

**Western Regional Homeland Security Advisory Council
Training and Exercise Subcommittee Meeting Minutes
February 21, 2017, 9:15 am
168 Industrial Drive, Northampton, MA**

Present: Raine Brown (FRCOG), Tom Grady (BCSO), Jon Hartenbaum (Bob Hassett CMED Proxy) Ann Shea (MMC), Jeanne Galloway (HCHC), Gail Bienvenue (MDPH), Tracy Rogers (FRCOG), Bob Laford (EM UMASS), Carolyn Shores Ness (Deerfield BOS/BOH), Jeff Tedesco (MEMA), Monica Wynne (Baystate Health), Dennis Annear (NWMIMT), Jim Hill (FEMA MA-TF1), Mark Foster (FEMA), Joe Cuneo, (NWMIMT), Ann Dunne (FRCOG)

This meeting is audio recorded.

Chairman Tom Grady called the meeting to order at 9:16 am.

A round of introductions followed.

Minutes

The committee reviewed the minutes from the January 17, 2017 meeting.

<p>Motion: Tracy Rogers moved to approve the minutes from January 17, 2017. Motion was seconded by Ann Shea. Motion passed unanimously.</p>
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FFY15 T&E – Projects to consider

Tom reviewed the list with the subcommittee with updates from Raine Brown.

- a. Pediatric Psychological First Aid - \$16,000.00 - Pediatric first aid, eight hour training, for 100 first responders to be held in Berkshire County in May/June 2017. This fills a recognized gap identified at the Children in Disaster Conference.
- b. TEEX Wide Area Search & Rescue – \$15,000.00 – A three day practical training session for up to 48 mid to senior level responders from June 6-8, 2017. EOPSS has approved this project, pending approval by the subcommittee.
- c. Tourniquet/Stop the Bleed Training – This would be for two 4-5 hour sessions; include train the trainer for up to 100 first responders each session. Hold one session in Berkshire County and one in the Pioneer Valley, during April/May 2017. The initial training cost estimate is \$12,600.00, with a subsequent cost of \$10,600.00, which includes tourniquets for all participants
- d. Warm Zone Rescue/Triage Training – Offers warm zone and triage prioritization over two full days of training likely in June 2017 for LE, Fire and EMS personnel. Day one - covers course content and day two -warm zone drills in a large open space. With an initial cost estimate of \$12,140.00 from FFY15 funds.

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Carolyn Shores Ness asked to include GPS Training, with the focus specifically on DPW GPS. \$5,000.00 estimated cost. Raine will follow up and provide more information at the next meeting.

GPS Training

Motion: Carolyn Shores Ness moved to allocate \$5,000.00 from FFY15 funds to provide GPS Training focused on DPW needs. Motion was seconded by Ann Shea. Motion passed by a majority. Tracy Rogers: No

Pediatric Psychological First Aid

Motion: Jeanne Galloway moved to allocate \$16,000.00 from FFY15 funds to provide Pediatric Psychological First Aid training. Motion was seconded by Carolyn Shores Ness. Motion passed unanimously.

TEEX Wide Area Search & Rescue

Motion: Carolyn Shores Ness moved to allocate \$15,000.00 from FFY15 funds to provide TEEX Wide Area Search & Rescue Training. Motion was seconded by Tracy Rogers. Motion passed unanimously.

Tourniquet/ Stop the Bleed Training

Motion: Carolyn Shores Ness moved to allocate \$23,200.00 from FFY15 funds to provide two sessions of Tourniquet/ Stop the Bleed Training for 100 participants. Motion was seconded by Ann Shea. Motion passed unanimously.

Warm Zone Rescue / Triage Training

Motion: Carolyn Shores Ness moved to allocate \$12,140.00.00 from FFY15 funds to provide Warm Zone Rescue / Triage Training .Seconded by Ann Shea. Motion passed unanimously.

