

**Western Regional Homeland Security Advisory Council  
Training and Exercise Subcommittee Meeting Minutes  
October 20, 2015, 9:30 am  
WMEMS, 168 Industrial Drive, Northampton, Ma.**

**Present:** Raine Brown (FRCOG), Gretchen Johnson (FRCOG), Tom Grady (BCSO), Sandra Martin (BCBOHA), Bob Barry (MEMA), Carolyn Shores Ness (BOS/BOH), David Cruz (EOPSS), Linda Moriarty (WMEMS), Tom Lynch (BMC), Tracy Rogers (FRCOG), Jeanne Galloway (HCHC), Ann Shea (MMC), John Paciorek (WMA PC), Chris Donelan (FCSO), Rick Winfield (FBI).

Chairman Tom Grady brought the meeting to order at 9:30 am.

**Minutes**

The committee reviewed the minutes from the September 15, 2015 meeting.

<p><b>Motion:</b> Bob Barry motioned to approve the minutes from September 15, 2015. Carolyn Shores Ness seconded. Motion passed unanimously.</p>
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A round of introductions followed.

**FFY14 T&E Projects**

***Emergency Management Preparedness***

***Crime Scene Preservation***

Raine Brown stated that a training was held in each of the four Counties in September. There were about 100 people that attended. The training was well received.

***FCSRT Basic and Specialized SWAT Training***

Sheriff Chris Donelan stated that the team has made great progress. The team is requesting to re-allocate the funds that were awarded for training. The SWAT training was not able to be brought to Franklin County and therefore the team would like to send twelve members to the training at the Sig Sauer Academy in New Hampshire. The request includes paying for backfill and overtime, hotel, mileage and meals. The team would also like to send at least one member to the SWAT Commander training. Any remaining funds are requested to purchase simunitions. No additional funds are being requested.

<p><b>Motion:</b> Bob Barry motioned to approve the FCSRT request to re-allocate their funding as outlined above. Sandra Martin seconded. Motion passed unanimously.</p>
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Chris thanked the Subcommittee for their continued support.

***Rapid Medical Response Training***

Raine said that the course will be held on November 13<sup>th</sup> in Hampden County. The training is nearly full. There will be a course offered in Berkshire County in January. Raine stated that the

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training was allocated \$11,000 but the actual cost will be closer to \$9,000. The remaining funds will be returned.

*NWMIMT NY Wildfire Academy Trainings*

Raine stated that the NWMIMT had requested funding to send 12 members to the NY Wildfire Academy trainings but only 6 members were able to go. The remaining funding will be returned.

***CBRNE/WMD***

*Franklin County MCI*

Tracy Rogers stated that the planning for the training is on hold until April. Tracy explained that there have been challenges with coordinating with the railway.

*Hazmat Emerging Trends for Public Health*

Raine stated that Jon Davine will be the consultant handling the training. There will be one training offered at an existing Public Health meeting in each county.

*Medical Management of CBRNE*

Raine stated that this project was approved by EOPSS. The two-day training will be held on January 12<sup>th</sup> and 13<sup>th</sup>. The location has not been selected yet.

***Mass Care Services***

*Mass Care Training Needs Survey*

Raine stated that the contracts have been sent to the RPAs.

*Spontaneous Unaffiliated Volunteer Training*

Raine explained that the scope has been adjusted to offer trainings instead of exercises. The Spontaneous Unaffiliated Volunteers guide will be updated to reflect the related Council prepared plans and to integrate with the HMCC. It is proposed that up to twenty training events will occur at established meetings ranging from 15 to 90 minute events. Sandra Martin requested that a video on the project be produced. EOPSS approved the project yesterday.

**Budget Review**

Raine stated that there is \$10,884 left in FFY14 unallocated funds. These funds are available until July 30, 2016.

**Old Business**

No old business was discussed.

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**New Business**

***Active Shooter Awareness with FBI***

Rick Winfield stated that the FBI has an active shooter initiative. A 40 minute DVD has been produced to dramatize the aftermath of a campus story. It outlines lessons learned, best practices, etc. The FBI would like to coordinate with the Council to reach a broader audience than just law enforcement. Raine suggested that the conference would be offered in the Spring and could accommodate up to 400 participants. This will be building on the success of the Anti-Terrorism Exercise series and the Children in Disasters Conference. Many connections have been made with the schools, resource officers, etc. Discussion followed.

**Motion:** Carolyn Shores Ness motioned to approve up to \$25,000 to coordinate an Active Shooter Conference with the FBI. Sandra Martin seconded. Motion passed unanimously.

Raine asked for input on who to invite to the conference. Ann Shea stated that EMS is often overlooked during Active Shooter trainings. Tom asked that the conference be added as a standing agenda item for the next few months.

**Business Unforeseen by the Chair**

Raine announced that DHS has approved the next stage of the Anti-Terrorism exercise and will provide a team to support the exercise as they did in the spring. Six Flags New England is likely a willing to partner for the exercise. DHS has asked whether the exercise should be full-scale rather than functional if Six Flags does participate. Raine stated that she will inquire with EOPSS if a jump from a functional to a full-scale exercise is allowable. It may be possible to hold a drill in May and a full-scale exercise in September. Raine asked if anyone wanted to be directly involved in the pre-planning conference calls that will be held with DHS. The planning conferences will begin in March. Raine asked for input on the objectives. Tom suggested involving the Tech Rescue Team, the FCSRT and Tactical EMS. Rick stated that there are dead zones for communications within the Six Flags park. Rick will be a meeting with park officials at noon today to confirm their involvement.

**Motion:** Linda Moriarty motioned to support the Anti-Terrorism Exercise development at the Agawam Six Flags location. Sandra Martin seconded. Motion passed unanimously.

Tom stated that he will work with Raine on this project.

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**Next Steps/Future Meetings**

The next meeting will be November 17, 2015 at 9:30 am.

There being no further business Carolyn Shores Ness motioned to adjourn. Linda Moriarty seconded. Voted unanimously.

The meeting adjourned at 10:04 a.m.

Respectfully Submitted by  
Gretchen Johnson  
Homeland Security Program Assistant  
Franklin Regional Council of Governments