

Western Region Homeland Security Advisory Council
Planning / Pan Flu Subcommittee Meeting
Tuesday, June 2, 2015, 11:00 am
DPH, 23 Service Center Road, Northampton, Ma

Present: Raine Brown (FRCOG); Mary Kersell (HPHPC), Tracy Rogers (FRCOG), Linda Moriarty (WMEMS), Michael Nelson (DPH), David Elvin (PVPC), Carolyn Shores Ness (DBOS/BOH), Tom Lynch (BMC), Sandra Martin (BCBOHA), Garrett Simonsen (PVPC), Ed Lesko (BOH/BOS), Ann Shea (MMC), Pat Smith (FRCOG), Erica Johnson (PVPC), Mark Maloy (BRPC), Gretchen Johnson (FRCOG), Matt Grudgen (FRCOG).

Linda Moriarty called the meeting to order at 11:05 am.

Meeting Minutes

The committee reviewed the minutes from the May 5, 2015 meeting.

<p>Motion: Sandra Martin motioned to approve the May 5, 2015 meeting minutes as presented. Carolyn Shores Ness seconded. The motion passed unanimously.</p>
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A round of introductions followed. Linda Moriarty stated that DPH awarded the HMCC grant to the FRCOG. Linda offered congratulations and offered to help the FRCOG staff in anyway.

FFY2013 Project Updates

Public Outreach/Project Awareness

David Elvin noted that the monthly update was included in the meeting packet. David stated that he put in the matrix of meetings a note of the organizations that weren't interested in the presentation and those that have a scheduling conflict. Pat Smith stated that two additional presentations have been scheduled for Franklin County. Mark Maloy stated that the school superintendents in Berkshire County weren't interested in a 15 minute presentation but would be very interested in a one hour discussion with WRHSAC and how schools could be included. Raine Brown replied that the school superintendents should be invited to the Children in Disasters Conference.

Raine Brown asked if there is funding needed to address any gaps in this project. Discussion followed concerning effective methods of reaching elected officials, school officials and EMDs. It was decided that there was no need for additional funding.

Mass Receiving Phase II

David passed out several copies of the Final Draft of the Mass Receiving Project Phase II. He reviewed the monthly progress report. He asked members to provide any feedback to him by June 15th so that he can make the edits and complete the project by the end of the month. Raine stated that she will send the Final Draft out electronically. Raine asked that if any of the RPA's will have leftover funding to let her know.

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COAD/ERC

Tracy Rogers reported that the project is nearing its end. Tracy stated that she will give a formal presentation on the project at the next meeting and at the next Council meeting.

Tracy stated that over the last month additional outreach was conducted to the First Congregational Church in Greenfield, the Mayor of Greenfield and the Sheffield Senior Center. Tracy spoke with the head of MA Fire Chaplains' Association and the Salvation Army crisis chaplain to organize a conference call between the Salvation Army, MA Fire Chaplains, Noreen Suriner and herself to discuss training more chaplains in Western Mass.

Hampshire EDS Trailer

Raine noted that she believes the equipment has been delivered. Ed Lesko answered that he was not aware of the delivery. Raine stated that she will follow up and report back next month.

FFY2014 Project Updates

MACC Phase III

Raine specified that the contract for the MACC Phase III project is in the process of being signed. A purchase order will be issued in a few weeks. The funding for this project will continue through the end of July 2016.

COAD Summit 2015

Tracy stated that this project has been completed and should be removed from the agenda.

COAD ERC Continuation

Tracy reported that the COADs are growing but still require administrative support until the transition to the HMCC is complete. Tracy hopes to then use additional funding to focus on one or two of the COAD prioritized projects such as, children in disasters, senior citizen issues, climate change, chaplains crisis training, etc.

Raine suggested an additional \$5,000 be added to this project to fund six months of administrative support to the COADs.

Motion: Carolyn Ness motioned to approve \$5,000 of FFY14 funds to support the COAD ERC Continuation Project. Ed Lesko seconded. The motion passed with one abstention from Sandra Martin.

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Public Outreach Continuation

This project was discussed earlier in the meeting and will be removed from future agendas.

Children in Disasters

Raine stated that a kick off conference call was held on May 15th. A lot of ideas were brought forward. It was decided to move forward with a day long conference without break out session to allow all participants to receive the same information and hear the same discussion for this phase of the project. Raine suggested that MAPC may be flexible in obtaining specific speakers. She stated that she will continue to work with MAPC and EOPSS. The next conference call will be held on Monday. The potential conference date is September 29, 2015. Raine explained that a location has not been selected yet.

Sheltering and Shelter Management Development

Raine stated that the contracts have been drafted. The FRCOG has agreed to work on both Franklin and Hampshire Counties Shelter Plans. Sandra indicated that the Central Berkshire County will work with BRPC on this project. Northern and Southern Berkshire are still undecided on how to proceed. Raine said that she is working with Catherine Ratte from PVPC on how Hampden County would like to approach the project. Raine would like to have the contracts completed by July.

Companion Animal Expandable Cache

Raine reported that the project is moving along well. The procurement is nearly complete. The project is on track for completion in September.

Budget Review

Linda Moriarty tabled this discussion until after New Business has been discussed.

Requests

No requests were presented.

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Old Business

Resource Guide Interactive Map

Raine conveyed that the Resource Guide Interactive Map was required to go out to bid. The first bid received no responses. MESH, the original website designer, was the lowest bidder on the second bid issue but was not able to accept the purchase order payment constraints. A third bid was released and no responses were received. Raine suggested returning the funds to the Council at this time. She indicated that the project could be approached again when the FFY15 funds become available because all of the FFY14 planning funds are obligated.

New Business

Raine stated that she received a request for a PortaCount Pro Respirator Fit Test System from Hampden County. She indicated that the quote was attached in the meeting packet materials. Linda explained that the fit test system checks the fit of first responder PPE masks. Raine stated that with the trade-in of an older system that the Council purchased the price is \$7,505.00. The Council originally purchased four of the systems but Hampden County is the only one that is known to actively use it. She stated that Hampden County would like to include the warranty for an additional \$3,155.00. This will bring the total cost to \$10,660.00.

Raine explained that the Council recently approved an inflatable shelter for Berkshire County and additional technical rescue equipment. This request if approved will also be brought before the Council at their next meeting.

Motion: Carolyn Ness motioned to approve up to \$11,000 to purchase the PortaCount Pro Respirator Fit Test System and the five year warranty as funding allows. Ed Lesko seconded. The motion passed unanimously.

Items Unforeseen by the Chair

No unforeseen business was discussed.

Next Meeting

The next meeting is scheduled for July 7, 2015 at 11 am at DPH.

There being no further business Carolyn Ness motioned to adjourn and wished everyone a Happy 4th of July holiday. Mary Kersell seconded. Voted unanimously.

The meeting adjourned at 12:15 pm.

Respectfully Submitted by

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Gretchen Johnson
Homeland Security Program Manager
Franklin Regional Council of Governments