



**Training & Exercise Subcommittee Meeting
July 16, 2013, 9:30 a.m.
WMEMS
168 Industrial Drive, Northampton, MA
AGENDA**

- 1. Open Meeting**
- 2. Approval of Minutes**
- 3. Budget Update**
- 4. FFY2012 T&E**
 - a. Shelter Training RFP Proposals**
 - b. Shelter Training Review team**
 - c. Evaluations & Interviews**
- 5. MEMA Training & Exercise update – Tom Barnaby**
- 6. New Business**
- 7. Old Business**
 - a. Review Scope of Work for Communications Training & Video Production**
- 8. Business unforeseen by the Chair**
- 9. Next Steps/Future Meetings**

Next T&E meeting – to be determined as needed
- 10. Adjourn Meeting**