

Western Region Homeland Security Advisory Council
Planning / Pan Flu Subcommittee Meeting
Tuesday, November 3, 2015, 11:00 am
DPH, 23 Service Center Road, Northampton, Ma

Present: Raine Brown (FRCOG); Mary Kersell (HPHPC), Linda Moriarty (WMEMS), Michael Nelson (DPH), Erica Johnson (PVPC), Sandra Martin (BCBOHA), Ed Lesko (HPHPC), Gretchen Johnson (FRCOG), Jeanne Galloway (HCHC), Ann Shea (MMC), Pat Smith (FRCOG), Ed Morales (EEC), Carolyn Shores Ness (DBOS/BOH).

Linda Moriarty called the meeting to order at 11:07 am.

Meeting Minutes

The committee reviewed the minutes from the October 6, 2015 meeting.

<p>Motion: Mary Kersell motioned to approve the October 6, 2015 meeting minutes as presented. Sandra Martin seconded. The motion passed unanimously.</p>

A round of introductions followed.

FFY2014 Project Updates

MACC Phase III

Sandra Martin stated that Central Berkshire County is expected to approve the MACC project at their meeting this month. The Southern Region in Berkshire County is moving forward with the project. Sandra stated that she is providing annotated action sheets to help with staffing questions.

Raine explained that Tracy Rogers is at a training today and was unable to attend the meeting. She reported that Franklin County established a working group that met yesterday.

COAD ERC Continuation

Raine stated that the monthly update was included in the meeting packet. Sandra stated that the MRC is holding an open house. There has been a lot of interest. The idea came from the Berkshire MRC Coordinator, Corinne McKeown.

Children in Disasters

Pat Smith stated that the executive summary was emailed out yesterday.

The summary includes:

- Conference Objective
- Conference Attendees
- Conference Proceedings and Presentation Summaries
- Gaps in Current Policies and Procedures

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- Priorities and Best Practices
- Next Steps

Pat asked that comments be sent to her within two weeks. Sandra suggested that the next phase should conduct a strategic plan assessment. Raine suggested changing next steps wording to “Identified Potential Action Items”. Mary Kersell asked what some of the main findings from the Conference were. Pat replied that the main findings were to include children in the planning and the trainings and identifying best practices for family reunification. Discussion followed.

Sheltering and Shelter Management Development

Pat stated that the monthly report was included in the meeting packet. Sandra stated that there has been a lot of activity in Berkshire County. Sandra stated that she toured the Chimney Corners camp facility. The facility is an excellent resource but is located in a remote area.

Pat stated that she has been attending meetings in Franklin County. Some shelter locations are being altered. The Greenfield High School construction is primarily completed and the shelter may be moved to that location from the Greenfield Middle School. Other gaps at shelter locations are being identified such as generators.

Hampshire County is also moving along. They are looking over the list of vendors and preparing to create MOUs. The School Districts are authorized to sign an MOU but the Select Boards prefer using an MOA signed by both parties. A template will be created and shared.

Companion Animal Expandable Cache

Raine reported that the project is almost completed.

Website Resource Guide Map

Raine stated that the RFQ is out and due back later this week.

Budget Review

Raine stated that there are no foreseeable challenges for the FFY14 projects. The FFY15 budget was approved by EOPSS.

Requests

No requests were presented.

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Old Business

No old business was discussed.

New Business

Raine stated that the Children in Disasters Phase II project has been allocated \$50,000 in FFY15. This should be a priority to develop in order to maintain the momentum built by the Children in Disasters Conference. Linda stated that a working group should be formed after the final report for this phase of the project is completed in December.

The Debris Management Template has a budget of \$31,667 in FFY15. The intention of this project is to create a template based on recent debris management plans to be used by municipalities. A guidance and best practices document will also be prepared. If funding is available, some development support can be offered to the municipalities. Discussion followed regarding feedback from MEMA and FEMA on the Franklin County debris management plans. Raine suggested forming a working group. Carolyn Shores Ness, Ed Lesko, Michael Nelson, Pat Smith, Larry Holmberg and Sandra Martin volunteered. Linda asked Raine to invite the DPW Council member, Chris Bouchard, as well.

The COAD Continuation project has been allocated \$15,000 in FFY15. This project should be developed in order to move forward soon because the funding for the current phase will end in February, 2016. Raine stated that the COAD plans to work on coordinating with the HMCC. Sandra stated that the COADs held a conference call and discussed a project that will focus on long term recovery efforts.

The MACC Phase IV has a budget of \$36,667. This project should be prepared to move forward when Phase III funds end in July, 2016. This will phase of the project will focus on Hampshire County.

The Inter-Disciplinary/Jurisdictional Situational Awareness has a budget of \$15,000. Mary suggested coordinating this project with the Anti-Terrorism Exercise at Six Flags. Raine suggested that interested Subcommittee members attend the next T&E Subcommittee meeting on November 17, 2016.

Items Unforeseen by the Chair

No unforeseen business was brought forward.

Next Meeting

The next meeting is scheduled for December 1, 2015 at 11 am at DPH.

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There being no further business Mary Kersell motioned to adjourn. Carolyn Shores Ness seconded. Voted unanimously.

The meeting adjourned at 12:20 pm.

Respectfully Submitted by
Gretchen Johnson
Homeland Security Program Manager
Franklin Regional Council of Governments