Total = \$71,340.00 FFY15 funds

FFY 16 T & E Budget- Projects to consider

All of the projects were considered and discussed by the subcommittee.

- a. TEEX EOC Operations & Planning – \$8,000.00 - 3 day training for up to 40 IMT, EOC/MACC leadership. Approved by EOPSS, and to be held in the fall.

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Motion: Carolyn Shores Ness moved to allocate \$8,000.00 from FFY16 funds to provide TEEX EOC Operations & Planning training. Seconded by Tracy Rogers. Motion passed unanimously.

- b. Resource Unit Leader / Daily ICS Training – \$12,000.00 – The Incident Management Training Consortium of California will adapt the training to meet our specific needs. This is a major identified gap by the Six Flags AAR. The advanced two day training will be hands on, classroom based and focus on how to engage ICS from the beginning and follow through into field operations as the incident grows. Open to up to 30 participants who have already taken ICS 200,300 and 400. Raine will provide further information at the next meeting.
- c. TEEX Pediatric Disaster Response Training - Includes the needs of children in disaster response. To be offered in early 2018. The funds can be allocated from FFY16 or FFY17. Raine will continue her conversations with Roberta Crawford/ DPH and provide more information at the next meeting.
- d. Access & Functional Needs in Every Day Response –This is an area identified in the Six Flags AAR, where there is a lack of awareness on how to take care of individuals with functional needs during an incident, other than a mass care situation or sheltering. The two day training conference is open to all first responders up to senior leadership, and can accommodate up to 200 attendees. To be offered in the of fall 2017 or spring 2018. Raine will contact Niagara University and the NY State Police for more details and information.
- e. Active Shooter Follow up Training or Conference - \$ 90,000.00 FFY16– building on the Active Shooter Conference, and to consider work place violence and how to develop plans to handle such situations. Could possibly offer multiple sessions, perhaps in each county. Raine will do further research and bring it to the committee for further discussion.
- f. Basic radio operations training - Tom Grady will bring to the WMRIC subcommittee for discussion this afternoon.

Old Business

FFY2017 Investment Planning

Raine shared EOPSS guidelines with the various investment planning deadlines for FFY2017. The anticipated level funded grant award is \$936,315.00; with no competitive grant process. The decision was made to keep the existing investment categories and funding amount of \$251,052.00 (27% of grant award) for FFY17 investment planning.

Motion: Carolyn Shores Ness moved to keep the same categories and keep the level of funding at \$251,052.00 for FFY17 planning. Seconded by Tracy Rogers. Motion passed unanimously.

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New Business

MATF MoBEX 2017

Mark Foster will give his presentation at the WRHSAC meeting at 10am.

Raine provided information on software from SimulationDeck, this software allows ICS, NIMA and PIOs to bring social media into the exercise play. The annual subscription is \$12,000.00; however the software can be used as part of multiple exercises throughout the year. Further discussion will take place at the next meeting.

Business Unforeseen by the Chair

None

Next Steps/Future Meetings

The next meeting will be Tuesday, March 21, 2017, at 9:15 am - 168 Industrial Drive, Northampton, MA.

There being no further business Carolyn Shores Ness moved to adjourn. Tracy Rogers seconded.

Voted unanimously in favor.

The meeting adjourned at 09:55 a.m.

List of Documents Reviewed at the Meeting

- T&E Subcommittee Minutes from January 17, 2017 Meeting
- WRHSAC T&E Investment Plan -FFY15
- WRHSAC T&E Investment Plan- FFY16
- WRHSAC T&E Allocation/Spending History-FFY13 and FFY16.
- Training Recommendation and Investment Areas
- Law Enforcement –Disability Awareness Training for Law Enforcement
- MATF Mission – Hard Knox 2017
- 2017 SimulationDeck Service Options
- SimulationDeck - Crisis Exercises Made Easy

Respectfully Submitted by

Ann Dunne

Franklin Regional Council of Governments