion to approve the training to submit for approval from EOPSS. The training will be held in February 2018.

<p>Motion: Sandra Martin moved to approve up to \$5,000.00 for TEEX Pediatric Disaster Response Training. Bob Barry seconded. Motion passed unanimously.</p>

c) Online Shelter Training – Raine is exploring bringing in temporary help to complete this task, possibly an intern. Sandra noted that BRPC has an intern who could possibly help. Raine will let them know.

d) Exercise Needs

Sandra Martin suggested the subcommittee plan some regional shelter exercises, with a long term strategy to fill identified exercise gaps as a follow up to the training sessions. Tom Grady asked the subcommittee to contact their regional REPC's to determine interest, and Tom will discuss the idea at the next Central REPC meeting.

New Business

a) Regional Hazmat Team Cargo Tank Response Training

Jon Davine presented the handouts on the “Tank Truck Emergency Response Workshops” This training would be for members of the District 4 & 5 Hazardous Materials Response Teams. The two-day workshop costs \$9,699.00. It will be held at the Deerfield Fire Department in South Deerfield.

<p>Motion: Bob Laford moved to approve \$9,699.00 from FFY16 for the Cargo Tank Emergency Response Workshop. Sandra Martin seconded. Motion passed by a majority. Stephen Gaughan abstained.</p>

The workshop will take place in the fall.

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b) EMS Conference Training

The Massachusetts EMS conference is scheduled for October 19 & 20, 2017 at the MassMutual Center, Springfield, MA. The program organizer contacted Raine to inquire if WRHSAC would be interested in sponsoring a training as they have in the past. Steve Gaughan noted the need for MCI training in the region. Several possible ideas were explored. The EMS conference committee will refine the ideas and work with Raine to seek final approval. The subcommittee agreed to sponsor a preconference MCI management training on October 17, 2017.

<p>Motion: Sandra Martin moved to approve up to \$14,000.00 for the EMS preconference MCI management training. Ann Shea seconded. Motion passed unanimously.</p>

Raine will co-ordinate with Steve Gaughan and Deb Clapp to write a training request to EOPSS, and will update the subcommittee at the next meeting. The subcommittee agreed to distribute the remaining tourniquets at the training. The committee agreed to hand out the remaining tourniquets at this training.

Business Unforeseen by the Chair

The Wide Area Search Training was very successful, and Tom Grady mentioned the professional photos on the WRHSAC website.

Nick DaDalt noted that the keynote presentation on best practices at the National Homeland Security Conference recognized the Commonwealth and particularly the western region for their work in homeland security planning and training.

Raine reported the FY17 budget was adjusted by \$35,000.00 to match the HS funds received. We anticipated \$936,315.00 and received \$901,230.00 in grant awards. The T&E Regional Symposium Project was reduced to \$69,730.00 from \$89,815.00. The balance remaining was deducted from the Interoperability and Planning Pan Flu budget.

Next Steps/Future Meetings

The next meeting will be Tuesday, July 18, 2017, at 9am - 168 Industrial Drive, Northampton, MA. Raine noted the new meeting location starting in September will be at Hatfield Fire Department, Hatfield, MA.

There being no further business Jeanne Galloway moved to adjourn. Sandra Martin seconded. Voted unanimously in favor.

The meeting adjourned at 9:40am

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List of Documents Reviewed at the Meeting

- T&E Subcommittee Minutes from May 16, 2017 Meeting
- WRHSAC T&E Investment Plan -FFY15
- WRHSAC T&E Investment Plan- FFY16
- Cargo Tank Emergency Response handouts

Respectfully Submitted by
Ann Dunne,
Franklin Regional Council of Governments