

Western Regional Homeland Security Advisory Council
Meeting Minutes
Tuesday, January 17, 2017, 10:00am
168 Industrial Drive, Northampton, MA

Present: Raine Brown (FRCOG), Tom Grady (BCSO), Ann Shea (MMC), David Cruz (EOPSS), Jeanne Galloway (HCHC), Bob Hassett (Springfield EMD), John Paciorek (WMPCA), Christine Howe (MAPC), Gail Bienvenue (MDPH), Melissa Nazzaro (Springfield Comm.), Carolyn Shores-Ness (Deerfield BOS/BOH), Bob Laford (UMASS ES), Dennis Nazzaro (Northampton FD), Fran Nothe (WMFCA), Pat Carnevale (MEMA), Tracy Rogers (FRCOG), Mark Babineau (WMFCA), Stephen Gaughan (EMS Rep/Hatfield FD), Paul Morrissette (WMFCA/East Longmeadow Fire Chief), John Dearborn (WMFCA/Longmeadow Fire Chief), Todd Zukowski (PVPC), Chris Bouchard (Beckett Highway), Sandra Martin (BCBOHA), Monica Wynne (Baystate MC), Ann Dunne (FRCOG), Jamin Carroll (PVTA), Sandra Martin (BCBOHA)

This meeting is audio recorded.

The meeting was brought to order at 10:01 am by Thomas Grady, Council Chair.

Approval of Minutes

The Council reviewed the minutes from the December 20, 2016 meeting.

<p>Motion: John Paciorek moved to approve the minutes from the December 20, 2016 meeting. Carolyn Shores-Ness seconded. Motion passed unanimously.</p>

A round of introductions followed.

Updates from the Chair

No updates

Updates from Disciplines

- FIRE: Fran Nothe announced his retirement, and Mark Babineau announced his upcoming retirement in May 2017. Their replacements of John Dearborn and Paul Morrissette have been approved by the WMFCA, and the names were submitted to EOPSS for final approval. Tom thanked Chief Nothe for his service to his community and dedication as a committee member. Fran noted how well the disciplines worked together to achieve common goals.
- POLICE: No updates.
- EMS: Tom welcomed Stephen Gaughan, as the recently appointed EMS Representative. Steve noted that the State is still looking for a State OEMS Director. The Region is in the process of interviewing the final list of candidates to fill the Executive Director position. Hopefully the position will be filled by March 1, 2017.
- EMD: No updates.

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- PUBLIC HEALTH: Jeanne Galloway advised everyone to get a flu shot, and reported on the progress being made on mosquito control across the valley.
- TRANSPORTATION: No updates.
- DPW: Chris Bouchard gave a freezing rain advisory for the region.
- CORRECTIONS: Tom Grady reported that the Region Manager of MEMA has reached out to all four sheriffs in the region – given two are newly elected to discuss the storage of assets and allocation of resources. Pat Carnevale praised Tom for his support in this process.
- COMMUNICATIONS: Melissa Nazzaro attended the SIEC meeting and reported on the MBI Project to diversify the fiber loops in the area to improve the service. The State 911 development competitive grant is increased from \$8 million to \$12 million.
- HOSPITALS: No updates.
- LOCAL GOVERNMENT: Carolyn Shore Ness noted the Franklin Conservation District received a small grant and will be contacting the municipalities in the next month regarding the use of the Debris Management Template. Deerfield has successfully negotiated with the State to continue mosquito testing in the district from Vermont south to the Connecticut state line.
- Massachusetts State Police (MSP): No updates.
- MEMA: Pat Carnevale announced that MEMA, EOPSS and DHS are in collaboration with UMASS to hold an active shooter class on February 16, 2017 at UMASS. There are 100 seats available, and notifications will be sent out soon.
- EOPSS: David Cruz stated he has no updates on the FFY2017 grant process. He did note that EOPSS anticipates asking for complete details to be submitted as part of the plan.

Planning/Pandemic Flu: Ann Shea updated the Council on the following:

- The Family Reunification Plan Template is almost complete.
- The Debris Management Guide Template is completed, and the PDF version is on the website.
- The Inter-Disciplinary Jurisdictional Situational Awareness - PVPC presented their findings from the Six Flags Exercise and made some recommendations for future training.
- COAD Long Term Recovery - Berkshire County Regional Planning Commission continues this work for WRHSAC.
- MACC Phase IV - Hampshire County discussions are on going.
- Raine noted the FFY16 Funds are available; the subcommittee has not taken action yet on the projects.

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Interoperability/Information Sharing: Melissa Nazzaro reported that the Council approved \$67,500.00 for the purchase of the GPS clocks for the FCECS. The project was also approved by EOPSS. The FCECS is working on the scope of work. The Hampshire Hills 800 Project will be completed by May/June 2017 with FFY15 funds. The WMLEC trailer is still being built, with a delivery date of Feb 2017.

Training and Exercises: Tom reported the subcommittee is focusing on the allocation of the remaining FFY15 funds, and will be working on the allocation of the FFY16 funds.

Equipment/PPE: No updates

CBRNE/IED: Mark Babineau would like the Tech Rescue Team to participate in the Statewide Fullscale Exercise in Sept. 2017, and is hoping to reallocate funds from FFY15 to cover the costs.

Fiduciary Report: Raine reported the subcommittees are working on allocating the remaining FFY15 funds. The FFY16 funds are available to be spent; and EOPSS will provide guidance on the FFY17 planning process. The preliminary plan needs to be completed by mid-February, with the final plan submitted by mid - March 2017. Raine noted the Council may need to add an extra meeting in February to meet this deadline.

Christine Howe announced she will be attending the MMA Conference to represent all the Councils, and will have a booth with handouts.

Old Business: Stephan Gaughan introduced himself as the newly appointed EMS Representative. Jeanne Galloway was welcomed as the Public Health Representative. Tom thanked Stephen and Jeanne for filling these positions. Stephen spoke about the FDA regulations requiring signatures in all patient care reports. This is causing logistical problems for Hospitals and EMS to manage, as we moved away from paper reports to electronic reports. Stephan will be reaching out to local legislatures to resolve this frustrating process.

New Business: None

Business Unforeseen by Chair: None

Next Steps/Future Meetings

The next Council meeting will be on February 21, 2017 at 10:00am at WHEMS, 168 Industrial Drive, Northampton. Raine will let us know if we need additional meetings.

Motion: John Paciorek made a motion to adjourn. Carolyn Shores Ness seconded. Motion passed unanimously.

The meeting adjourned at 10:35am.

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List of Documents Reviewed at the Meeting

- WRHSAC Council Meeting Minutes from December 20, 2016
- WRHSAC Fiduciary Report: FFY 15 Homeland Security Grant, 1/17/2016
- WRHSAC FFY2015 Projects worksheet
- WRHSAC FFY2016 Projects worksheet

Respectfully Submitted by
Ann Dunne
Franklin Regional Council of Governments