

**Western Regional Homeland Security Advisory Council
Training and Exercise Subcommittee Meeting Minutes
October 18, 2016, 9:15 am
23 Service Center Rd, Northampton, MA**

Present: Raine Brown (FRCOG), Tom Grady (BCSO), David Cruz (EOPSS), Tracy Rogers (FRCOG), Ann Shea (MMC), Sandra Martin (BCBOHA), Ed Lesko (HPHPC), Bob Barry (MEMA), Jeanne Galloway (HCHC), Ann Dunne (FRCOG)

This meeting is audio recorded.

Chairman Tom Grady brought the meeting to order at 9:17 am.

A round of introductions followed.

Minutes

The committee reviewed the minutes from the September 27, 2016 meeting

<p>Motion: Sandra Martin moved to approve the minutes from September 27, 2016 meeting. Motion was seconded by Bob Barry. Motion passed unanimously.</p>
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FFY15 T&E Projects

2016 Exercise Series

Raine Brown reported the DHS team will hold the After Action Report Conference at 9am on November 18, 2016 at MEMA, Agawam, MA. Raine expects a draft report in early November, and will send it to the subcommittee members for feedback.

Med Response to Bombing Incidents

Raine confirmed the training dates are scheduled for November 3 & 4, 2016 at the UMASS Campus Center. Currently 150 people are registered and 20 people are on the waiting list.

Budget Review

FFY 15 T & E Balance

Raine reported there is approximately \$52,000.00 left to be spent by July 2017.

FFY 16 is contracted and the funds of \$251,000.00 are now available. The handout shows our investment areas and the requests we have received. The contract is good through July 2018.

EOPSS has announced the FFY17 investment time period has changed; our investment plan will likely be due in Jan/Feb 2017 instead of in July 2017.

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Old Business

Policy for reviewing T&E requests

Following up on the last meeting, Raine noted that all requests for funding will be placed on the agenda. The subcommittee will review the requests then determine who to either call in for more consideration and who to reject based on various criteria.

Raine asked if the subcommittee needed to discuss this process further.

Discussion revolved around the evaluation process for reviewing requests, and the need to identify investment areas for more training or are we going to accept requests as received.

<p>Motion: Sandra made a motion to accept requests as they are received, but to also invite T& E requests in certain investment areas identified by the T&E Subcommittee. Ed Lesko seconded.</p>

Discussion continued:

Raine noted we have identified investment areas for FFY15 and FFY16 as part of our investment plan.

Tom suggested we review the investment areas, taking into consideration the State focus on training and exercise, before creating a solid investment plan.

Bob Barry suggested we establish (4) categories of investment. Given everyone has experienced State level budget cuts; we need to focus on what is important to the Council.

The subcommittee will email Raine their ideas to create a compilation of criteria and investment areas, to be reviewed at the next meeting.

<p>Bob Barry moved to table the motion until further discussion at the next meeting. Seconded by Sandra Martin. Motion tabled.</p>
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HSEEP Training-travel expenses

Allison Hope and Monica Wynne will attend the HSEEP training in Framingham, MA on November 8-10th, 2016. Raine asked the subcommittee to consider \$1,300.00 maximum to cover accommodation/travel and meal expenses.

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<p>Motion: Ed Lesko made a motion to approve the \$1,300.00 in funding. Seconded by Bob Barry. Sandra Martin abstained. Motion passed by a majority.</p>

Requests for reconsideration

SWAT Update Training

Tom shared his concerns with Sheriff Donelan regarding the Franklin County Special Response Team's lack of participation in the recent Six Flag Exercise Program. Sheriff Donelan apologized and withdrew the SWAT training current request for funding.

Shriner's Hospital Fullscale Exercise

Tracy and Sandra expressed concerns about putting this exercise on hold, after the Shriner's had modified their original plan at the request of the subcommittee.

Tactical Emergency Casualty Care – Northampton

No discussion

FCRPEC Fullscale MCI Exercise

No discussion

New Business

WMTRT Mobex request

Raine presented the 2017 Commonwealth of Massachusetts Technical Rescue MOBEX request from the Western Mass Technical Rescue Team for \$47,735.00 in funding. This is a statewide exercise, with training dates of September 14–17, 2017, and is open to all Technical Rescue Teams in the Commonwealth, National Guard, MEMA, IST's, and IMT's. The goal is response readiness training. We can discuss under the 2017 funds, and pass it to the CBRNE committee to consider under their 2017 allocation.

Concerns were raised regarding the amount of Council funding requested. More information was sought on how this fits into the statewide focus, and going forward how this type of training will be sustained.

BRPC Mass Sheltering FNSS & Addiction Training request

No discussion

Statewide Training & Exercise Working Group

MEMA has re-established this working group, and requests representation from our subcommittee. Unfortunately the first meeting conflicts with our Nov. 15, 2016. David Cruz will

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seek to encourage efforts be taken to establish meeting dates that do not conflict with any of the Homeland Security Councils' meetings going forward.

Raine agreed to represent the subcommittee, with Tom as an alternate.

Motion: Ed Lesko made a motion to confirm Raine Brown as the subcommittee representative at the Statewide Training & Exercise Working Group meetings. Tracy Rogers seconded. Motion unanimously approved.

Business Unforeseen by the Chair

None

Next Steps/Future Meetings

The next meeting will be Tuesday, November 15, 2016 at 9:15 am.

There being no further business Tracy moved to adjourn. Ed seconded.

Voted unanimously in favor.

The meeting adjourned at 09:50 a.m.

List of Documents Reviewed at the Meeting

- T&E Subcommittee Minutes from September 27,2016 Meeting
- WRHSAC FFY15 State Homeland Security Program project spreadsheet
- WRHSAC FFY2016 Investment Plan Budget – “A” Projects
- WRHSAC T&E Subcommittee 10/18/2016 Budget & Request Detail
- WRHSAC Training Request Guidance & Application
- Tactical Emergency Casualty Care (TECC)
- Franklin County Regional SRT application
- Shriner’s Hospital application
- Franklin Regional Council of Governments application.
- Western Mass. Technical Rescue Team/WM Fire Chiefs Assoc.application
- Berkshire Regional Planning Commission application on behalf of Western Public Health Advisory Group.
- Mass Care Training & Exercise Proposal FFY15_ 16
- MEMA letter from William A.Donahue

Respectfully Submitted by

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Ann Dunne
Franklin Regional Council of Governments