

Western Region Homeland Security Advisory Council
Planning / Pan Flu Subcommittee Meeting
Tuesday, April 04, 2017 9:00 am
DPH, 23 Service Center Road, Northampton, Ma

Present: Raine Brown (FRCOG), Pat Smith (FRCOG), Ann Shea (Mercy Medical), Mary Kersell (HCPHC), Jeanne Galloway (HCHC), Tracy Rogers (FRCOG), Monica Wynne (Baystate Health), Sandra Martin (BCBOHA), Carolyn Shores Ness (Deerfield BOS/BOH), Stephanie Bozigian-Merrick (PVPC) , Ann Dunne (FRCOG)

This meeting is audio recorded.

Ann Shea called the meeting to order at 9:04 am.

Meeting Minutes

The committee reviewed the minutes from the March 07, 2017 meeting.

<p>Motion: Sandra Martin motioned to approve the March 07, 2017 meeting minutes. Jeanne Galloway seconded. Motion passed unanimously.</p>
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A round of introductions followed.

FFY 2015 Project

COAD Long Term Recovery- Sandra Martin on behalf of Allison Hope.

Sandra Martin updated the subcommittee on the BRPC March activities.

Allison incorporated the comments and suggestions from the subcommittee into the Long Term Recovery Plan. The updated copy was presented to the COADs for feedback, and Allison is in the process of completing the final draft. BRPC continues to outreach to MEMA and FEMA to support LTR plan development.

Debris Management Template

Sandra Martin reported that BRPC revised the script based on the received comments, and the final script is approved and the first draft of Storyboard was sent to Raine. BRPC is planning and preparing the layout for the outreach sessions, and continues to collect images. Raine will start working on the video this week.

MACC Phase IV

Mary Kersell reported that the pictorial chart was added to the Concept of Operations, and approved by the Executive Committee of the Hampshire REPC.

- The first presentation and vote of the REPC will take place in April to accept the Concept of Operations.

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- The final vote and presentation will take place at the annual meeting in May or June. With notification to the Municipalities/EMDs and Town Administrators of the vote-taking place at this meeting.

Raine will confirm soon if there is any unallocated FFY15 funds, as there was discussion regarding purchasing equipment for the MACCs. Raine noted MACC Equipment is a secondary project of WRHSAC.

Children in Disasters - Family Reunification:

Pat Smith presented the current version of the draft template with minor changes adjusting the titles and the job action sheets. Pat updated 25 worksheets, and feels this is now a functional document for organizations to use. The funds are now expended for this part of the project, which is now completed. However, to update and complete the forms, additional funds will need to be re-allocated.

The “I Love You Guys Foundation” and the MSP are willing to review the completed template. And the subcommittee agreed to share the final document before publication.

Raine noted there is flexibility to move the funds around between the remaining tasks. The subcommittee agreed to finish the template first, and focus on outreach later.

Tasks in progress:

BRPC Tasks:	Training module.	\$ 4,600.00	Sandra will focus on research of training exercises.
	Outreach	\$2,300.00	

PVPC Tasks:	Equipment	\$3,000.00	
	Outreach	\$2,300.00	

Bob Laford (UMASS) is planning a family reunification training session, as this was identified as a major gap in their exercises. Bob reached out to Raine and WRHSAC to request partnership with UMASS to provide such training. Bob feels The “I Love You Guys” model is the best approach to take, and they are available to conduct the training for \$6,000.00 for a full day of training and tabletop exercises for at least 50 participants. We can capitalize on the success of such a joint project with UMASS, to build relationships and conduct further outreach exercises to target schools and colleges, and start to use our template as a tool. The training is scheduled to take place in the Fall 2017 at UMASS. It was suggested to add school committees and superintendents to the outreach list. Raine will continue her discussions with Bob, and gather more information regarding the training and the possible use of our template during the exercise.

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Budget Review

Raine noted the FFY15 funds are now allocated and suggested returning any remaining funds to the Council to spend on equipment.

FFY2016 Projects:

Raine advised the subcommittee to think about moving forward on the FFY16 projects, as the funds run through July 2018.

Regional Sheltering Hampden County Project: \$10,000.00

(This project did not move forward).

\$5,000.00 was approved to conduct a survey for the MACC Phase V, and was approved by EOPSS. Raine is working on the MOU with PVPC.

Children in Disasters Phase II - \$60,000.00

The subcommittee continues to formulate the goals and objectives.

Countering Violent Extremism - \$55,000.00

The subcommittee is discussing ideas, of raising awareness prevention at the local municipal level, to strengthen community networks. The concern is how to reach disconnected groups, primarily kids in their late teens and early twenties who may not be in school or at work. Some subcommittee members agreed to form a working group, and will participate in a conference call with Raine in the next week, to discuss the scope of work.

MACC Phase V- Hampden County - \$50,000.00

This project is at the survey stage, discussed at the beginning of the budget review.

FFY2017 Investment Plan

EOPSS has not received confirmation from Homeland Security on the grant award for FFY17. The Council's submitted investment plan is level funded and is awaiting approval from EOPSS.

If approved, this subcommittee has the following three projects to work on.

- I. Children in Disasters - \$ 60,000.00
- II. Functional Access Needs daily response planning - \$50,000.00
- III. Infrastructure Visualization (blue prints, 3D imagery of important buildings) - \$50,000.00

Requests

None

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Old Business

None

New Business

None

Items unforeseen by the chair

None

Next Meeting – Tuesday, May 02, 2017, 9:00am at DPH, Northampton.

There being no further business Carolyn Shores Ness motioned to adjourn the meeting. Mary Kersell seconded. Voted was unanimous.

The meeting adjourned at 10:18 am

Respectfully Submitted by
Ann Dunne
Admin Services Financial Assistant
Franklin Regional Council of Governments