

**Western Regional Homeland Security Advisory Council
Training and Exercise Subcommittee Meeting Minutes
April 21, 2015, 9:30 am
WMEMS, 168 Industrial Drive, Northampton, Ma.**

Present: Raine Brown (FRCOG), Gretchen Johnson (FRCOG), Tom Grady (BCSO), Linda Moriarty (WMEMS), Carolyn Shores Ness (Local Govt.), Tom Lynch (BMC), Sandra Martin (BCBOHA), Ed Lesko (BOH/BOS), Terry Dun (NWMIMT), Josh Shanley (NEM), Tony Pettaway (SPH), Bob Barry (MEMA), Bob Hassett (SFD).

Chairman Tom Grady brought the meeting to order at 9:31 am.

Minutes

The committee reviewed the minutes from the March 17, 2015 meeting.

<p>Motion: Ed Lesko motioned to approve the minutes from March 17, 2015. Sandra Martin seconded. Motion passed unanimously.</p>
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A round of introductions followed.

Review FFY2013 T&E Projects

Regional Hazmat Team Training

Raine Brown stated that this training is ongoing. Raine stated that she will check with John Deerborn regarding any leftover funding.

Anti-Counter Terrorism Exercise

Raine stated that the project is on track. The first tabletop exercise was held in Berkshire County on April 8th. There were 101 participants. Tom Grady stated that all feedback has been positive. Sandra Martin stated that she would like public health to have a larger role. Raine stated that lack of public health involvement can be brought up at the AAR meeting. Raine stated that there is a lot of interest in having the DHS team return to conduct a functional exercise. To date there are 80 participants signed up for the Franklin County exercise on April 28th.

UMASS Hampshire MRC Shelter Registration Exercise

Raine stated that this training was held on April 2nd.

Hampshire Public Health Advanced PIO Training

Raine stated that the exercise will be held on June 18th. Sandra stated that Susan Santos is the consultant for this exercise. Sandra asked for guidance on who should be invited to the training due to limited seating. Raine stated that anyone that participated last year should be invited. Sandra explained that the scenario is similar to the anti-terrorism exercise but with a larger public health component. The exercise can accommodate 30 participants. Discussion followed.

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It was suggested to allow participants from state agencies and the NWMIMT team to be observers and then to allow each county to have 5 seats and each REPC to have 2 seats.

EMS PHTLS Training

Raine stated that the training was held in Easthampton on April 17 and 18th. Josh Shanley stated that he attended and it went very well.

Mercy Active Shooter Exercise

Bob Hassett stated that the exercise went very well.

Native Storm 2015 Full Scale Exercise

Bob Hassett stated that the exercise is scheduled for June 5th and 6th. The planning is going well.

FFY14 T&E Projects

Emergency Management Preparedness

EOC Operations and Planning Training

The training will be held June 3rd through the 5th at North Adams Ambulance. The training will be offered to the Northern Berkshire REPC and the NWMIMT first and then opened up to other participants.

FCSRT Basic and Specialized SWAT Training

Raine stated that the Subcommittee needs to discuss the type of training wanted. Raine advised scheduling the training for September or October and to start the specialized training as soon as possible. The team would like to train with other teams that are focused on specialized response. The team would like to send four members to the Officer Down training offered in May.

<p>Motion: Linda Moriarty motioned to approve \$3,796 from the approved funds to send four members of the FCSRT Basic and Specialized SWAT Team to the Officer Down Training. Carolyn Shores Ness seconded. Motion passed unanimously.</p>

CBRNE/WMD

This agenda item is a place holder.

Mass Care Services

This agenda item is a place holder.

Raine stated that the Subcommittee has ended up with a busy spring. It would be good to start planning some of the FFY14 trainings and exercises for the fall to spread out the trainings throughout the year. Linda Moriarty stated that she would like to offer another TEEX training. Linda stated that she will prepare a request for next month. Tom Grady asked Raine to pursue

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the Anti-Terrorism functional exercise with the DHS team. Tom asked for any additional proposals to be presented at the May meeting. Discussion followed.

Budget Review

Raine reviewed the remaining unallocated funds in each funding category.

Old Business

Hazmat Emerging Trends Condensed training for BOH

Raine stated she spoke to Jon Davine regarding the possibility of creating a 90 minute condensed version of the Hazmat Emerging Trends class for Boards of Health Departments. Jon indicated it is possible. Raine asked if there should be a training for each county/health coalition. Discussion followed. Raine will construct a scope of work and bring it to the subcommittee for review.

New Business

Crime Scene Preservation Training

Josh Shanley stated that this training will enhance communication between EMS and fire with police to balance the need for patient care with preservation of evidence. The outline of the course was included in the meeting packet.

<p>Motion: Linda Moriarty motioned to approve \$6,000 to develop a Crime Scene Preservation Training. Carolyn Shores Ness seconded. Motion passed unanimously.</p>

Raine stated that the development of the training will need to go through the procurement process.

FFY15 Priority Projects

Tom stated that EOPSS sent an email requesting about investment areas for the FFY15 projects. Raine stated that the investment areas for FFY14 were Masscare and Services, CBRNE/WMD and Emergency Preparedness. Raine stated that interagency communications has been identified as a gap in multiple AARs. Discussion ensued.

NWMIMT Position Specific Training

Terry Dun stated that NERAC is offering position specific training and has invited the NWMIMT team. Twelve team members would like to go. The trainings occur throughout May and June. The team is requesting backfill and overtime and hotel accommodations. Bob Barry stated that MEMA is very supportive of the NWMIMT Team. They have been very responsive regionally and statewide. Linda advised the team to investigate other available funding sources for future trainings. Tom stated that he will bring up the need for funding the IMAT teams at the Chairs meeting.

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Motion: Carolyn Shores Ness motioned to approve up to \$7,022 to send twelve NWMIMT members to position specific training. Bob Barry seconded. Tom Grady asked to modify the motion to state that the funding is contingent on available room in the trainings. Carolyn Shores Ness accepted the amendment as friendly. Motion passed unanimously.

Business Unforeseen by the Chair

Raine stated that a handout about upcoming MEMA trainings was included in the meeting packet.

Raine stated that the results of the UMASS Shelter Training survey was included in the meeting packet as well.

Next Steps/Future Meetings

The next meeting will be May 19, 2014 at 9:30 am.

There being no further business Bob Hassett motioned to adjourn. Sandra Martin seconded. Voted unanimously.

The meeting adjourned at 10:10 a.m.

Respectfully Submitted by
Gretchen Johnson
Homeland Security Program Assistant
Franklin Regional Council of Governments