

**Western Regional Homeland Security Advisory Council
Training and Exercise Subcommittee Meeting Minutes
July 21, 2015, 9:00 am
WMEMS, 168 Industrial Drive, Northampton, Ma.**

Present: Raine Brown (FRCOG), Gretchen Johnson (FRCOG), Matt Grudgen (FRCOG), Tom Grady (BCSO), Sandra Martin (BCBOHA), Bob Barry (MEMA), Carolyn Shores Ness (BOS/BOH), David Cruz (EOPSS), Linda Moriarty (WMEMS), Tom Lynch (BMC), Tom Rondeau (HCSD), Jim McLoughlin (MEMA), Jeff Tedesco (MEMA), Jon Hartenbaum (MEMA), Brook Chipman (EOPSS), John Pond (WMFCA), Tracy Rogers (FRCOG), Gail Beinvenue (MDPH), Michael Nelson (DPH), Ed Lesko (HCHPC), John Paciorek (WMCP), Melissa Nazzaro (Spfld Comm), Ed Morales (MDPH), Hans Olson (EOPSS).

Chairman Tom Grady brought the meeting to order at 9:00 am.

Minutes

The committee reviewed the minutes from the June 16, 2015 meeting.

<p>Motion: Bob Barry motioned to approve the minutes from June 16, 2015. Tom Lynch seconded. Motion passed unanimously.</p>
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A round of introductions followed.

FFY14 T&E Projects

Emergency Management Preparedness

EOC Operations and Planning Training

Raine stated that the EOC training has been completed and will be removed from the agenda.

Crime Scene Preservation Training

Raine stated that the Crime Scene Preservation training received a successful bid from Jon Davine Consulting. It is anticipated that the trainings will be held beginning in September.

FCSRT Basic and Specialized SWAT Training

Raine stated that the FCSRT Team will be attending a training in Middlesex in August.

CBRNE/WMD

Franklin County MCI

Raine stated that she is working with FRCOG and REPC staff. The training will be held this fall.

Hazmat Emerging Trends for Public Health

Raine stated that this project has been sent to EOPSS for approval.

Mass Care Services

Raine stated that this proposal was adjusted at the Planning Subcommittee after it was discussed at the June T&E meeting and had some questions. It was suggested that further discussions with

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the REPCs and other end users of the sheltering plan be consulted to identify training gaps. It is also a concern that some of the Regional sheltering plans are further along than others. It was suggested to allocate \$2,000 to each county to conduct discussions with the REPCs and end users.

Motion: Linda Moriarty motioned to allocate up to \$8,000 from FFY14 MassCare Services Training funds. Tom Lynch seconded. Motion passed unanimously.

Raine stated that the remaining balance in FFY 14 MassCare Services is \$42,000. Matt Grudgen has done some research on available federal trainings. The funds are available through July 2016.

Budget Review

Raine stated that FFY13 projects were completed. There was approximately \$5,000 of leftover funds that were returned to the Council and used toward the fit tester equipment and tech rescue equipment. The Native Storm AAR is expected this week.

Old Business

No old business was discussed.

New Business

Hampden Sheriff's Office Rapid Medical Response to Disturbances in Corrections and Courts Training

Tom Rondeau explained that the Hampden Sheriff's Department would like to host a training for rapid medical response to disturbances in Corrections and the Courts. The course will address immediate assessment and treatment of life threats related to trauma within the first 10-15 minutes of an incident in this specific environment. An outline of the training was included in the meeting packet. Discussion followed. It was suggested to due to the relevance of this training to double the original proposal and offer it in two locations.

Motion: Carolyn Shores Ness motioned to approve up to \$11,000 to host two Rapid Medical Response to Disturbances in Corrections and Courts Trainings. Sandra Martin seconded. Motion passed unanimously.

Multi Year Training & Exercise Plan (MYTEP) Update Workshop

Raine stated that several items were included in the meeting packet to facilitate the MYTEP discussion. Raine stated that it is important that all of the proposed trainings and exercise projects directly relate to the Homeland Security mission. Tom Grady announced that as a result of the arrest in Adams, MA, he and Raine have received inquiries about what the Council does to

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help fight terrorism. Tom stated that he has explained that the strength of the Council is forging relationships as can be seen by the successful anti-terrorism workshop series that was just completed. The general public is paying attention and is interested in our progress.

Sandra Martin stated that the Emergency Operations Center training was very successful and she suggested that it be held annually until the MACC project is completed.

Carolyn Shoes Ness stated that there has been interest in holding a full scale exercise as a follow up to the Anti-Terrorism table top series.

Tracy Rogers suggested a joint training with local police and FBI.

John Pond stated that the Tech Rescue Team would like to continue tech rescue training offerings.

Raine stated that the Regional HazMat training funds have not been fully used in the last few years due to challenges with coordinating schedules. Tom replied that there has been a gap identified of western Mass participation in the JHAT.

Carolyn suggested river rescue training. Brook Chipman stated that UASI and the Southeast Council have both begun undertaking water rescue activities. Carolyn also suggested a training to integrate first responders with the HMCC.

Tracy recommended Unit Leader training for the IMAT team.

Sandra proposed a shelter training after the State Shelter Plan is completed. She also suggested public information sharing training and training for chief elected officials. Jim McCloughlan replied that MEMA offers the 402 course that can be tailored to elected officials to explain their role during a disaster.

Tom stated that there has been interest in further GPS training.

Melissa Nazzaro indicated that there has been interest in additional offerings of the Communications 101 training.

Linda Moriarty stated that EMS medical response training would be beneficial.

Tracy suggested COML and COMT training. Raine replied that a training on how to request the COML and COMTs maybe more effective. Tom stated that he would like to see the COML and

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COMTs be requested more often for pre-planned events. John Pond stated that he will bring that up at the Western Mass Fire Chief's meeting.

Raine reviewed the categories of trainings identified for the MYTEP update:

- Anti-counter terrorism
- Hazmat/CBRNE
- Information Sharing - Public Information
- Mass Care
- Search & Rescue
- Command & Control
- Communication /Interops
- EMS - Medical Response

Motion: Carolyn Shores Ness motioned to include the categories listed and to request up to \$150,000 for the FFY15 Investment Plan and to allow Raine Brown the authority to distribute the funds among the categories. Linda Moriarty seconded. Motion passed unanimously.

August Meeting

Tom Grady stated that there is no pressing business and suggested foregoing the August meeting.

Motion: Carolyn Shores Ness motioned to schedule the next meeting for September 15, 2015. Linda Moriarty seconded. Motion passed unanimously.

Business Unforeseen by the Chair

Ed Lesko announced that Jeanne Galloway will be his proxy.

Next Steps/Future Meetings

The next meeting will be September 15, 2015 at 9:30 am.

There being no further business Linda Moriarty motioned to adjourn. Tom Lynch seconded. Voted unanimously.

The meeting adjourned at 9:56 a.m.

Respectfully Submitted by
Gretchen Johnson
Homeland Security Program Assistant
Franklin Regional Council of Governments